PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	2/3/22	Prepared by	Prabhakar	Serial no.	U-2618
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	GVRC	Project	Ingopolis	HO received date	
PO/WO date	22/2/22	PO/WO No.	85780	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22378	1/3/22	1888	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				1888
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report				
MRN nos.:			Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges				–
Amount C – Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1888
Amount E – PO / WO value:				1888
Amount F – Difference (A – E):				–
Quantity received as per PO /WO		☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO		☑ Yes ☐ No – *wait for balance material* ☐ Other		
Payment – due date		7/3/22		
Remarks:	Final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature]			
Date		04 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

5

TAX INVOICE

Summit Sales LLP

ORIGINAL IN...

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	22378
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	01-03-2022
	PO No.	85780
	PO Date.	22-02-2022
	Req ID	74044
	Req Date	21-02-2022
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Loc Req No	164604

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9591 - Tools - Safety Indication Ribbon - NA - nos		10	160.00	1,600.00	18	288.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,600.00	288.00
	144.00	144.00	Total Invoice Amount	1,888.00	

Rupees : One Thousand Eight Hundred Eighty Eight Only.

SUMMIT SALES LLP
IN WARD
No: 91764
Date: 1/3/22
Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 22-02-2022 14:43:50 Original /

85780
14.02.22 2:32:35

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	85780	164604
	Doc Date	22-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9591 - Tools - Safety Indication Ribbon - NA - nos	10.00	160.00	0.00	18.00	1,888.00
				Total Order Value . . .		**1,888.00**

Rupees : One Thousand Eight Hundred Eighty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Safety purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 23/02/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd	Date	22.02.2022
Site & Phase:	Innopolis	Time	11.35
Supplier		Req. No.	164609
Material required before date:		ID No.	74044

No	Description	Size	Quantity	Units	Inward No	Date
1	Caution tape	300meters	10	No's		
2						
3						
4						
5						
6						
7	85780					
8						
9						
10						
11						
12						

APPROVED
23 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: Towards safety barrication purpose			
Prepared By	Ramesh reddy	Approved by	Mr.Ramesh reddy
Sign. & Date	22.02.2022	Sign. & Date	22.02.2022

Note

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	19160
GV Research center Pvt Ltd	DC Date.	01-03-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	85780
	PO Date.	22-02-2022
	Req ID	74044
	Req Date	21-02-2022
GSTIN : 36AAHCG4562D1ZP	Loc Req No	164604

	Description of Goods	HSN/SAC	Qty
1	9591 - Tools - Safety Indication Ribbon - NA - nos		10
2			
3			
4			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

No: 8491 Dt: 4/3/22
No: 164466 Dc: 4/3/22
Received By: Sign:
G.V.R.C. PVT. LTD.

SUMMIT SALES LLP
INWARD
No: 78252
Date: 4/3
Sign: