PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	04/03/22	Prepared by	T.D. Npuery	Serial no.	
Supplier name	Naveen Metal Udyog			HO inward no.	...2762
Firm/Company	NRPLLP	Project	NGH	HO received date	
PO/WO date	15/2/22	PO/WO No.	85554	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	459	1/3/22	12,744-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,744-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	104417	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,744-00
Amount E – PO / WO value:	12,744-00
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	07/03/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Npuery				
Sign:					
Date	4/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST No. : 36AGOPD8982C1Z4

TAX INVOICE
~~CASH~~ / CREDIT

Phone : 27712497
40042626

NAVEEN METAL UDYOG

4-5-155, PAN BAZAR, SECUNDERABAD - 500 003.

E-mail : nmuhyd@yahoo.co.in

M/s. Modi Realty Pocharam LLP

Secunderabad

Phone ______ Fax ______

GST No. 36ABIFM1836H1Z7

Invoice No. : 459 Date : 01/03/22

P. O. No. & Date : 85554/181856

D. C. No. dated 15/02/22 Date :

Desp. Through : TS10 UB 5649

HSN Code	PARTICULARS	Qty.	Unit Price	AMOUNT
7209	Sheet	6 Nos	@ 1800 Ea	10800=00
			SUB TOTAL	10800=00
			SGST @ 9%	972=00
			CGST @ 9%	972=00
			IGST @	
			G. TOTAL	12744=00

SUMMIT SALES LLP R.R. DIST. IN WARD No: 9/827 Date: 4/3/22 Sign:

87123/1346 1/3/22

18:30 INWARD
Inward No: 11612 Dt: 1/03/22
MRN No: 10947 Dt: 8/8/22
Received By: Bhola Sign:
NILGIRI HEIGHTS

BANK : **PUNJAB NATIONAL BANK** Branch : M. G. Road, Secunderabad.
A/c. No. : 0625210318512 IFSC Code : PUNB0062520

Rupees Twelve thousand seven hundred & forty four only

1. Goods once sold will not be taken back and No claim for shortage of damage will be entertained unless lodged within 24 hours.
2. Interest will be charged @ 18% per annum if payment is not made within 30 days.
3. Our responsibility ceases no sooner goods are handed over to the carrying agency.
4. Payment strictly by Account Payees Cheques only.
5. Subject to Secunderabad Jurisdiction only.

E & O. E.

For **NAVEEN METAL UDYOG**

Authorised Signatory

Purchase Order

 15-02-2022 14:26:10

85554

14.02.22 2:32:33

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-
G S T No. : 36ABIFM1836H1Z7

Supplier Details				
Naveen Metal Udyog		**Doc No**	85554	181856
4-5-155, Pan Bazar, Sec-bad-03.		**Doc Date**	15-02-2022	
		Quote No	Nil	
GSTIN 36AGOPD8982C1Z4	27712497.	**Quote Date**	15-02-2022	
66382026.	9246297667	**SupplyType**	Supply	

Kind Attn : Mr.Surpat Singh Dugar/ Nikil Dugar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8088 - Steel - other - MS Sheet - 16gauge - kgs *6'0 x 3'0 - 06 nos*	108.00	100.00	0.00	18.00	12,744.00
					Total Order Value . . .	**12,744.00**

Rupees : Twelve Thousand Seven Hundred Fourty Four Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 1st quality.
Payment Terms	Within 7days of delivery of all materials & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for concrete and mortor mixing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Naveen Metal Udyog***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	12-02-2022
Site & Phase :	Niligiri Heights	Time:	12:10
Supplier:		Req. No.	181856
0Material required before date:	15.02.22	ID No.	73770

No	Description	Size	Quantity	Units	Inward No	Date
1	**M S Sheet (Thickness - 1.5mm)** 16 guage	**6' x 3'**	06	No's	100 f(?)	/8m
2						
3						
4						
5						
6	85554					
7						
8						
9						
10						

Remarks: For Concrete and Mortor mixing Purpose

Prepared By	Vijay Raj	Approved by	
Sign.& Date	12.02.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
15 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE