PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	3/3/22	Prepared by	Manu	Serial no.	2601
Supplier name	SSLLP			HO inward no.	
Firm/Company	MCRLLP	Project	NRK	HO received date	
PO/WO date	26/2/22	PO/WO No.	85963	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22375	1/3/22	81621/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	81621/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	81621/-
Amount E – PO / WO value:	81621/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu				
Date	3/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22375
Modi Constructions & Realtors LLP	Invoice Date.	01-03-2022
Nextopolis, Sy no. 230 to 243, plot no. 11, thurkapally, shameerpet,	PO No.	85963
	PO Date.	26-02-2022
medchal	Req ID	74212
GSTIN : 36ABJFM5257F2Z2 PAN ABJFM5257F	Req Date	26-02-2022
	Loc Req No	186237

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6066 - Miscellaneous - Armor Board - NA - Nos	39211900	10	691.70	6,917.00	18	1,245.06
	8x4						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	6,917.00	1,245.06
	622.53	622.53	Total Invoice Amount	8,162.06	

Rupees : Eight Thousand One Hundred Sixty Two and Paise Six Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 91761 Date: 1/3/22 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 26-02-2022 4:30:43 PM Origin

85963
14.02.22 3:00:03

From Company : **Modi Constructions & Realtors LLP**
5-4-187/3&4, IInd Floor, M G Road, Ranigunj, Secunderabad, Hyderabad
G S T No. : 36ABJFM5257F2Z2

Supplier Details			
Summit Sales LLP	**Doc No**	85963	186237
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	26-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6066 - Miscellaneous - Armor Board - NA - Nos *8x4*	10.00	691.70	0.00	18.00	8,162.06
				Total Order Value . . .		**8,162.06**

Rupees : Eight Thousand One Hundred Sixty Two and Paise Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for rcc work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Modi Constructions & Realtors LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	Modi constructions and realtors llp	Date:	26.02.2022
Site & Phase:	Nextopolis	Time:	12:30
Supplier		Req. No.	186237
Material required before date:	Urgent	ID No.	74212

No	Description	Size	Quantity	Units	Inward No	Date
1	Foam boards	8'x4'	10	Nos		
2						
3						
4						
5	85963					
6						
7						
8						
9						
10						

Remarks: For rcc work purpose .

Prepared By	S.Shravya	Approved by	C.Balamuralikrishana
Sign.& Date	26.02.2022	Sign. & Date	26.02.2022

APPROVED
26 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

26/02/22

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

 01-03-2022

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Modi Constructions & Realtors LLP

Nextopolis, Sy no. 230 to 243, plot no. 11, thurkapally, shameerpet,

medchal

GSTIN : 36ABJFM5257F2Z2

DC No.	19157
DC Date.	01-03-2022
PO No	85963
PO Date	26-02-2022
Req ID	74212
Req Date	26-02-2022
Loc Req No	186237

	Description of Goods	HSN/SAC	Qty
1	6066 - Miscellaneous - Armor Board - NA - Nos	39211900	10
2			
3			
4			
5			
6			
7			
8			
9			
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11			
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INWARD

Inward No: 1664 Dt: 04/03/22

MRN No: 104162 Dt: 5/3/22

Received By: NIRAJ Sign:

MODI CONSTRUCTIONS & REALTY LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.

INWARD No: 78263 Date: 7/3/22 Sign: