E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/3/22	Prepared by	Ramya	Serial no.	2691
Supplier name	Global Safety Solutions			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	28/2/22	PO/WO No.	85045	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1878	28/2/22	39,984	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	39,984
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 104510	Proof of delivery matches MRN ☐ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	39,984
Amount E – PO / WO value:	1,96,975.00
Amount F – Difference (A – E):	156,991
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	14/03/22
Remarks:	~~[illegible]~~ final –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]	[signature]			
Date	07/3/22	APPROVED 07 MAR 2022 MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

INVOICE

GLOBAL SAFETY SOLUTIONS #5-5-48,Ranigunj, Secunderabad-500003 GSTIN/UIN: 36AAOFG9573A1Z5 State Name : Telangana, Code : 36 E-Mail : gss.infoteam@gmail.com	Invoice No. **1878** / Dated **28-Feb-22** Delivery Note / Mode/Terms of Payment Buyer's Order No. **85045-169421** / Dated **28-Feb-22** Dispatch Doc No. / Delivery Note Date Dispatched through / Destination Terms of Delivery
Buyer (Bill to) **Summit Sales LLP** M G Road, Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Safety Shoes for Ladies** *6/20, 7/11, 9/20*	64029990	12 %	**51 prs**	700.00	prs		**35,700.00**
	CGST@6%				6	%		**2,142.00**
	SGST@6%				6	%		**2,142.00**
	Total			**51 prs**				**₹ 39,984.00**

INWARD
Inward No: 17802 Dt: 4/3/22
MRN No: 104510 Dt: 7/3/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 9917
Date: 7/3/22
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Thirty Nine Thousand Nine Hundred Eighty Four Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
64029990	35,700.00	6%	2,142.00	6%	2,142.00	4,284.00
Total	**35,700.00**		**2,142.00**		**2,142.00**	**4,284.00**

Tax Amount (in words) : **INR Four Thousand Two Hundred Eighty Four Only**

Company's PAN : **AAOFG9573A**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

GLOBAL SAFETY SOLUTIONS GSS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 01-02-2022 10:56:33

85045
31.01.22 4:50:16

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Global Safety Solutions	**Doc No**	85045	169421
5-5-48, Ranigunj, secunderbad	**Doc Date**	01-02-2022	
	Quote No	NIL	
GSTIN 36AAOFG9573A1Z5	**Quote Date**	17-01-2022	
9502555088/9581228898	**SupplyType**	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6155 - Miscellaneous - Safety Shoe - NA - pair *male size-10*	20.00	450.00	0.00	5.00	9,450.00
2	6155 - Miscellaneous - Safety Shoe - NA - pair *male size-09*	40.00	450.00	0.00	5.00	18,900.00
3	6155 - Miscellaneous - Safety Shoe - NA - pair *male size-08*	40.00	450.00	0.00	5.00	18,900.00
4	6155 - Miscellaneous - Safety Shoe - NA - pair *male size-07*	40.00	450.00	0.00	5.00	18,900.00
5	6155 - Miscellaneous - Safety Shoe - NA - pair *Male size-06*	40.00	450.00	0.00	5.00	18,900.00
6	6164 - Miscellaneous - Safety Jacket - NA - Nos *Orange*	300.00	75.00	0.00	5.00	23,625.00
7	6155 - Miscellaneous - Safety Shoe - NA - pair *Female-7*	20.00	700.00	0.00	5.00	14,700.00
8	6155 - Miscellaneous - Safety Shoe - NA - pair 9 *Female-8*	20.00	700.00	0.00	5.00	14,700.00
9	6155 - Miscellaneous - Safety Shoe - NA - pair ✗ *Female-9*	20.00	700.00	0.00	5.00	14,700.00
10	6155 - Miscellaneous - Safety Shoe - NA - pair ✗ *Female-6*	20.00	700.00	0.00	5.00	14,700.00
11	9592 - Tools - Labour helmet female - NA - nos	300.00	50.00	0.00	18.00	17,700.00
12	9593 - Tools - Labour helmet male - NA - Nos	200.00	50.00	0.00	18.00	11,800.00
				Total Order Value . . .		**196,975.00**

Rupees : One Lakh(s) Ninty Six Thousand Nine Hundred Seventy Five Only.

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

APPROVED BY
02 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

Name : ____________

Accepted the above Terms And Conditions

For *Global Safety Solutions*

Date : __/__/____

Purchase Order

 01-02-2022 10:56:33

Original / Office Copy / Purchase Div.Copy

	Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transportation Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock Replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	1836	8/2/22	1,68,115/-
2.			
3.			
4.			
5.			

TT 1534/-

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Name : ______________________

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	28.01.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169421
Material required before date:	10.01.2022	ID No.	73427

No	Description	Size	Quantity	Units	Inward No	Date
1	Safety Shoe(male)	9	40	Nos		
2	Safety Shoe(male)	8	40	Nos		
3	Safety Shoe(male)	7	40	Nos		
4	Safety Shoe(male) 85045	6	40	Nos		
5	Safety Shoe(male)	10	20	Nos		
6	Safety Jackets (orange)		300	Nos		
7	Safety shoe (female)	7	20	Nos		
8	Safety shoe (female)	8	20	Nos		
9	Safety shoe (female)	9	20	Nos		
10	Safety shoe (female)	6	20	Nos		
11	Helemets male Labour		300	Nos		
12	Helemets female Labour		200	Nos		

Remarks: For Stock Replenishing Purpose

Prepared By	N.Vanajakshi	Approved by	APPROVED BY 31 JAN 2022
Sign.& Date	28.01..2022	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.