

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	07/03/22	Prepared by	Ranya	Serial no.	2688
Supplier name	SSLLP Global Safety Solutions			HO inward no.	
Firm/Company	SSLLP	Project	SSLLP	HO received date	
PO/WO date	28/2/22	PO/WO No.	85959	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	1872	28/2/22	4,480.00/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				4,480.00	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	104537	Proof of delivery matches MRN		☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				4,480	
Amount E – PO / WO value:				4,480.00	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		- final Bill – 10/3/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Ranya				
Sign:					
Date	07/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GLOBAL SAFETY SOLUTIONS

Authorised Signatory



GSTIN : 36AAOFG9573A1Z5

DELIVERY CHALLAN

☎ : +91 628124829

+91 9581228896

+91 9502555088

**GSS****GLOBAL SAFETY SOLUTIONS**

Manufacturers Representatives and Marketers of Industrial and Safety Products.

5-5-48, Ranigunj, Secunderabad - 500 003. T.S.

E-mail : gss.infoteam@gmail.com

To, *Summit Sales LLP*No. **1872**Date 28/02/2022Against your order No. 85959-169515

Date _____

PARTY GSTIN :

S. No.	PARTICULARS	QTY.	RATE	HSN CODE	TAX
1)	First Aid kit	5 Nos	800/-		
 					

Goods once sold will not be taken back or exchanged.

Received the materials in good condition.

Subject to Secunderabad Jurisdiction

Signature of Customer.

For **GLOBAL SAFETY SOLUTIONS**

Requisition Form

Company Name:	SSLLP	Date:	24.02.2022
Site & Phase :	SSHLP	Time:	1:00
Supplier		Req.No.	169515
Material required before date:		ID No.	74221

No	Description	Size	Quantity	Units	Inward No	Date
1	Bombay broms	Big	50	Nos		
2	Coconut brooms		100	Nos		
3	Colin		40	Nos		
4	Phinyl	1 liter	40	Nos		
5	Mopping clothe		120	Nos		
6	Door mat clothe		25	Nos		
7	First aid kit		5	Nos		
8	Plastic bucket		10	Nos		
9	Sponges		500	Nos		
10	Gunny bags		1000	Bags		
11	Surf	500grms	30	Nos		
12	Lizol	1 liter	48	Nos		
13	Spade with handle		20	Nos		

Remarks: For Stock Replenishing purpose

Prepared By	N. Vanajakshi	Approved by	
Sign. & Date	24.02..2022	Sign. & Date	



Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

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26-02-2022 15:43:56



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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

14.02.22 3:00:03

Supplier Details			
Global Safety Solutions 5-5-48, Ranigunj, secunderbad GSTIN 36AAOFG9573A1Z5 9502555088/9581228898	Doc No	85959	169515
	Doc Date	26-02-2022	
	Quote No	nil	
	Quote Date	24-02-2022	
	SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4028 - Consumables - First -Aid Kit - NA - boxes	5.00	800.00	0.00	12.00	4,480.00
Total Order Value . . .					4,480.00

Rupees : Four Thousand Four Hundred Eighty Only.

Terms and Conditions :-

Specification /	Flex tape strong rubbrised waterproof tape 4"
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	with in a day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve thr ights to reject the items if not as per specificarion above order is for stock maintainance purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Global Safety Solutions**Name : 

Name : _____

Date : __/__/__