PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 7/3/22 | Prepared by | Hemendra | Serial no. | 2870 |
| Supplier name | Rajadhani Tiles company | | | HO inward no. | |
| Firm/Company | SSUP | Project | SSUP (SOI) | HO received date | |
| PO/WO date | 9/2/22 | PO/WO No. | 85349 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 130 | 3/3/22 | 3,08,486/- | ☑ Yes ☐ No |
| 2. | | | — | ☐ Yes ☐ No |
| 3. | | | — | ☐ Yes ☐ No |
| 4. | | | — | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 3,08,486/- |
| Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos | 104439, 104440 | Proof of delivery matches MRN | ☑ Yes ☐ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | — |
| Amount C – Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3,08,486/- |
| Amount E – PO / WO value: | 3,06,800/- |
| Amount F – Difference (A – E): | 1,686/- |
| Quantity received as per PO /WO | ☐ Yes ☑ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | Paid 3,06,800/- |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | MD | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Hemendra | | | | |
| Sign: | | | | | |
| Date | | 07 MAR 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

APPROVED MINISH PARIKH MANAGER

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

✆ : 9848525411
: 8885561492

# RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,
Medchal Dist - 500 083, Telangana.

M/s. Summit Sales LLP
Cherlapally

No. : 228
Date : 24/02/2024
Order No. : 85349
Vehicle No. AP28UH488

| S.NO. | PARTICULARS | QTY. | RATE | AMOUNT Rs. | Ps. |
|---|---|---|---|---|---|
| 1) | Sadarali grey Granite | 2019.1 | | | |
| | 2019.1 Sft | | | | |
| | | | TOTAL | | |

INWARD
Inward No: 10630 Dt: 24/2/24
MRN No: 104439 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 78116
Date: 28/2
Sign:
R.R. DIST.

Goods once sold will not be taken back

Thank you E. & O.E. Signature

© : 9848525411
: 8885561492

# RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,
Medchal Dist - 500 083, Telangana.

M/s. Summit Sales LLP
Cherlapally

No. : 229
Date : 26/02/2022
Order No. : 85349
Vehicle No. AP28U4488

| S.NO. | PARTICULARS | QTY. | RATE | AMOUNT Rs. Ps. |
|---|---|---|---|---|
| 1) | Steel grey Granite | 200309 | | |
| | 2003.09 | | | |
| | SR | | | |
| | INWARD<br>Inward No: 10632 Dt: 26/2/22<br>MRN No: 10440 Dt:<br>Received By: Sign:<br>SUMMIT SALES LLP | | | SUMMIT SALES LLP<br>IN WARD<br>No: 78115<br>Date: 28/2<br>Sign:<br>R.R. DIST. |
| | | | TOTAL | |

Goods once sold will not be taken back

Thank you E. & O.E. Signature

**TAX INVOICE**
CASH / CREDIT

✆ : 9848525411
: 8885561492

# RAJADHANI TILES COMPANY

## MARBLES & GRANITE

Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

Invoice No. 130 GSTIN : 36AAPPU3108E1ZM Date : 03/03/2022

| | |
|---|---|
| Billed to : Name : Summit Sales LLP | Party GSTIN : 36ACQFS2044C1Z7 |
| | Mode of Supply (Transportation) |
| Address Cherlapally Hyderabad | Place of Supply : |
| | P.O. No. : 85349 — Vehicle No. AP 28 U 4488 |
| State Telangana Code 36 | State Code : TELANGANA - 36 |

| S.No. | DESCRIPTION | HSN/SAC | QTY. | RATE | UNIT PRICE | AMOUNT Rs. Ps. |
|---|---|---|---|---|---|---|
| 1) | steel grey Granite | 6802 | 2003 | 65 | Sft | 1,30,195 |
| 2) | Sadarali grey Granite | | 2019 | 65 | Sft. | 1,31,235 |
| | way Bill No 101443803828 | | | | | |

| | | |
|---|---|---|
| Electronic Reference Number : | Total Taxable Value | 2,61,430 |
| Rupees in words Three lakh eigth Thousand Four Hundred and eight six only | CGST @ 9 % | 23,528 |
| | SGST @ 9 % | 23,528 |
| | IGST @ — % | — |
| | (Subject to Reverse Charges) | — |
| | GRAND TOTAL | 3,08,486 |

**BANK DETAILS**

**Bank Name : ICICI BANK**
**Account No. : 131805500546**
**IFSC Code : ICIC0001318** **Branch : Kapra**

1. Interest @ 18% will be strictly charged extra of bills are not paid within .................. days.
2. We are not responsible for transit damages.
3. No rejection is entertained beyond 15 days from the date of receipt of material your end.
4. All disputes are subject to Hyderabad Jurisdiction.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 9833 Date: 4/3/22 Sign:

**For RAJADHANI TILES COMPANY**

**Receiver's Signature with Seal**

# Purchase Order

 09-02-2022 14:02:32

85349
31.01.22 4:53:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Rajadhani Tiles Company | **Doc No** | 85349 | 169449 |
| #Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist. | **Doc Date** | 09-02-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36AAPPU3108E1ZM | **Quote Date** | 07-12-2021 | |
| 9848525411 | **SupplyType** | Supply | |

**Kind Attn : Mr. U.S. Mishra**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 8507 - Stone - granite - Steel Grey - 19mm - sft<br>*Height - 39" & Length 9'6" and above* | 2,000.00 | 65.00 | 0.00 | 18.00 | 153,400.00 |
| 2 | 8506 - Stone - granite - Sadarali Grey - 19mm - sft<br>*Height - 39" & Length 9'6" and above* | 2,000.00 | 65.00 | 0.00 | 18.00 | 153,400.00 |
| | | | | | **Total Order Value . . .** | **306,800.00** |

Rupees : Three Lakh(s) Six Thousand Eight Hundred Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of 18mm thickness slabs. The above rates only for material supply. |
| **Payment Terms** | 100% as advance payment. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 2days. |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills. |
| **Transportation Cost** | Included in above price. |
| **Warranty** | Nil |
| **Advance Paid** | Rs. 3,06,800/- to be pay vide cheque no. , dt. |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose. Loading & Unloading charges included in above price. |
| **Completion Date** | Nil |
| **Measurment** | Payment willl be made as the measurements noted upon received material |
| **Security** | Nil |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For *Summit Sales LLP*
Authorised Signatory
Name : 09/02/2022

Accepted the above Terms And Conditions
For *Rajadhani Tiles Company*
Name :

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SUMMIT SALES LLP | Date: | 05/02/2022 |
| Site & Phase : | SUMMIT HOUSING LLP | Time: | 14:00 |
| Supplier | | Req. No. | 169449 |
| Material required before date: | | ID No. | 73547 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | TAN BROWN GRANITE | HEIGHT 3'9'' & LENGTH 9'6'' ABOVE | 5000 | SFT | | |
| 2 | STEEL GREY GRANITE | HEIGHT 3'9'' & LENGTH 9'6'' ABOVE | 2000 | SFT | | |
| 3 | SADAR ALI GRANITE | HEIGHT 3'9'' & LENGTH 9'6'' ABOVE | 2000 | SFT | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | 85349 | | | | |
| 7 | | | | | | |
| 8 | | | | | | |

Remarks: ABOVE ORDER FOR STOCK REPLENISHING PURPOSE.

| | | | |
|---|---|---|---|
| Prepared By | T.D. MURTHY | Sign. & Date | APPROVED BY 07 FEB 2022 SOHAM MODI MANAGING DIRECTOR |
| Date: | 05/02/2022 | | |

Note: On receipt of material at site write inward number and date in last 2 columns.

T.D. Murthy
5/2/22

5/2/22