PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/03/2022	Prepared by	MINISH.	Serial no.	2662
Supplier name	Siddarth Enterprises.			HO inward no	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	23/02/2022	PO/WO No.	85722	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	5778.	07/03/2022	97,940/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 97,940/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos :	104633.	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	97,940/-
Amount E – PO / WO value:	97,940/-
Amount F – Difference (A – E):	-NIL-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	RS/- 48,900/- Advance Paid.
Remarks:	Balance Amount of RS/- 49,040/- to Pay 14/03/2022.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		08 MAR 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36ABFFS3664J1ZT

GST INVOICE

Ph :040 2790 6453
Mobile: 9949966500

SIDDARTH ENTERPRISES

1-35-513,Ground & First Floor,
Rasoolpura,Begumpet,Secunderabad-500003

Email id : siddarthenterprisess@yahoo.in

Invoice Serial No : **5778**

Invoice Date : **07-03-2022**

Doc. No. 85722 - 183411
Dt - 23/2/22

Detatils of Receiver (Billed To)		Details of Consignee (Shipped To)	
M/s.	**SUMMIT SALES LLP**	M/s.	**SUMMIT SALES LLP**
Address	5-4-187/3&4,II nd Floor,	Address	Cherlapally, Behind Kingston College
City	MG Road,Secunderabad	City	Hyderabad
Pin:	500003 Phone	Pin Code	500003 Phone
State	TELANGANA	State	State NAME
State Code	36	State Code	
GSTIN	36ACQFS2044C1Z7	GSTIN	

S. No	Code	Particulars	HSN Code	Qty	Rate	Gross	Disc %	CGST %	SGST %	IGST %	Amount
1	CHR2107.	MBG...........	94014000	200	415.00	83000.00		9.0	9.0		83000.00
				200							

SUMMIT SALES LLP
IN WARD
No: 91955
Date: 8/2/22
Sign:
R.R. DIST.

Total Invoice Amount in Words :

NINETY SEVEN THOUSAND NINE HUNDRED AND FORTY ONLY

Gross	83,000.00
Discount	
CGST	7,470.00
SGST	7,470.00
IGST	
Grand Total	**97,940.00**

Bank **ICICI BANK**
A/c No . **068105001031**
IFSC Code **ICIC0000681**
Branch **DIAMOND POINT**

97940 chave pard
5% 48970 Balance
48970

INWARD
Inward No: 17818 Dt: 9/3/22
GRN No: 104633 Dt: 8/3/22
Checked By: Sign:
SUMMIT SALES LLP

Terms & Conditions :

1. Payment by Cross " PAYEE A/C " cheque / DD/ NEFT only.
2. Our responsibility ceases on delivery of goods to carrier / transport / outlet.
3. The cause of action shall be deemed to raise in SECUNDERBAD and all disputes shall be settled in SECUNDERABAD under SECUNDERABAD Jurisdiction.

For **SIDDARTH ENTERPRISES**

SIDDARTH ENTERPRISES SEC'BAD

Authorised Signatory

J. Sehrakumar
S/o
9246364748 TS10UA9758

Purchase Order

 23-02-2022 15:02:11

85722
14.02.22 2:32:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Siddarth Enterprises	**Doc No**	85722	183411
1-35-513, Groung floor&First floor, Rasoolpura, Begumpet, Secunderbad-500003	**Doc Date**	23-02-2022	
	Quote No	Nil	
GSTIN 36ABFFS3664J1ZT	**Quote Date**	19-02-2022	
040-27906453 9949966500	**SupplyType**	Supply	

Kind Attn : Mr.P.Rammohan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5502 - Furniture - Chairs - NA - nos	200.00	415.00	0.00	18.00	97,940.00
					Total Order Value . . .	**97,940.00**

Rupees : Ninty Seven Thousand Nine Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Neelkamal" brand, with Arm Chair, White colour, CHR2061
Payment Terms	50% Advance balance after delivery
Tax	GST included in above price.
Delivery Date	With in a week
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	1 year guaranty with free replacement in case of mfg. defects.
Advance Paid	Rs. 48,900-00 by cheque
Other Terms	We reserve the right to reject items not conforming to quality and specifications. damage is in suppliers account, Above order for club house of MPL, GHT,AGH,purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
25 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

For *Summit Sales LLP*

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For *Siddarth Enterprises*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	19-02-2022
Site & Phase :	SHLLP	Time:	4: 00 PM
Supplier		Req. No.	183411
Material required before date:		ID No.	12996

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic Chairs	NA	150	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

85722

Remarks: - For Club houses of MPL, AGH, GHT purpose			
Prepared By	Prabhakar	Approved by	
Sign.& Date	19-02-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
19 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
22 FEB 2022
SOHAM MODI
MANAGING DIRECTOR