

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 08/03/2022		Prepared by: MINISH.		Serial no. 2658																															
Supplier name: Elegant Refrprises.				HO inward no.																															
Firm/Company: Mod/Keele Mallapur LLP		Project: GMR.		HO received date																															
PO/WO date: 21/02/2022		PO/WO No. 85742		Scan ID.																															
Sl no.	Bill no.	Bill date	Bill amount	Original attached																															
1.	0564	03/03/2022	29,165/-	☒ Yes ☐ No																															
2.	0569	07/03/2022	14,394/-	☒ Yes ☐ No																															
3.	0570	07/03/2022	3,780/-	☒ Yes ☐ No																															
4.			1	☐ Yes ☐ No																															
Amount A – Bills total (Excluding Transport & Hamali Charges):				47,339/-																															
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report																																			
MRN nos.: 104422, 104621, 104620.		Proof of delivery matches MRN		☒ Yes ☐ No																															
Amount B – Other Credits : Transportation charges																																			
Amount C – Other Debits :																																			
Amount D (D=A+B-C) – Amount to be credited to the supplier:				47,339/-																															
Amount E – PO / WO value:				46332/-																															
Amount F – Difference (A – E):				1,007/-																															
Quantity received as per PO /WO		☐ Yes ☒ Excess received ☐ Short received ☐ Part received																																	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other																																	
Payment – due date		14/03/2022																																	
Remarks:																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>MD</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Name:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sign:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Approval limit</td> <td>Upto 20k</td> <td>Above 20k</td> <td>Above 100k</td> <td>Upto 20k</td> <td>Above 20k</td> </tr> </table>						Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	Name:						Sign:						Date						Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k
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Name:																																			
Sign:																																			
Date																																			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k																														

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.




13

Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 5000016

Ph: 66385358

NO: 9192
812

212

Purchase Order

Page(s) 1 Of 1

21-02-2022 11:34:29

Or

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP


85742
14.02.22 2:32:34

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003. GSTIN 36AJBPK0412E1ZY 66385358 9985113450/9885073880	Doc No	85742	192789
	Doc Date	21-02-2022	
	Quote No	NIL	
	Quote Date	04-02-2022	
	SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4555 - Electrical - other - Earth pipe - 2 In - nos CI Pipe- 50mm x 5'	6.00	1,125.00	0.00	18.00	7,965.00
2 4738 - Electrical - other - GI Flat - Others - nos 25mm x 3mm	21.00	72.50	0.00	18.00	1,796.55
3 4738 - Electrical - other - GI Flat - Others - nos 50mm x 6mm	52.50	71.25	0.00	18.00	4,413.94
4 4536 - Electrical - other - Copper plate - 1 ft x1 ft - kgs	28.80	835.00	0.00	18.00	28,376.64
5 4804 - Electrical - other - Earth Powder - NA - bags	24.00	150.00	0.00	5.00	3,780.00
Total Order Value . . .					46,332.13

Rupees : Forty Six Thousand Three Hundred Thirty Two and Paise Thirteen Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	Against Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, Admin 9502211011
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for A and B transformer earthing work purpose at GMR Site purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

Accepted the above Terms And Conditions

For **Modi Reality Mallapur LLP**

For **Elegant Enterprises**

Authorised Signatory

Date : __/__/__

Name : _____

Name : _____

Requisition Form

Company Name: MODIRFALTY MALLAPUR LLP
 Site & Phase: GULMOHAR RESIDENCY
 Supplier:
 Material required before date: 06.02.22

Date: 04.02.22
 Time: 10:30
 Req No: 192789
 ID No: 73559

No	Description	Size	Quantity	Units	Inward No	Date
1	M.S nut bolt (M10)	2 1/2"	24	No's	85280	
2	G.I pipes	5'	6	No's		
3	C.I pipes	5'	6	No's		
4	G.I flat patti (20ft length)	1"	5	No's		
5	G.I flat patti (20ft length)	2"	3	No's	85742	
6	Capuler plates Copper plate	1'x1'	12	No's		
7	Bentonet powder	25kg	24	No's		

Remarks: For A&B transformer earthing work purpose at GMR site.

Prepared By: Janaki
 Sign & Date: 04.02.22
 Note:

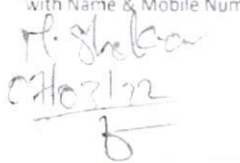
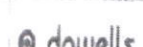
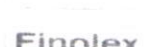
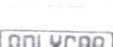
Approved by: Ram prasad
 Sign. & Date: 04.02.22



04 FEB 2022

GSTIN 36AJBPX0412E1ZY		☐ Original for Recipient		☒ Duplicate for Supplier / Transporter		☐ Triplicate for Supplier		GST INVOICE CASH CREDIT	
Elegant Enterprises 5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003 Phone: 040- 6638-5358, E-mail address: elegantthy@hotmail.com Preventers Annunciators Switchgears Starters Wires & Cables Capacitors Panel & Cable Accessories Oil Seals Step Down Transformers L.E.D Lights Earthing Equipments Carbon Brushes PVC Insulation Tapes Lugs Spares									
Reverse Charge : Nil		Invoice Number : EE2122-0564		Invoice Date : 03 March 2022		State : Telangana		State Code : 36	
Transportation Mode : Not Applicable		Vehicle/LR Number : Not Applicable		Date of Supply : 03 March 2022		Place of Supply : Hyderabad			
Details of Buyer I Billed to:									
Name : M/s Modi Reality Mallapur LLP				Delivery Challan No. : Not Applicable				Date : - x -	
Address : 5-4-187/3 & 4, 3rd Floor, Mahatma Gandhi Road, Secunderabad - 500003				Purchase Order No. : 85742				Date : 21.02.2022	
GSTIN : 36AAEFM1459R1ZP				Delivery Location : Gulmohar Residency, Sy. No. 19, Mallapur, Hyd.				Contact No. 9502211011	
State : Telangana				Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice				☒ Within 30 days from date of Invoice	
State Code : 36									
Sl. No	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	1 x 1' x 3mm x 12No's Copper Plate	74091900	29.60	Kg(s)	9.00	9.00	0.00	835.00	24716.00
7823 03/03/22 104422 3/3/22 20 03/03/22									
Total Invoice Amount in Words:					Total Amount Before Tax: 24,716.00				
Rupees: Twenty Nine Thousand One Hundred Sixty Five Only.					Add : CGST : 2,224.44				
Our Bank Details:					Add : SGST : 2,224.44				
Name of the Bank : HDFC Bank					Add : IGST : 0.00				
Branch Address : Paradise, S.D. Road, Sec-Bad-3					R/o + Transportation : 0.12				
Account No. : 50200009719725					Total Amount : Rs. 29,165.00				
IFS Code : HDFC0000042									
Receiver's Seal and Signature with Name & Mobile Number			Terms and Conditions :			for Elegant Enterprises			
1. Goods once sold will not be taken back of exchanged			2. Interest at 24% P. A. will be charged after Days.			Authorized Signatory			
3. Our risk & responsibility cease on the delivery of goods.			4. All disputes are subject to Secunderabad Jurisdiction			E & O. E			
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.									
** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.					**No Guarantee & Warranty on Breakages & Burnout.				
Material Duly Checked By and Delivered to: Mr. Sekhar (Driver)					Eway Bill No. Not Applicable Dated: Not Applicable				
minilec L&Y SWITCHGEAR SIEMENS GEM COOPER Bussmann dowells HMI PHILIPS TEKNIC SG POLYCARB Finolex Cables Limited legrand Capco Head Office Block - A '413' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 5000016									



GSTIN: 36AJ57K0M12E12Y		☐ Original for Recipient	☒ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH CREDIT																															
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Reverse Charge : Nil		Invoice Number : EE2122-0570		Invoice Date : 07 March 2022		State : Telangana																														
Transportation Mode : Not Applicable		Vehicle/LR Number : Not Applicable		Date of Supply : 07 March 2022		Place of Supply : Hyderabad																														
Details of Buyer Billed to:																																				
Name : M/s Modi Reality Mallapur LLP		Delivery Challan No. : Not Applicable		Date : 21.02.2022																																
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Total Invoice Amount in Words:					Total Amount Before Tax:		3,600.00																													
Rupees: Three Thousand Seven Hundred Eighty Only.					Add : CGST		90.00																													
Our Bank Details:					Add : SGST		90.00																													
Name of the Bank : HDFC Bank					Add : IGST		0.00																													
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