PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	8/03/22	Prepared by	T.D. Murthy	Serial no.	2728
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Modi Realty Pocharam LLP	Project	NGH	HO received date	
PO/WO date	2/11/21	PO/WO No.	82311	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22460	7/3/22	16,726.50/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	16,726.50/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 104615 — Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16,726.50/-
Amount E – PO / WO value:	16,726.50/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	14/03/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Murthy	Prabhakar			
Sign:	[signature]	[signature]			
Date	8/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
09 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22460
Modi Realty Pocharam LLP	Invoice Date.	07-03-2022
Nilgiri Heights, Pocharam, 500088	PO No.	82311
	PO Date.	02-11-2021
	Req ID	70045
	Req Date	05-10-2021
GSTIN : 36ABIFM1836H1Z7	Loc Req No	181725

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8141 - Steel - other - M.S.Grills - Others - SFT	7214	67.5	210.00	14,175.00	18	2,551.50
	Compound wall Grill - 13'6" x 5'0 - 01 no						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	14,175.00		2,551.50
	1,275.75	1,275.75	Total Invoice Amount		16,726.50	

Rupees : Sixteen Thousand Seven Hundred Twenty Six and Paise Fifty Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 91984
Date: 8/3
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Form for closure of purchase order

Data required from site/engineers: 04/3/21				
PO no.:	82311		PO date:	02/11/2021
Req. no.:	181725		Req. date:	5/10/2021
Material received		□ Part □ Full	MRN nos.:	
If material partially delivered then can balance material be ordered by new requisition/PO		□ No further material required and PO can be closed. □ No material cannot be ordered by new PO. □ PO can be closed and balance material can be ordered by new requisition.	Can PO be closed?	□ Yes □ No
Remarks by engineer: Material received without Dc / gatepass				

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
Sharvani		04/3/21	Vijay Raj		4/3/22

Data required from accounts:

Are any bills received wrt to this PO.	□ Yes for full PO □ Yes for part of PO ☑ No.
Scan ID nos. of advice for credit to supplier	
Remarks by Accountants: Bill not received	

Notes: 1. Accountants to attach hard copy of purchase voucher.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
D. Lavji		5/3/22			

Action taken by purchase:

Status of PO	□ PO closed and email sent to supplier. ☑ PO open material awaited.
Status of proof of delivery:	□ Proof of delivery received. ☑ Proof of delivery not available with site or purchase.
Original barcoded PO available	☑ Yes □ No – certified copy received from accounts.
Original bill available	□ Yes ☑ No – certified copy obtained from supplier.
Supplier's ledger available	□ Yes ☑ No
Advice for credit to supplier	☑ Prepared for entire PO □ Part of PO and PO closed. □ Prepared for part of PO and balance material awaited.
Remarks by purchase: Material Delivered at site bill to be raised	

Prepared by	Sign	Date	Purchase manager	Sign	Date
Monika				nnn	

Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not delivered or other reasons) attach this note to original PO, original requisition, original bill and proof of delivery and send to MD.

Get proof of delivery.
~~Make bill~~
Make advice for credit.

APPROVED BY
05 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

Form for closure of purchase order dt 3-3-22 ver2

Purchase Order

 02-11-2021 16:27:32

82311
30.10.21 11:22:44

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	82311	181725
	Doc Date	02-11-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	02-11-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8141 - Steel - other - M.S.Grills - Others - SFT *Compound wall Grill - 13'6" x 5'0 - 01 no*	67.50	210.00	0.00	18.00	16,726.50
					Total Order Value . . .	**16,726.50**

Rupees : Sixteen Thousand Seven Hundred Twenty Six and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After delivery & production of bill
Tax	All taxes included in above price.
Delivery Date	Material delivered.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for North West compound wall corner grill fixing purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

Books of accounts verified and no bills wrt this PO were received by accounts.
Name: D. Laraf.
Sign:
Date: 01/3/22

For *Modi Realty Pocharam LLP*
Authorised Signatory

Name : 02/11/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

1287

Requisition Form

Company Name:	Modi Realty Pocharam LLP		Date:	05-10-2021	
Site & Phase :	Niligiri Heights		Time:	16:20	
Supplier:			Req. No.	181725	
0Material required before date:		09.10.21	ID No.	70045	

No	Description	Size	Quantity	Units	Inward No	Date
1	**MS Compound wall Grill**	**13'6" x 5'0"**	01	No		
2						
3						
4						
5						
6						
7	82311					
8						
9						
10						

Remarks:For North west Compound wall Corner Grill fixing purpose

Prepared By	S.Sharvani	Approved by	
Sign.& Date	05.10.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
09 OCT 2021
SOHAM MODI
MANAGING DIRECTOR

T.D. [signature] 8/10/21.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☑ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

Estimation for Footpath cleaning from NGH to Main Road. Ver 1 .

MEASUREMENT SHEET									
Company Name:		Modi Reality Pocharam LLP				Approved by:-			
Project:		Nilgiri Heights				Sign			
Work Description:		Estimation for MS Grill for Northwest compound wall corner material							
Contractor Name:									
Prepared By		Vijay Raj							
Date:		05-10-2021							
			A	B	C	D	E=AxBxCxD	F	G=Sum of E
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	MS Rect. Pipe - 2" x 3" x 2.7mm Thk.	North West Grill	76.00	1.00	1.00	1.00	76.00	Rft	76.00
							Total	Rft	76.00
2	MS Sq Pipe - 1" x 1" x 1.5mm Thk.	North West Grill	79.00	1.00	1.00	1.00	79.00	Rft	79.00
							Total	Rft	79.00
2	MS Flat - 1/2" Thk.	North West Grill	1.00	5.00	1.00	3.00	15.00	Sft	15.00
							Total	Rft	15.00
	NOTE: - Estimation without Wastage. Add Wastage								

TO,

M.D.

ESTIMATE SHEET	
Company Name:	Modi Realty Pocharam LLP
Project:	Nilgiri Heights
Work Description:	Cost Estimate for MS compound wall Grill with material & fabrication
Type	
Prepared by:	T.D. Murthy
Date:	30-10-2021

Steel Rate	78.0	per kg
Powder coating cost	-	sft
Fabrication cost	35.0	sft

APPROVED BY
01 NOV 2021
SOHAM MODI
MANAGING DIRECTOR

A	B	C	D	E	F	G	H	I	J	K	L	M
S No.	Size	Weight in kgs	Area in sft	Material rate/Kg	Material Cost with 5% wastage	Powder coating cost per sft	Powder coating cost of grill	Fabrication cost per sft	Fabrication cost of grill + transport cost	Total cost with 10% profit margin	Cost per sft	Cost per kg
1	13'6" x 5'0	120.00	67.50	78.00	9,828.00	-	-	35.00	2,396.25	13,446.68	199.21	112.06
	Total	120.00	67.50		9,828.00		-		2,396.25	13,446.68	199.21	112.06
								Average Cost			199.21	
								Approved cost			210 +GST.	

Note:
1) Wastage 5% added for material in col F
2) Transport cost of Rs 0.50 added for fabrication in col J
3) Profit margin of 10% added to cost in Col K
4) Taxes Extra @18%
5) Gaps to be filled with Birla wall care putty.
6) Tolerance in weight + or - 5%. There after deduct cost of lower weight at rate for steel.
7) Increase / decrease in steel cost to be added / deducted in rate.
8) Fabrication and grinding quality must be of top quality.

APPROVED BY
1 NOV 2021
SOHAM MODI
MANAGING DIRECTOR

T.D. Murthy
30/10/21

For MDs APPROVAL

- [ ] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [x] Other

30/10/2021

NOTE:-
Weightment slip & Photograph attached
30/10/21

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	DC No.	19215
Nilgiri Heights, Pocharam, 500088	DC Date.	07-03-2022
	PO No.	82311
	PO Date.	02-11-2021
	Req ID	70045
GSTIN : 36ABIFM1836H1Z7	Req Date	05-10-2021
	Loc Req No	181725

	Description of Goods	HSN/SAC	Qty
1	8141 - Steel - other - M.S.Grills - Others - SFT	7214	67.5
2			
3			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

INWARD
Inward No: 11044 Dt: 7/03/22
MRN No: 04615 Dt: 8/6/22
Received By: Bhok Sign:
NILGIRI HEIGHTS

SUMMIT SALES LLP
IN WARD
No: 78314
Date: 8/3/22
Sign:
R.R. DIST.