(E)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	9/3/22	Prepared by	Monica	Serial no.	2735
Supplier name	SShlp			HO inward no.	
Firm/Company	GUDC	Project	Genopolis	HO received date	
PO/WO date	3/8/21	PO/WO No.	79315	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22483	8/3/22	64,676/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				64,676/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos :		Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	64,676/-
Amount E – PO / WO value:	64,676/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	14/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monica				
Sign:	Monica	10 MAR 2022			
Date	9/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
MINISH PARIKH
MANAGER

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Form for closure of purchase order

Data required from site/engineers:			
PO no.:	79315	PO date:	3/8/21
Req. no.:	13281	Req. date:	9/7/21
Material received	□ Part ☑ Full	MRN nos.:	—
If material partially delivered then can balance material be ordered by new requisition/PO	☑ No further material required and PO can be closed. ☑ No material cannot be ordered by new PO. ☑ PO can be closed and balance material can be ordered by new requisition.	Can PO be closed?	☑ Yes □ No
Remarks by engineer:	Material is Recieved from SOV		

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
J. Soundarya		04/3/21	Bharat Varur		04/03/2022

Data required from accounts:	
Are any bills received wrt to this PO.	□ Yes for full PO □ Yes for part of PO ☑ No.
Scan ID nos. of advice for credit to supplier	Bill not received
Remarks by Accountants:	Bill not received

Notes: 1. Accountants to attach hard copy of purchase voucher.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
		5/3/22			

Action taken by purchase:	
Status of PO	□ PO closed and email sent to supplier. □ PO open material awaited.
Status of proof of delivery:	□ Proof of delivery received. □ Proof of delivery not available with site or purchase.
Original barcoded PO available	□ Yes □ No – certified copy received from accounts.
Original bill available	□ Yes □ No – certified copy obtained from supplier.
Supplier's ledger available	□ Yes □ No
Advice for credit to supplier	□ Prepared for entire PO □ Part of PO and PO closed. □ Prepared for part of PO and balance material awaited.
Remarks by purchase:	

Prepared by	Sign	Date	Purchase manager	Sign	Date
				nnn	

Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not delivered or other reasons) attach this note to original PO, original requisition, original bill and proof of delivery and send to MD.

Make bill

Mak ACS

APPROVED BY
05 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

Form for closure of purchase order dt 3-3-22 ver2

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	Invoice No.	22483
119,191, Synergy Square1	Invoice Date.	08-03-2022
	PO No.	79315
	PO Date.	03-08-2021
	Req ID	67377
GSTIN : 36AAHCG4940K1ZC PAN AAHCG4940K	Req Date	09-07-2021
	Loc Req No	13281

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8184 - Steel - other - MS Gate - NA - Sft		124.56	220.00	27,404.96	18	4,932.90
	23'0 x 5'5" - 01 no - North side Entry gate						
2	8184 - Steel - other - MS Gate - NA - Sft		124.56	220.00	27,404.96	18	4,932.90
	23'0 x 5'5" - 01 no - South side Exit gate						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	54,809.92	9,865.80
	4,932.90	4,932.90	Total Invoice Amount	64,675.70	

Rupees : Sixty Four Thousand Six Hundred Seventy Five and Paise Seventy Only.

SUMMIT SALES LLP
IN WARD
No. 91968
Date 8/3/22
Sign.
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

OUTWARD - GATE PASS

No. 5873

Date:	26/7/21	Time:	14:30		
Company:	Summit Sales LLP				
Project/site:	Summit Housing LLP				
Destination:	G.V.D.C				
Outward No.	Vehicle type	Vehicle No	Vehicle driver		
1028	By Jay	AS10 UB 8380	Narendas		
	Material Description	Quantity	Units	Approx. rate	Amount
1	M.S Gate 8'5" x 5'6"	08	Nos		
2.	— do — 13' x 5'6"	02	"		
3					
4					
5					
6.					
7					
8.					
9					
10.					
	Total	10	Nos		

Charges/refund	Purpose for transfer	Other details (to be filled by Admin audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date _______
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier date _____ & Amount Rs. ______________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. __________ & date ______
☐Transfer to other site/ project	Cost of material to be collected: ☐Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. _____________, Amount _____________ date __________
☑Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☑ No charge	☐for repairs & service	☐Material received by inward no. ________ & date_______ ___________
☐ Other	Details:	Details:

Remarks: for site use purpose only				
Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign:	[signature]	[signature]	[signature]	
Received by other site on:	Inward No.	Admin sign:	Security sign:	
	721		[signature]	
Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7 Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

Purchase Order

 03-08-2021 15:53:34

79315 Div.Copy

31.07.21 2:18:25

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunde
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP	**Doc No**	79315	13281
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	03-08-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-07-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8184 - Steel - other - MS Gate - NA - Sft *23'0 x 5'5" - 01 no - North side Entry gate*	124.57	220.00	0.00	18.00	32,337.85
2	8184 - Steel - other - MS Gate - NA - Sft *23'0 x 5'5" - 01 no - South side Exit gate*	124.57	220.00	0.00	18.00	32,337.85
	Total Order Value . . .					**64,675.71**

Rupees : Sixty Four Thousand Six Hundred Seventy Five and Paise Seventy One Only.

Terms and Conditions :-

Specification / Brand	Fabrication, grinding & powder coating should be of good quality. Above rates approved by M.D. on dt. 31.07.2021
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Material delivered.
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site entry and exit gate fixing purpose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	This po should be make at sovllp by our fabricator.

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Sruthi
Sign: Sangeeth
Date: 26/11/22

For *G V Discovery Center Pvt Ltd*
Authorised Signatory

Name : 03/08/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____