

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date: 8/3/22		Prepared by: [Signature]		Serial no. 2713	
Supplier name: Reflection Electricals Pvt Ltd		HO inward no.			
Firm/Company: MCR Lhp		Project: NRK		HO received date	
PO/WO date: 4/3/22		PO/WO No. 86108		Scan ID	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4395	5/3/22	11,155/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 11,155/-

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 104580	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges: -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 11,155/-

Amount E – PO / WO value: 11,155/-

Amount F – Difference (A – E): -

Quantity received as per PO /WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 14/3/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	[Signature]	[Signature]			
Sign:	[Signature]	[Signature]			
Date:	9/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Sales Invoice

This is a Computer Generated Invoice

Purchase Order



86108
28.02.22 2:52:28

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07-03-2022 11:41:35 AM

From Company : **Modi Constructions & Realtors LLP**
5-4-187/3&4, IInd Floor, M G Road, Ranigunj, Secunderabad, Hyderabad
G S T No. : 36ABJFM5257F2Z2

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	86108	186245
Doc Date	04-03-2022	
Quote No	NIL	
Quote Date	03-03-2022	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos D915065-50W Flood lights	6.00	1,660.00	0.00	12.00	11,155.20
Total Order Value . . .					11,155.20

Rupees : Eleven Thousand One Hundred Fifty Five and Paise Twenty Only.

Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand North west series

Payment Terms After Delivery & Production of bill

Tax VAT included in above price.

Delivery Date Next Day.

Delivery Location Nextopolis
Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal
Phone. .

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 5yrs

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for site use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Modi Constructions & Realtors LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Modi constructions and realtors		Date:		03 03 2022	
Site & Phase:		Nextopolis		Time:		15:55	
Supplier:				Req. No.		186245	
Material required before date:			Urgent		ID No.		74346
No	Description	Size	Quantity	Units	Inward No	Date	
1	LED Flood lights	50 W	06	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: For site use purpose.							
Prepared By		S. Shravya		Approved by		C. Balamuralikrishna	
Sign. & Date		03.03.2022		Sign. & Date		03.03.2022	

Comd
03.03.22

[Signature]

