PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	09/03/2022	Prepared by	MINISH.	Serial no.	L. 2808
Supplier name	Green Belt Service's.			HO inward no.	
Firm/Company	Modi Realty Mallapur LLP.	Project	GMR.	HO received date	
PO/WO date	22/01/2022	PO/WO No.	85238.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	100	09/03/2022	7,897/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				☑ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges): ~~7,897/-~~	6360/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report	
MRN nos.: 104617.	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges ExTra.	1,537/-
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,897/-
Amount E – PO / WO value:	6,360/-
Amount F – Difference (A – E):	1,537/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	14/03/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		09 MAR 2022 MINISH PARIKH			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Reality Mallapur LLP.

(GMR)

Sl.No. 100 Date 09/03/2022

D.C.No. 103 Date :

P.O.No 85238 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of Carpet grass -			7,897	00
			TOTAL	7,897	00

IN WARD

No. 92004

Date: 9/3

Sign:

SUMMIT SALES LLP

R.R. DIST.

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Seven Thousand Eight Hundred ninety Seven only -

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

 07-02-2022 15:58:02 Ori

85238
31.01.22 4:53:34

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Green Belt Services	**Doc No**	85238	192799
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc Date**	22-01-2022	
	Quote No	NIL	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	17-01-2022	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6016 - Miscellaneous - Carpet Grass - NA - sft	600.00	10.00	0.00	6.00	6,360.00
					Total Order Value . . .	**6,360.00**

Rupees : Six Thousand Three Hundred Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for B-Block peripheral road work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : 08/02/2022

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	05.02.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	16:00
Supplier		Req. No.	192799
Material required before date:	08.02.22	ID No.	73603

No	Description	Size	Quantity	Units	Inward No	Date
1.	Carpet grass	std	600	sft		
2.						
3.						
4.						
5.	85238					
6.						
7.					APPROVED	
8.						
9.					08 FEB 2022	
10.						

Remarks: For B- block peripheral road work purpose at GMR site.

Prepared By	A.janaki	Approved by	MINISH PARIKH MANAGER PROCUREMENT
Sign.& Date	05.02.22	Sign. & Date	

Note:

05 FEB 2022

GSTIN :36AAUFG2910P1ZT DELIVERY CHALLAN Cell : 8897895924

Composite Scheme 14154

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODI Reality mallapur LLP.

(GMR) p.o. 85238.

D.C.No. 103 Date 05/03/2022

P.O.No. 85238 Date :

S.No.	PARTICULARS	QUANTITY
1	Carpet grass -	600 SFt
2	Transport Extra -	

INWARD
MODI REALTY MALLAPUR LLP
Inward No 2855 Dt. 05/3/22
GRN No 10467 Dt. 8/3/22
Received By Soma Sign 05/3/22

MODI REALTY MALLAPUR LLP

SUMMIT SALES LLP R.R. DIST.
INWARD
No. 28354
Date: 9/3
Sign:

For GREEN BELT SERVICES

Receivers Signature

Authorised Signatory