

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 08/03/2022		Prepared by: MINISH.		Serial no. 2668																															
Supplier name: Shubhaya Enterprises				HO inward no.																															
Firm/Company: SLLP		Project: SHLLP.		HO received date																															
PO/WO date: 23/02/2022		PO/WO No. 85840.		Scan ID.																															
Sl no.	Bill no.	Bill date	Bill amount	Original attached																															
1.	2756	08/03/2022	708/-	☒ Yes ☐ No																															
2.				☐ Yes ☐ No																															
3.				☐ Yes ☐ No																															
4.				☐ Yes ☐ No																															
Amount A – Bills total (Excluding Transport & Hamali Charges):				708/-																															
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report																																			
MRN nos.: 104674.		Proof of delivery matches MRN		☒ Yes ☐ No																															
Amount B –Other Credits : Transportation charges																																			
Amount C –Other Debits :																																			
Amount D (D=A+B-C) – Amount to be credited to the supplier:				708/-																															
Amount E – PO / WO value:				708/-																															
Amount F – Difference (A – E):				NIL																															
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received																																	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other																																	
Payment – due date		14/03/2022																																	
Remarks:																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>MD</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Name:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sign:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Approval limit</td> <td>Upto 20k</td> <td>Above 20k</td> <td>Above 100k</td> <td>Upto 20k</td> <td>Above 20k</td> </tr> </table>						Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	Name:						Sign:						Date						Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k
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Sign:																																			
Date																																			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k																														

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151



SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/2756 Date : 8-Mar-22 P.O. No. : 85840/169495 Date : 8-Mar-22
Reverse Charge (Y/N) : No D.C. No. : BY MAIL Date : 8-Mar-22
State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

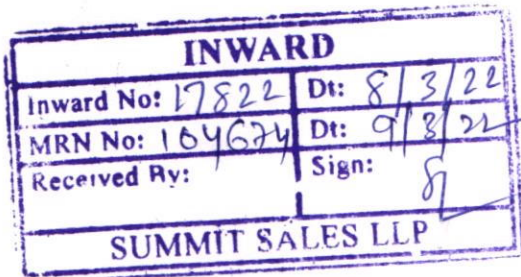
Ship to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE		AMOUNT	
			Rs.	Ps.	Rs.	Ps.
1 Haxa Blades Single	82029990	100.00 NOS.	6.00		600.00	
						600.00
						54.00
						54.00
						708.00

CGST TAX 9 %
SGST TAX 9 %

Indian Rupees Seven Hundred Eight Only
Despatched Through :
Destination :



SUDHAKAR
PIPES AND FITTINGS

Honeywell
THE POWER OF CONNECTED

norisys®

AKG

Bharat M.S. Pipes

HAVELLS

MODI'S
CASING 'N' CAPPING | CONDUIT PIPES
TRUNKINGS | TAPES | FLEX FIT

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.

E.&O.E.

For **SHUBHAM ENTERPRISES**

4. Cheque return Charges Rs. 500/-

5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

Purchase Order

Page(s) 1 Of 1

25-02-2022 11:14:24 AM



85840

14.02.22 2:36:59

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Shubham Enterprises
5-2-288/D, Hyderbasti, R.P. Road, Lane Opp. Arya Samaj, sec-bad-500 003

GSTIN 36AELFS6374J1ZC

6656-8151..

040-66318150/23468151

9849153774

Doc No	85840	169495
Doc Date	23-02-2022	
Quote No	NIL	
Quote Date	19-02-2022	
SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9538 - Tools - Hacksaw blade - single - nos	100.00	6.00	0.00	18.00	708.00
Total Order Value . . .					708.00

Rupees : Seven Hundred Eight Only.

Terms and Conditions :-

Specification / All items shall be of Sudhkhar brand**Payment Terms** After Delivery & Production of bill**Tax** GST included in above price.**Delivery Date** Next day

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Included in the above price.**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Order for stock replenishing purpose.

Completion Date Nil**Measurment** Nil**Security** Nil

Remarks Prices shall remain fixed (Subject to change in GST) for a period of 4 months.

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:	SSLLP	Date:	19.02.2022
Site & Phase :	SSHLP	Time:	1:00
Supplier		Req.No.	169495
Material required before date:		ID No.	74069

No	Description	Size	Quantity	Units	Inward No	Date
1	Acid	1liter	60	Nos		
2	Coconut brooms		100	Nos		
3	Handwash santhoor		48	Nos		
4	Sponges		500	Nos		
5	Bombay brooms	small	200	Nos		
6	First aid kit		5	Nos		
7	Gova rope		60	Bundle		
8	Hacksaw blade single	85840	100	Box		
9	Cube testing moulds	6"x6"	12	Nos		

Remarks: For Stock Replenishing purpose

Prepared By	N. Vanajakshi	Approved by	
Sign. & Date	19.02..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

