


PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 09/03/22		Prepared by: P. Prabhakar		Serial no.: 6-2829	
Supplier name: Green Belt Services.				HO inward no.	
Firm/Company: GVRCL		Project: Innopolis.		HO received date	
PO/WO date: 86050 9/03/22		PO/WO No.: 86050		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	902	04/03/22	11,925.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A - Bills total (Excluding Transport & Hamali Charges):				11,925	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	10455	Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B - Other Credits : Transportation charges				-	
Amount C - Other Debits :				-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:				11,925	
Amount E - PO / WO value:				10,070	
Amount F - Difference (A - E):				1855	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other			
Payment - due date		14/03/22			
Remarks:					
Approved by		Purchase Officer	Purchase Manager	MD	Accountant
Name:					Accounts Manager
Sign:		 APPROVED P. PRABHAKAR PURCHASE MANAGER			
Date		09 MAR 2022			
Approval limit		Upto 20k	Above 20k	Above 100k	Upto 20k
					Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order



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From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details		Doc No	86050	164652
Green Belt Services		Doc Date	03-03-2022	
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49		Quote No	NIL	
GSTIN 36AAUFG2910P1ZT		Quote Date	03-03-2022	
8897895924		SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6016 - Miscellaneous - Carpet Grass - NA - sft	950.00	10.00	0.00	6.00	10,070.00
Total Order Value . . .					10,070.00

Rupees : Ten Thousand Seventy Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Garden purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____
03/03/2022

Accepted the above Terms And Conditions

For **Green Belt Services**

Name : _____

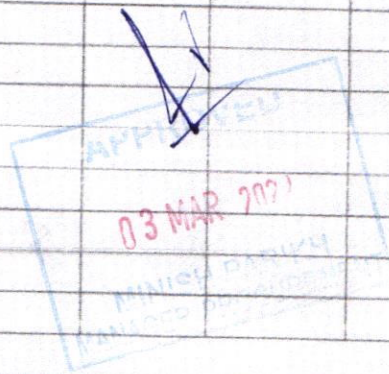
Date : ___/___/___

Requisition Form

Company Name:	G V Research Centre	Date:	03.03.2022
Site & Phase:	Innopolis	Time:	10:00
Supplier:		Req. No.	164652
Material required before date:	05.03.2022	ID No.	74315

No	Description	Size	Quantity	Units	Inward No	Date
1.	Carpet grass		950	Sft		
2.						
3.						

86050



Remarks: For garden purpose			
Prepared By	Madhu	Approved by	T.Madhu
Sign. & Date	03.02.2022	Sign. & Date	03.03.2022

GSTIN :36AAUFG2910P1ZT

INVOICE

Cell : 8897895924

Composite Scheme



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com


M/s G.V. Reserch Centers pvt LTDSl.No. **99**Date 09.10.31.2022D.C.No. 102

Date :

P.O.No. 86050

Date :

(G.V.R.C.)

S.No.	PARTICULARS	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1	Supply of Carpet grass -			11,925	200
					
GREEN BELT SERVICES Bank Name: HDFC Bank A/c. No.50200055048996 IFSC Code: HDFC0002019				TOTAL	11,925 200

Rupees inwards: Eleven Thousand
nine Hundred twenty five only

For GREEN BELT SERVICES

[Signature]
 Authorised Signatory



Composite Scheme

GSTIN : 36AAUFG2910P1ZT

DELIVERY CHALLAN

Cell : 8897895924

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR
H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

GREEN BELT SERVICES

Mis G.V. Research Centers pt ATD

D.C.No. 102

Date 04/03/2023

(GVRCL)

P.O.No. 86050 Date:

S.No.

PARTICULARS

QUANTITY

1

Carpet grass

2

Trans port Extra

950.55+

INWARD	
Invoice No: 8504	Dr: 4/2/22
MIX No: 104551	Dr: 4/3/22
Received By: D. P. K.	Sign: D. P. K.
Genome Valley Research Center Pvt. Ltd.	



Receiver's Signature

[Signature]

For GREEN BELT SERVICES

Authorized Signatory