PURCHASE DIVISION

Advice for approval for credit to supplier

8

Date:	9/03/22	Prepared by	Suthu	Serial no.	. 2889
Supplier name	SRI SAI vishal Enterprises.			HO inward no.	
Firm/Company	GURC	Project	Ennoplis.	HO received date	
PO/WO date	84846	PO/WO No.	24/01/22	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	144	11/02/22	17050	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A = Bills total (Excluding Transport & Hamali Charges):	17,050/-
Proof of delivery by way of ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos: 103441 — Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	17050
Amount E – PO / WO value:	17050
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	14/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			-
Sign:		[signature]			
Date		09 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

PRABHAKAR Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports. etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

3

Purchase Order

orig bill

 24-01-2022 17:16:01

84846
08.01.22 12:01:48

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	84846	164454
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	24-01-2022	
	Quote No	NIL	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	22-01-2022	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	550.00	31.00	0.00	0.00	17,050.00
					Total Order Value . . .	**17,050.00**

Rupees : Seventeen Thousand Fifty Only.

Terms and Conditions :-

Specification / Items shall be of strength minimum 30kgs/cm2. QC report a must!

original Bill

Payment Terms Within 30 days of delivery of all materials & production of bill.

Tax All taxes included in above price.

Delivery Date As per request of Project Manager

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penality For Delay Bills must be submitted to H.O. wittin 30days of supply of material.10% plty on value of order will be deducted for delay in submission of bills.

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qlty & specs.Breakage not more .Above order forMiscelleneous site works at purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : ____________________

Contact - -

Accepted the above Terms And Conditions
For *Sri Sai Vishal Enterprises*

Name : ____________________

Date : __/__/____

Bill not received

TAX INVOICE ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s GV Research Center pvt Ltd

Party GSTIN 36AAHCG4562D1ZP

Inv. No. 144 Date : 11.02.22

D.C. No. 223 Date :

P. O. 84846 Date :

Payment

State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	4X8X16					
	6X8X16		550	31	Nos	17,050=00
	6X8X12					

Duplicate bill given by supplier.
Not accounted in BOA.
Check if approved earlier in M-codex.
Approve bill only after cross check.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 91999
Date: 14/2
Sign:

90999

Rupees in words Seventeen Thousand Fifty only

TOTAL		17,050=00
SGST @	%	-
CGST @	%	-
GRAND TOTAL		17,050=00

Name : SRI SAI VISHAL ENTERPRISES

Bank Name : HDFC BANK

Account No. : 50200042541343

IFSC Code : HDFC0000368 **Branch :** Nacharam

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

Requisition Form

Company Name	GV Research Centers Pvt Ltd	Date	22.01.2022
Site & Phase	Innopolis	Time:	10:44
Supplier	24.01.2022	Req. No	164454
Material required before date		ID No.	73193

No	Description	Size	Quantity	Units	Inward No	Date
1	Solid bricks	6"x8"x16"	550	No's		
2						

84846

Remarks: Towards Miscelleneous works at site

Prepared By	Madhu	Approved by	Mr.Ramesh reddy
Sign. & Date	22.01.2022	Sign. & Date	22.01.2022

Note:

APPROVED

2 2 JAN 2022

DELIVERY CHALLAN ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN: 36ACZPL1512H1ZF

No. 223 Date : 8/2/22

M/s. Modi P.O.No: 84846

P.O. No. GVRC Date :

S.No.	PARTICULARS	BRICK SIZE	QUANTITY
1	Solid Bricks	6x8x16	550
	Vehicle No. TS 12 U6 2216 Time : 16:55 Driver Name : Mahboob khan		550/-

SUMMIT SALES LLP, R.R. DIST. INWARD No: 78310 Date: 7/3 Sign: L

INWARD
Inward No: 8209 Dt: 8/2/22
MRN No: 10344 Dt: 9/2/22
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

For SRI SAI VISHAL ENTERPRISES

Received the above material in good condition

Receiver's Signature

Cement Blocks – Weekly Delivery Report

Company/ firm:	GVRC	Requisition nos.:	164454	Total PO quantity:	550
Project:	Innopolis	PO No(s).	84846	Quantity delivered in earlier period:	550
Block /Flat / Villa no.:	Towards miscelleneous work	Total material delivered	Yes	Quantity delivered during week:	-
Supplier:	Sri Sai vishal Enterprises	Close PO:	Yes	Balance quantity to be delivered:	-
Sign of security	Rajesh.	Sign of Admin	Sridevi	Sign of Project manager	
Date	09.02.2022	Date	09.02.2022	Date	09.02.2022

Details of solid blocks – delivered in earlier period.

S No	**Date**	**Time**	**Block Size & type**	**Quantity delivered**	**DC No.**	**Inward no.**	**MRN No.**
1.	08.02.2022	16:55PM	6"X8"X16"	550	223	8209	103441
3.							
	Total:			550			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
	Total:						

Remarks:

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. **Specify block size and block type (solid / hollow)**. 4. Total quantity and delivered quantity includes all types of blocks.