

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	9/3/22	Prepared by	P. Prabhakar	Serial no.	.. 0-2831
Supplier name	Lemmit Sales LLA			HO inward no.	
Firm/Company	GORE	Project	Imopolis	HO received date	
PO/WO date	24/12/22	PO/WO No.	83894	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22516	9/3/22	26,328.75	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 26,328.75

Proof of delivery by way of ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:		Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges =

Amount C – Other Debits : =

Amount D (D=A+B-C) – Amount to be credited to the supplier: 26,328.75

Amount E – PO / WO value: 26,328.75

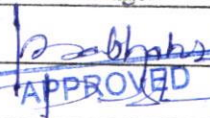
Amount F – Difference (A – E): =

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date 14/3/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter ~ Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

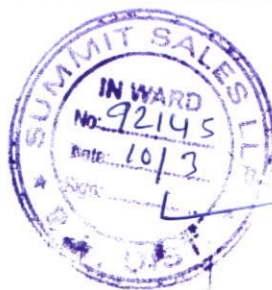
1 of 1 :

Customer Details				Invoice No.		22516	
GV Research center Pvt Ltd Sy No. 542, Genome vallaey, Thurkapally, Hyderabad GSTIN : 36AAHCG4562D1ZP							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Form for closure of purchase order

Data required from site/engineers:					
PO no.:	83894			PO date:	24/12/21
Req. no.:	164324			Req. date:	21/12/21
Material received	☐ Part ☐ Full			MRN nos.:	—
If material partially delivered then can balance material be ordered by new requisition/PO	☐ No further material required and PO can be closed. ☐ No material cannot be ordered by new PO. ☐ PO can be closed and balance material can be ordered by new requisition.			Can PO be closed?	☐ Yes ☐ No
Remarks by engineer: — without DC Material Received —					
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.					
Prepared by	Sign	Date	Project manager	Sign	Date
Sindhi	(Signature)	4/3/22	P. MATHO	(Signature)	4/3/22
Data required from accounts:					
Are any bills received wrt to this PO.			☐ Yes for full PO ☐ Yes for part of PO ☒ No.		
Scan ID nos. of advice for credit to supplier					
Remarks by Accountants:					
Notes: 1. Accountants to attach hard copy of purchase voucher.					
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
	A. Siddhi P.	5-3-22			
Action taken by purchase:					
Status of PO			☐ PO closed and email sent to supplier. ☐ PO open material awaited.		
Status of proof of delivery:			☐ Proof of delivery received. ☐ Proof of delivery not available with site or purchase.		
Original barcoded PO available			☐ Yes ☐ No – certified copy received from accounts.		
Original bill available			☐ Yes ☐ No – certified copy obtained from supplier.		
Supplier's ledger available			☐ Yes ☐ No		
Advice for credit to supplier			☐ Prepared for entire PO ☐ Part of PO and PO closed. ☐ Prepared for part of PO and balance material awaited.		
Remarks by purchase:					
Prepared by	Sign	Date	Purchase manager	Sign	Date
				nnn	
Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not delivered or other reasons) attach this note to original PO, original requisition, original bill and proof of delivery and send to MD.					

Make bill
Make adv for



Purchase Order

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24-12-2021 13:49:41



83894

5:35:00

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5-----
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	83894	164324
Doc Date	24-12-2021	
Quote No	Nil	
Quote Date	24-12-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8500 - Stone - granite - Beading - NA - rft Steel grey granite - 3'0 x 0.6"	750.00	22.75	0.00	18.00	20,133.75
2 6189 - Miscellaneous - Hamali Charges - NA - Per Rft	750.00	7.00	0.00	18.00	6,195.00
Total Order Value . . .					26,328.75

Rupees : Twenty Six Thousand Three Hundred Twenty Eight and Paise Seventy Five Only.

Terms and Conditions :-

Specification / Brand All items shall be of 19mm thickness slabs. The above rates only for material supply.

Payment Terms After delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Mr. Sanjay - 9502288244

Penalty For Delay Bills must be submitted to H.O. within 30days of completion of work.10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in above price.

Warranty Nil

Advance Paid Nil

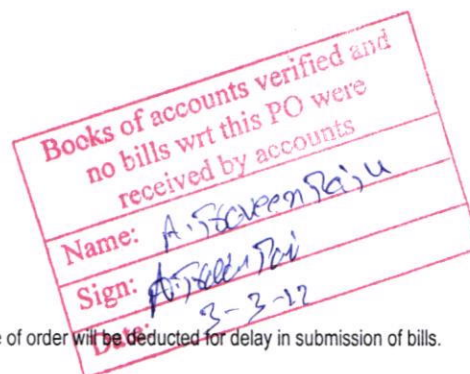
Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for block 2727 ramp flooring purpose.

Completion Date Nil

Measurment Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'



For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

[Signature]
24/12/2021

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : _/_/

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	21.12.2021
Site & Phase:	Innopolis.	Time:	12:30
Supplier		Req. No.	164324
Material required before date:		ID No.	72336

No	Description	Size	Quantity	Units	Inward No	Date
1.	Granite patti <i>Tau Roman</i>	6"x3'	750	Rft		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Remarks: Towards 2727 block Ramp flooring purpose.

Prepared By	Nikhil	Approved by	Mr.Ramesh reddy
Sign. & Date	21.12.2021	Sign. & Date	21.12.2021

Note:

Nikhil
21/12

