PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	9/8/22	Prepared by	Prasham	Serial no.	2838
Supplier name	Sumit Sales LLP			HO inward no.	
Firm/Company	GVRC	Project	Imepolis	HO received date	
PO/WO date	12/11/21	PO/WO No.	82561	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22833	9/3	5,65,397-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,65,397-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos :	Proof of delivery matches MRN □ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,65,397-00
Amount E – PO / WO value:	4,62,525.37
Amount F – Difference (A – E):	1,02,872-00
Quantity received as per PO /WO	□ Yes ☑ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	10/8/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		10 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22533
GV Research center Pvt Ltd	Invoice Date.	09-03-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	82561
	PO Date.	12-11-2021
	Req ID	70067
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	06-10-2021
	Loc Req No	163982

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8267 - Steel - other - MS Structure - NA - Sft		2590	185.00	479,150.00	18	86,247.00
	For Panel Room - 10.0 x 5.78 mtrs						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	479,150.00		86,247.00
	43,123.50	43,123.50	Total Invoice Amount	565,397.00		

Rupees : Five Lakh(s) Sixty Five Thousand Three Hundred Ninty Seven Only.

SUMMIT SALES LLP
INWARD No: 92/92 Date: 9/3

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Form for closure of purchase order

Data required from site/engineers:			
PO no.:	82561	PO date:	~~16~~ 12/11/21
Req. no.:	163982	Req. date:	06/10/21
Material received	□ Part ☑ Full	MRN nos.:	←
If material partially delivered then can balance material be ordered by new requisition/PO	☑ No further material required and PO can be closed. □ No material cannot be ordered by new PO. □ PO can be closed and balance material can be ordered by new requisition.	Can PO be closed?	☑ Yes □ No
Remarks by engineer:	— Final Bill ←		

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
Sidevi	[signature]	4/3/22	T'MANTO	[signature]	4/3/22

Data required from accounts:	
Are any bills received wrt to this PO.	□ Yes for full PO □ Yes for part of PO ☑ No.
Scan ID nos. of advice for credit to supplier	
Remarks by Accountants:	

Notes: 1. Accountants to attach hard copy of purchase voucher.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
	[signature]	5-3-22			

Action taken by purchase:	
Status of PO	□ PO closed and email sent to supplier. □ PO open material awaited.
Status of proof of delivery:	□ Proof of delivery received. □ Proof of delivery not available with site or purchase.
Original barcoded PO available	□ Yes □ No – certified copy received from accounts.
Original bill available	□ Yes □ No – certified copy obtained from supplier.
Supplier's ledger available	□ Yes □ No
Advice for credit to supplier	□ Prepared for entire PO □ Part of PO and PO closed. □ Prepared for part of PO and balance material awaited.
Remarks by purchase:	

Prepared by	Sign	Date	Purchase manager	Sign	Date
				nnn	

Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not delivered or other reasons) attach this note to original PO, original requisition, original bill and proof of delivery and send to MD.

~~Make bill.~~
Make advice for credit!

APPROVED BY
05 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

OUTWARD - GATE PASS No. 6199

	16/10/2021	Time:		12:40	
	Summit Sales LLP				
te:	SSLLP				
on:	GVRC				
No.	Vehicle type	Vehicle No		Vehicle driver	
1104	DCM	AP07TA1367		GOPI	
Material Description		Quantity	Units	Approx. rate	Amount
LECTRICAL Pannel Room					
24' x 40'		960	sft		
S Stands 10' Ht		02	No's		
S Stands 7' Ht		04	No's		
" Nut Bolts		250	No's		
Total		~~960~~	~~sft.~~		

/refund	Purpose for transfer	Other details (to be filled by Admin audit)
harge	☐Return to supplier for exchange	☐Material received by inward no._______ & date _______
efund from supplier	☐Return to supplier for refund	Details of credit note from supplier date _____ & Amount Rs. __________/-
sfer to other project	☐On loan to be returned	Return of material - inward no. ________ & date ______
sfer to other site/	Cost of material to be collected: ☑Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☑ Yes ☐ No GST bill no. __________, Amount __________ date ________
sf to another phase /company/project	☐No charges to be collected	NA
charge	☐for repairs & service	☐Material received by inward no. _______ & date______
her	Details:	Details:

ks.	Sending to GVRC Site			
pass approved by:	Project manager	Admin in-charge	Security	
		Murali		
ved by other site on:	Inward No.	Admin sign:	Security sign.	
C 16/10/21	5752		NTRAJ	
Approved by	Project accountant	Accounts manager	Admin - Audit	MD

1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to nt site. Recipient must sign it and send it to Admin audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. t manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7 Admin-audit to process gate pass, fill required details, GST bills, etc and send to MD for approval once in a fortnight.

SREE VANI WEIGH BRIDGE

శ్రీ వాణి ధర్మ కాంటా

Thurkapally, Shameerpet Mandal, Kolthur Road, R.R. Dist. - 500 078.

Cell : 9948032733

24 HOURS SERVICE

COMPUTERISED 60M TONNES WEIGH BRIDGE

SERIAL No.: 111	Dh	VEHICLE No.: 1	AP07TA1367 SOB
CHARGES Rs. 70	Kgs.	DATE : 16-10-21	TIME: 14:52
GROSS 6030	Kgs.	DATE :	TIME:
TARE	Kgs.	MATERIAL:	
NETT			OPERATOR'S SIGNATURE

వాహనము ప్లాట్ ఫారం విడిచిన తర్వాత మా బాధ్యత లేదు.

Our responsibility ceases once the vehicle leaves the platform.

VANI SHEET ROOFING SYSTEMS TATA, JSW, JINDAL, AMNS BRANDS. PH: 9440003460, 8639924460

For Warehouses, Godowns, Sheds, Compound Walls Sheets.

0.	1		
Total	~~960~~ sft.		

Charges/refund	Purpose for transfer	Other details (to be filled by Admin audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date ________
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier date _____ & Amount Rs. ______________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. ____________ & date ______
☑Transfer to other site/ project	Cost of material to be collected: ☑Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☑ Yes ☐ No GST bill no. ______________, Amount ______________ date ___________
☐Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☐ No charge	☐for repairs & service	☐Material received by inward no. _________ & date________ ___________
☐ Other	Details:	Details:

Remarks. Sending to RVRC Site

Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign:		Mallik		
Received by other site on:	~~Inward No.~~	Admin sign:	Security sign.	
RVRC 16/10/21	5752		NTRAJ	
Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7 Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

Srujan Forms 9848044884

24 HOURS SERVICE

SREE VANI WEIGH BRIDGE

శ్రీ వాణి ధర్మ కాంట

Thurkapally, Shameerpet Mandal, Kolthur Road, R.R. Dist. - 500 078.
Cell : 9948032733

COMPUTERISED 60M TONNES WEIGH BRIDGE

SERIAL No.: 111
VEHICLE No. : 1 AP07TA1367
CHARGES Rs. 70
SOB

GROSS 6030 Kgs. DATE : 16-10-21 TIME: 14:52

TARE 3440 Kgs. DATE : 16-10-21 TIME: 17:09

NETT 2590 Kgs.

MATERIAL :

వాహనము ప్లాట్ ఫారం విడిచిన తర్వాత మా బాధ్యత లేదు.
Our responsibility ceases once the vehicle leaves the platform.

OPERATOR'S SIGNATURE

Purchase Order

 12-11-2021 13:20:03

82561
09.11.21 4:15:57

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50.
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	82561	163982
	Doc Date	12-11-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-11-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8267 - Steel - other - MS Structure - NA - Sft *For Panel Room - 10.0 x 5.78 mtrs*	2,118.76	185.00	0.00	18.00	462,525.31
					Total Order Value . . .	**462,525.31**

Rupees : Four Lakh(s) Sixty Two Thousand Five Hundred Twenty Five and Paise Thirty One Only.

Terms and Conditions :-

Specification / Brand Fabrication, grinding & powder coating should be of good quality. Above rates approved by M.D. vide approval dtd. 10-11-2021.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Material delivered.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Mr. Sanjay - 9502288244

Penality For Delay Nil

Transportation Cost Included in the above price.

Warranty 1 year on workmanship

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Electrical metering room purpose.

Completion Date Nil

Measurment Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

Books of accounts verified and no bills wrt this PO were received by accounts
Name: A. Sreeveen Raju
Sign: A. Sreeveen Raju
Date: 3-3-22

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory
Name : 12/11/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name : ______

Date : __/__/____

1285

Requisition Form

Company Name:	GVRC	Date:	06.10.2021
Site & Phase :	Innopolis	Time:	11:00AM
Supplier		Req. No.	163982
Material required before date:	08.10.2021	ID No.	70067

No	Description	Size	Quantity	Units	Inward No	Date
1	MS Fabricated structure	10mx5.78m	1	No's		
2						
3						
4						
5	82561					
6						
7						
8						
9						
10						

Remarks: For Metering room purpose

Prepared By	Sridevi	Approved by	C. Balamurali Krishna
Sign.& Date	06.10.2021	Sign. & Date	06.10.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
06 OCT 2021
SOHAM MODI
MANAGING DIRECTOR

06.10.2021

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☑ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

T.D. Nyuing
6/10/21.

To,
M.D.

PUR

ESTIMATE SHEET												
Company Name:		Summit Sales LLP										
Project:		Summit Housing LLP										
Work Description:		Cost Estimate for Indoor electrical panel room 1 of 2										
Type												
Prepared by:		T.D. Murthy										
Date:		09-11-2021										
Steel Rate			78.0	per kg								
Powder coating cost			-	sft								
Fabrication cost			35.0	sft								
A	B	C	D	E	F	G	H	I	J	K	L	M
S No.	Size	Weight in kgs	Area in sft	Material rate/Kg	Material Cost with 5% wastage	Powder coating cost per sft	Powder coating cost of grill	Fabrication cost per sft	Fabrication cost of grill + transport cost	Total cost with 10% profit margin	Cost per sft	Cost per kg
1	10 mtrs x 5.78 mtrs	3,289.71	2,118.76	78.00	2,69,427.25	-	-	35.00	75,215.98	3,79,107.55	178.93	115.24
	Total	3,289.71	2,118.76		2,69,427.25		-		75,215.98	3,79,107.55	178.93	115.24
								Average Cost			178.93	
Note:								Approved cost				
1) Wastage 5% added for material in col F											185/-	
2) Transport cost of Rs 0.50 added for fabrication in col J												
3) Profit margin of 10% added to cost in Col K												
4) Taxes Extra @18%												
5) Gaps to be filled with Birla wall care putty.												
6) Tolerance in weight + or - 5%. There after deduct cost of lower weight at rate for steel.												
7) Increase / decrease in steel cost to be added / deducted in rate.												
8) Fabrication and grinding quality must be of top quality.												

APPROVED BY
10 NOV 2021
SOHAM MODI
MANAGING DIRECTOR

T.D. Murthy
9/11/21.

04/11/2021

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☑ Other

APPROVED BY
11 NOV 2021
SOHAM MODI
MANAGING DIRECTOR