PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	10/3/22	Prepared by	Prabhakar	Serial no.	2847
Supplier name	MM Aqua Systems			HO inward no.	
Firm/Company	Ghore	Project	Amrapolis	HO received date	
PO/WO date	16/7/21	PO/WO No.	78698	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1146	9/3/22	13,570-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	13,570-00

Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:		Proof of delivery matches MRN	□ Yes ☑ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13,570-00
Amount E – PO / WO value:	27,140-00
Amount F – Difference (A – E):	13,570-00
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	14/3
Remarks:	Fund 8511

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			-
Sign:		APPROVED			
Date		10 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
SR. MANAGER - PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Form for closure of purchase order

Data required from site/engineers:			
PO no.:	78698	PO date:	16/7/21
Req. no.:	163608	Req. date:	5/7/21
Material received	□ Part ☑ Full	MRN nos.:	94196
If material partially delivered then can balance material be ordered by new requisition/PO	☑ No further material required and PO can be closed. □ No material cannot be ordered by new PO. □ PO can be closed and balance material can be ordered by new requisition.	Can PO be closed?	☑ Yes □ No
Remarks by engineer:	— Final Bill —		

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
Sridevi	Sri	4/3/22	T MAHTO	[signature]	4/3/22

Data required from accounts:	
Are any bills received wrt to this PO.	□ Yes for full PO □ Yes for part of PO ☑ No.
Scan ID nos. of advice for credit to supplier	
Remarks by Accountants:	100% Advance payment paid Bill not Recd

Notes: 1. Accountants to attach hard copy of purchase voucher.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
	[signature]	5-3-22			

Action taken by purchase:	
Status of PO	□ PO closed and email sent to supplier. □ PO open material awaited.
Status of proof of delivery:	□ Proof of delivery received. □ Proof of delivery not available with site or purchase.
Original barcoded PO available	□ Yes □ No – certified copy received from accounts.
Original bill available	□ Yes □ No – certified copy obtained from supplier.
Supplier's ledger available	□ Yes □ No
Advice for credit to supplier	□ Prepared for entire PO □ Part of PO and PO closed. □ Prepared for part of PO and balance material awaited.
Remarks by purchase:	

Prepared by	Sign	Date	Purchase manager	Sign	Date
				nnn	

Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not delivered or other reasons) attach this note to original PO, original requisition, original bill and proof of delivery and send to MD.

Get certified Bill

~~Prot~~ Make advice for Credit!

APPROVED BY
05 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

Form for closure of purchase order dt 3-3-22 ver2

pany : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

upplier Details			
M M Aqua Systems.	**Doc No**	78698	163608
1-10-305,313, Thakur Nivas Lame No.7, Bramanwadi, Begumpet - Hyd	**Doc Date**	16-07-2021	
	Quote No	nIL	
GSTIN -	**Quote Date**	16-07-2021	
27765206/27765783 9849194579/9676005051	**SupplyType**	Supply	

Kind Attn : Mr.S. Murugan (Msc)

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	6213 - Miscellaneous - Annual Maintenenace Contract - NA - Nos *Micron filter 20" slim 2 pices monthly, Antiscalant 2 liters monthly*	1.00	23,000.00	0.00	18.00	27,140.00
					Total Order Value . . .	**27,140.00**

Rupees : Twenty Seven Thousand One Hundred Fourty Only.

erms and Conditions :-

Specification / Brand	AMC is including material as above said.
Payment Terms	505 Advance balance after 6 months
Tax	Included in the above prices
Delivery Date	With in 2 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Rs. 13,570-00, by cheque........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for 500 lph RO plant purpose
pletion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***G V Reserch Centers Pvt Ltd***
Authorised Signatory

Accepted the above Terms And Conditions
For ***M M Aqua Systems.***

Name : ______________________

Name : ______________________

Date : __/__/____

TAX INVOICE *(ORIGINAL FOR RECIPIENT)*

M.M.Aqua Systems
1-10-292-7/1, Ground Floor
Lane 6, Brahmanwadi,
Begumpet, Hyderabad -500016
Mobile: : 9849194579
GSTIN/UIN: 36AXHPS4068E1Z8
State Name : Telangana, Code : 36
E-Mail : mmaquasystems@gmail.com

Invoice No.	Dated
1146	**9-Mar-2022**
Delivery Note	Mode/Terms of Payment
Supplier's Ref. **1146**	Other Reference(s)
Buyer's Order No. 78698	Dated 16-Jul-2021
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Consignee
M/s G V Research Centers Pvt Ltd
No:-5-4-187/384, II Nd Floor, Soham
Mansion, MG Road Secunderabad-500003
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

Buyer (if other than consignee)
M/s G V Research Centers Pvt Ltd
No:-5-4-187/384, II Nd
Floor, Soham Mansion,
MG Road Secunderabad-500003
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36
Place of Supply : Telangana

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Service Charges** *For Annual Maintanance Contract* *For the 2nd Half Year From 19-1-2022* *To 18-7-2022.*	9987	18 %					**11,500.00**
	Output CGST							**1,035.00**
	Output SGST							**1,035.00**
	Total							**Rs 13,570.00**

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92096 Date: 10/3 Sign:

Amount Chargeable (in words) *E. & O.E*
Indian Rupees Thirteen Thousand Five Hundred Seventy Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9987	11,500.00	9%	1,035.00	9%	1,035.00	2,070.00
Total	**11,500.00**		**1,035.00**		**1,035.00**	**2,070.00**

Tax Amount (in words) : **Indian Rupees Two Thousand Seventy Only**

Company's PAN : **AXHPS4068E**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **ICICI BANK Ltd**
A/c No. : **018305001588**
Branch & IFS Code : **Begumpet & ICIC0000183**

Customer's Seal and Signature

for M.M.Aqua Systems
Authorised Signatory

SUBJECT TO N JURISDICTION

This is a Computer Generated Invoice

Purchase Order

Scan 80':-81728

78698
12.07.21 11:12:24

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
M M Aqua Systems.	**Doc No**	78698	163608
1-10-305,313, Thakur Nivas Lame No.7, Bramanwadi, Begumpet - Hyd	**Doc Date**	16-07-2021	
	Quote No	nIL	
GSTIN -	**Quote Date**	16-07-2021	
27765206/27765783 9849194579/9676005051	**SupplyType**	Supply	

Kind Attn : Mr.S. Murugan (Msc)

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	6213 - Miscellaneous - Annual Maintenenace Contract - NA - Nos *Micron filter 20" slim 2 pices monthly, Antiscalant 2 liters monthly*	1.00	23,000.00	0.00	18.00	27,140.00
			Total Order Value . . .			**27,140.00**

Rupees : Twenty Seven Thousand One Hundred Fourty Only.

Part Delivery
Invno: 332
Date: 19/7/21
Amt: 13,570/-

Terms and Conditions :-

Specification / Brand	AMC is including material as above said.
Payment Terms	505 Advance balance after 6 months
Tax	Included in the above prices
Delivery Date	With in 2 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Rs. 13,570-00, by cheque........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for 500 lph RO plant purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***M M Aqua Systems.***

Date : __/__/____

Purchase Order

 16-Jul-21 2:42:38 PM Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
M M Aqua Systems.	**Doc No**	78698	163608
1-10-305,313, Thakur Nivas Lame No.7, Bramanwadi, Begumpet - Hyd	**Doc Date**	16-07-2021	
	Quote No	nIL	
GSTIN -	**Quote Date**	16-07-2021	
27765206/27765783 9849194579/9676005051	**SupplyType**	Supply	

Kind Attn : Mr.S. Murugan (Msc)

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	6213 - Miscellaneous - Annual Maintenenace Contract - NA - Nos *Micron filter 20" slim 2 pices monthly, Antiscalant 2 liters monthly*	1.00	23,000.00	0.00	18.00	27,140.00
					Total Order Value . . .	**27,140.00**

Rupees : Twenty Seven Thousand One Hundred Fourty Only.

Terms and Conditions :-

APPROVED BY
17 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

Specification / Brand	AMC is including material as above said.
Payment Terms	505 Advance balance after 6 months
Tax	Included in the above prices
Delivery Date	With in 2 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Rs. 13,570-00, by cheque........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for 500 lph RO plant purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification
- [ ] Replenishing SSLLP stock
- [x] Other

16/7

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Accepted the above Terms And Conditions

For *M M Aqua Systems.*

Name : ____________ Name : ____________ Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	05.07.2021
Site & Phase :	INNOPOLIS	Time:	10:20
Supplier:		Req. No.	163608
Material required before date:		ID No.	67289

No	Description	Size	Quantity	Units	Inward No	Date
1	AMC for RO Plant	-	1	No		
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

78698

Remarks : For RO Plant AMC Purpose.

Prepared By	J.Soundarya	Approved by	Venkatesh.G
Sign.& Date	05.07.2021	Sign. & Date	05.07.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
7 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
05 JUL 2021
G. Venkatesh
Project Manager

M.Aqua Systems
10-292-7/1, Ground Floor
Lane 6, Brahmanwadi,
Begumpet, Hyderabad -500016
Mobile: : 9849194579
GSTIN/UIN: 36AXHPS4068E1Z8
State Name : Telangana, Code : 36
E-Mail : mmaquasystems@gmail.com

Invoice No. **332**	Dated **19-Jul-2021**
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **78698**	Dated **16-Jul-2021**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

ee

G V Research Centers Pvt Ltd
opolis, Sy No:-542, Thurkapally Hyderabad
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

Buyer (if other than consignee)
M/s G V Research Centers Pvt Ltd
No:-5-4-187/384, II Nd
Floor, Soham Mansion,
MG Road Secunderabad-500003
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36
Place of Supply : Telangana

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Service Charges** *For Annual Maintanance Contract for the First Half Year From 19-7-2021 to 18-1-2022*	9987	18 %					**11,500.00**
	Output CGST							**1,035.00**
	Output SGST							**1,035.00**
	Total							**Rs 13,570.00**

INWARD
4278 Dt. 19/7/21
9496 Dt. 21/7/21
Received Sign
G.V. RESEARCH CENTERS PVT.

SUMMIT SALES LLP
IN WARD
No: 92096
Date: 16/3
Sign:
R.R. DIST.

Amount Chargeable (in words)

E. & O.E

Indian Rupees Thirteen Thousand Five Hundred Seventy Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9987	11,500.00	9%	1,035.00	9%	1,035.00	2,070.00
Total	**11,500.00**		**1,035.00**		**1,035.00**	**2,070.00**

Tax Amount (in words) : **Indian Rupees Two Thousand Seventy Only**

MM AQUA SYSTEMS

Company's PAN : **AXHPS4068E**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

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Bank Name : **ICICI BANK Ltd**
A/c No. : **018305001588**
Branch & IFS Code : **Begumpet & ICIC0000183**

Customer's Seal and Signature

for M.M.Aqua Systems

Authorised Signatory

SUBJECT TO N JURISDICTION

This is a Computer Generated Invoice