PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/03/2022	Prepared by	Prabhu	Serial no.	2039
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	modi properties Pvt. Ltd	Project	mpl	HO received date	
PO/WO date	07-03-2022	PO/WO No.	86142	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22512	09/03/22	4,163.04/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		4,163/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos:	107420	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges			–
Amount C – Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4,163/-
Amount E – PO / WO value:			4,163/-
Amount F – Difference (A – E):			– Nil
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	21/03/2022		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhu			
Sign:		APPROVED			
Date		12 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	22512
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	09-03-2022
	PO No.	86142
	PO Date.	07-03-2022
	Req ID	74401
	Req Date	05-03-2022
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Loc Req No	178412

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6602 - Paints - Wall Care Putti - NA - kgs 30kg	3214	4	882.00	3,528.00	18	635.04
2							
3							
4							
5							
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7							
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10							
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13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,528.00	635.04
	317.52	317.52	Total Invoice Amount	4,163.04	

Rupees : Four Thousand One Hundred Sixty Three and Paise Four Only.

SUMMIT SALES LLP
IN WARD No: 92694
Date: 9/3
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 07-03-2022 12:13:18

86142
28.02.22 2:52:28

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	86142	178412
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6602 - Paints - Wall Care Putti - NA - kgs *30kg*	4.00	882.00	0.00	18.00	4,163.04
				Total Order Value . . .		**4,163.04**

Rupees : Four Thousand One Hundred Sixty Three and Paise Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	NilOriginal invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	05.03.2022
Site & Phase :	May Flower Platinum	Time:	12:32
Suppiier		Req.No.	178412
Material required before date:	08.03.2022	ID No.	74401

No	Description	Size	Quantity	Units	Inward No	Date
1	Birla putty	25 kgs	4	bags		
2						
3						
4						
5	86142					
6						
7						
8						
9						
10						

Remarks: Towards Site use purpose.

Prepared By	N.Subhash	Approved by	S.V.Subba Reddy
Sign.& Date	05.03.2022	Sign. & Date	

APPROVED
07 MAR 2022
P. PR...
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 09-03-2022

Customer Details

Modi Properties Private Limited.

Sy No 82/1, Mallapur, Nacharam, Hyderabad

GSTIN 36AABCM4761E1ZM

DC No	19252
DC Date	09-03-2022
PO No	86142
PO Date	07-03-2022
Req ID	74401
Req Date	05-03-2022
Loc Req No	178412

	Description of Goods	HSN/SAC	Qty
1	6602 - Paints - Wall Care Putty - NA - kgs	3214	4
2			
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INWARD
09/03
10420

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised Signatory

SUMMIT SALES LLP
IN WARD
No: 78397
Date: 10/3
Sign:
R.R. DIST.