PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/03/22	Prepared by	[signature]	Serial no.	2035
Supplier name	Summit Sales llp			HO inward no	
Firm/Company	Modi properties (MPPL)	Project	May flower plotlinners.	HO received date	
PO/WO date	7/03/22	PO/WO No.	86144	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22511	9/03/22	2,607.36	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A = Bills total (Excluding Transport & Hamali Charges):	

Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos:	104719	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,607
Amount E – PO / WO value:	2,607
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	21/03/22
Remarks:	Final Bill.

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		[signature]			
Sign:		APPROVED			
Date		12 MAR 2022 P. PRABHAKAR MANAGER - PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports. etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22511
Modi Properties Private Limited,.	Invoice Date.	09-03-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	86144
	PO Date.	07-03-2022
	Req ID	74402
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	05-03-2022
	Loc Req No	178411

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6549 - Paints - White Cement - 25kgs - bags	2523	4	509.25	2,037.00	28	570.36
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,037.00	570.36
	285.18	285.18	Total Invoice Amount	2,607.36	

Rupees : Two Thousand Six Hundred Seven and Paise Thirty Six Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92013 Date: 9/3 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 07-03-2022 12:13:18

86144
28.02.22 2:52:28

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	86144	178411
	Doc Date	07-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	6549 - Paints - White Cement - 25kgs - bags	4.00	509.25	0.00	28.00	2,607.36
					Total Order Value . . .	**2,607.36**

Rupees : Two Thousand Six Hundred Seven and Paise Thirty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	05.03.2022
Site & Phase :	May Flower Platinum	Time:	12:32
Supplier		Req.No.	178411
Material required before date:	08.03.2022	ID No.	74402

No	Description	Size	Quantity	Units	Inward No	Date
1	White cement	25 kgs	4	bags		
2						
3						
4						
5	86144					
6						
7						
8						
9						
10						

Remarks: Towards Site use purpose.

Prepared By	N.Subhash	Approved by	S.V.Subba Reddy
Sign.& Date	05.03.2022	Sign. & Date	

APPROVED
07 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 1 of 1 : 09-03-2022

Customer Details		
Modi Properties Private Limited,.	DC No.	19251
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	09-03-2022
	PO No.	86144
	PO Date.	07-03-2022
	Req ID	74402
GSTIN : 36AABCM4761E1ZM	Req Date	05-03-2022
	Loc Req No	178411

	Description of Goods	HSN/SAC	Qty
1	6549 - Paints - White Cement - 25kgs - bags	2523	4
2			
3			
4			
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INWARD
Inward No: 18871 Dt: 09/03/22
MRN No: 104719 Dt:
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 78396
Date: 10/3
Sign:
R.R. DIST.

Authorised signatory