

Subject: Pre-approved BOQs.

Keyword: BOQ for CP, Sanitary, Switches, wires, RMC.

1. It has been found that most engineers are ordering the materials mentioned below without estimating the requirement of quantity. The bill of quantities (BOQ) of some items can be made accurately by physical count or by monitoring actual use at site.
2. Accordingly, pre-approved BOQs will be required for the following items in order to make requisitions. Requisition will be based on the approved BOQ. Purchase has been advised not to process the requisition without the BOQ being approved in advance.
3. BOQ to be prepared in excel with the following format.

Sl. No.
Item category
Item sub-category
Description/specification
brand/item code,
Size
Unit per rate
Rate in Rs.,
Amount in Rs.

4. Items for which BOQ to be approved by MD are:
 - a. CP & Sanitary for each type of flat and villa.
 - b. Wires, switches, MCBs, DBs, isolators for each type of flat & villa.
 - c. Grills, windows, doors, beading, hardware & door frame for each type of flat & villa.
 - d. Floor tiles, bathroom tiles, staircase granite for each type of flat & villa.
 - e. SS railing for each type of villa.
5. Sites to send one excel sheet, for each type of flat/villa, with a tab for each category of item with above details by 19.3.22.

Soham Modi.