PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/03/22	Prepared by	Vanajakshi	Serial no.	2047
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	9/03/22	PO/WO No.	86241	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22570	10/03/22	1,239/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A = Bills total (Excluding Transport & Hamali Charges):	1,239/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos:		Proof of delivery matches MRN	☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,239/-
Amount E – PO / WO value:	1,239/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	21/03/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Vanajakshi	Prabhakar			
Sign:	[signature]	[signature]			
Date	12/03/22	14 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports. etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	22570
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	10-03-2022
	PO No.	86241
	PO Date.	09-03-2022
	Req ID	74441
	Req Date	07-03-2022
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Loc Req No	164678

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6581 - Paints - Sand paper - NA - Dozens		50	10.50	525.00	18	94.50
	Smooth-50 Nos						
2	6581 - Paints - Sand paper - NA - Dozens		50	10.50	525.00	18	94.50
	Rough-50 Nos						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,050.00		189.00
	94.50	94.50	Total Invoice Amount	1,239.00		

Rupees : One Thousand Two Hundred Thirty Nine Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 92157 Date: 10/3 Sign:

Authorised signatory

Purchase Order

 09-03-2022 10:29:21 AM

86241
28.02.22 2:52:28

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

040-66335551
9618244433

Doc No	86241 164678
Doc Date	09-03-2022
Quote No	NIL
Quote Date	09-03-2022
SupplyType	Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	6581 - Paints - Sand paper - NA - Dozens *Smooth-50 Nos*	50.00	10.50	0.00	18.00	619.50
2	6581 - Paints - Sand paper - NA - Dozens *Rough-50 Nos*	50.00	10.50	0.00	18.00	619.50

Total Order Value . . . **1,239.00**

Rupees : One Thousand Two Hundred Thirty Nine Only.

Terms and Conditions :-

Specification / Brand	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment will be made only after inspection of material.Above material for Tiles and Granite Cleaning purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Collect from SSLLP on 10/03/2022.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 09/03/2022

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/__

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	07.03.2022
Site & Phase:	Innopolis.	Time:	12:15
Supplier		Req. No.	164678
Material required before date:		ID No.	44441

No	Description	Size	Quantity	Units	Inward No	Date
1.	Emery paper smooth	-	50	No's		
2.	Emery paper rough	-	50	No's		
3.						
4.						
5.						
6.						
7.						
8.	PO					
9.	86241					
10.						
11.						
12.						
	Maya					

APPROVED
08 MAR 2022
MANAGER PROCUREMENT

Remarks: Towards tiles and granite cleaning purpose

Prepared By	Madhu	Approved by	Mr.Madhu
Sign. & Date	07.03.2022	Sign. & Date	07.03.2022

Note: