PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/03/22	Prepared by	Vanajathi	Serial no.	2049
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVFC	Project	Innopolis	HO received date	
PO/WO date	8/03/22	PO/WO No.	86199	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22569	10/03/22	3,318/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,318/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos:		Proof of delivery matches MRN	☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,318/-
Amount E – PO / WO value:	5,226/-
Amount F – Difference (A – E):	1,908/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	21/03/22
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	[signature]				
Date	12/03/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports. etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

3

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
GV Research center Pvt Ltd		Invoice No.	22569
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad		Invoice Date.	10-03-2022
		PO No.	86199
		PO Date.	08-03-2022
		Req ID	74461
		Req Date	08-03-2022
GSTIN : 36AAHCG4562D1ZP	PAN AAHCG4562D	Loc Req No	164684

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4000 - Consumables - Acid - NA - ltrs	2806	20	21.00	420.00	18	75.60
2	4006 - Consumables - Bucket - other - nos	7310	3	231.00	693.00	18	124.74
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	30	16.80	504.00	5	25.20
	White cloth						
4	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10	125.00	1,250.00	18	225.00
5							
6							
7							
8							
9							
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IGST	CGST	SGST			
			Total Taxable Amount	2,867.00	450.54
	225.27	225.27	Total Invoice Amount	3,317.54	

Rupees : Three Thousand Three Hundred Seventeen and Paise Fifty Four Only.

for Summit Sales LLP

SUMMIT SALES LLP IN WARD No: 92156 Date: 10/3 Sign: DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

86199
28.02.22 2:52:28

 08-03-2022 13:52:43

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	86199	164684
Doc Date	08-03-2022	
Quote No	Nil	
Quote Date	08-03-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	20.00	21.00	0.00	18.00	495.60
2	4006 - Consumables - Bucket - other - nos	10.00	231.00	0.00	18.00	2,725.80
3	4008 - Consumables - Cleaning Cloth - other - nos *White cloth*	30.00	16.80	0.00	5.00	529.20
4	6023 - Miscellaneous - GI- Bucket - other - nos	10.00	125.00	0.00	18.00	1,475.00
				Total Order Value . . .		**5,225.60**

Rupees : Five Thousand Two Hundred Twenty Five and Paise Sixty Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	22569	10/03/22	3,318/-
2.			
3.			
4.			

Blnc Amount 1,908/-

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________ ____________

Date : __/__/____

Company Name:	GV Research Centers Pvt Ltd.	Requisition Form	
Site & Phase:	Innopolis.	Date:	08.03.2022
Supplier		Time:	12:15
Material required before date:		Req. No.	164684
		ID No.	74461

No	Description	Size	Quantity	Units	Inward No	Date
1.	Acid bottles	-	20	No's		
2.	Buckets 86199	-	10	No's		
3.	Clothes (white)	-	30	No's		
4.	G.I.Buckets	-	10	No's		
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Remarks: Towards office purpose. Mayu

Prepared By	S.Nagamani		
Sign. & Date	08.03.2022	Approved by	Mr.Madhu
		Sign. & Date	08.03.2022

Note:

APPROVED
08 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	DC No.	19302
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	DC Date.	10-03-2022
	PO No.	86199
	PO Date.	08-03-2022
	Req ID	74461
	Req Date	08-03-2022
GSTIN : 36AAHCG4562D1ZP	Loc Req No	164684

	Description of Goods	HSN/SAC	Qty
1	4000 - Consumables - Acid - NA - ltrs	2806	20
2	4006 - Consumables - Bucket - other - nos	7310	3
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	30
4	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10
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for Summit Sales LLP

INWARD
Inward No: 8589 Dt: 11/3/22
MRN No: 04817 Dt: 12/3/22
Received By: R Sign: R
G.V.R.C. PVT. LTD.

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 7847
Date: 12/3
Sign: