PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/03/2022	Prepared by	MANISH.	Serial no.	U-2816
Supplier name	Shubham Enterprises.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	04/03/2022	PO/WO No.	86113.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2798.	10/03/2022	1,313/-	☑ Yes □ No
2.	2797	10/03/2022	1,88,477/-	☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):			1,88,790/-	

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	104778, 104776.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,88,790/-
Amount E – PO / WO value:	1,93,653/-
Amount F – Difference (A – E):	3,863/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	21/03/2022.
Remarks: Part Quantity recieved.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		11 MAR 2022			
Date		MANISH SARIYA MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/2798 **Date :** 10-Mar-22 P.O. No. : 86113 // 169520 Date : 10-Mar-22

Reverse Charge (Y/N) : No D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : TS08UB2192 E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 EARTH POWDER - BAGS	85322500	10.00 NOS.	125.00	1,250.00
				1,250.00
CGST TAX 2.5%				31.25
SGST TAX 2.5%				31.25
ROUNDED				0.50
				1,313.00

SUMMIT SALES LLP
IN WARD
No: 92171
Date: 11/3
Sign:

INWARD

Inward No: 17832	Dt: 10/3/22
MRN No: 104778	Dt: 11/3/22
Received By:	Sign:

SUMMIT SALES LLP

Indian Rupees One Thousand Three Hundred Thirteen Only
Despatched Through :
Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/2797 **Date :** 10-Mar-22
P.O. No. 86113/169520 Date 10-Mar-22
Reverse Charge (Y/N) : No
D.C. No. : BY MAIL Date 10-Mar-22
State : Telangana State Code : 36
Vehicle No. : TS08UB2192 E-Way Bill No. 1914 4690 4716

Bill to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	FINOLEX 2 PAIR TELEPHONE COILS	85442010	10 COILS	726.00	7,260.00
2	D LINK CAT 6 DATA CABLE	85444992	1,525 METER	20.50	31,263.00
3	2515 SUDHAKAR 25MM x 1.5MM PVC PIPE	39172310	500.00 NOS	98.41	49,205.00
4	2512 SUDHAKAR 25MM X 1.2MM PVC PIPE	39172310	500.00 NOS	79.94	39,970.00
5	25SB SUDHAKAR 25MM X 1.5MM PVC BENDS	39174000	1,000.00 NOS	9.65	9,650.00
6	25SD4 SUDHAKAR 25MM PVC DEEP JB 4WAY	39174000	120.00 NOS	41.82	5,018.00
7	FAN BOX	39174000	50.00 NOS	23.00	1,150.00
8	INSULATION TAPES	85469090	540.00 NOS	9.00	4,860.00
9	6M METAL BOX	85381010	200.00 NOS	42.00	8,400.00
10	2M METAL BOX	85381010	100.00 NOS	22.00	2,200.00
11	25MM PVC CLOSURE - PKT OF 100 NOS	39174000	10.00 NOS	75.00	750.00
					1,59,726.00
	CGST TAX 9 %				14,375.34
	SGST TAX 9%				14,375.34
	ROUNDED				0.32
					1,88,477.00

INWARD
Inward No: 17831 Dt: 10/3/22
MRN No: 104726 Dt: 11/3/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 92170
Date: 11/3

Indian Rupees One Lakh Eighty Eight Thousand Four Hundred Seventy Seven Only
Despatched Through :
Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 04-03-2022 4:06:07 PM

86113
28.02.22 2:52:28

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	86113	169520
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	04-03-2022	
	Quote No	NIL	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	28-02-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4708 - Electrical - wires - Telephone wire - 2pair - bundles	10.00	697.00	0.00	18.00	8,224.60
2	3509 - Computers and Peripherals - Internet Cable - NA - mtrs	1,525.00	22.50	0.00	18.00	40,488.75
3	4804 - Electrical - other - Earth Powder - NA - bags *25 kgs*	10.00	125.00	0.00	18.00	1,475.00
4	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	500.00	191.46	48.60	18.00	58,062.16
5	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	500.00	151.65	48.60	18.00	45,989.38
6	4500 - Electrical - conducting - PVC bend - other - nos *1.5*	1,000.00	18.76	48.60	18.00	11,378.32
7	4546 - Electrical - other - Deep Box - 25mm - nos	120.00	81.36	48.60	18.00	5,921.58
8	4564 - Electrical - other - Fan Box - 1 In - nos	50.00	23.00	0.00	18.00	1,357.00
9	4585 - Electrical - other - Insulation tape - NA - nos	540.00	9.00	0.00	18.00	5,734.80
10	4617 - Electrical - other - Metal box - 8way - nos X	30.00	46.00	0.00	18.00	1,628.40
11	4616 - Electrical - other - Metal box - 6way - nos	200.00	42.00	0.00	18.00	9,912.00
12	4613 - Electrical - other - Metal box - 2way - nos	100.00	22.00	0.00	18.00	2,596.00
13	4553 - Electrical - other - Dummy - NA - nos	10.00	75.00	0.00	18.00	885.00
					Total Order Value . . .	**193,652.98**

Rupees : One Lakh(s) Ninty Three Thousand Six Hundred Fifty Two and Paise Ninty Eight Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Dt.	Amount
1.	2797	10/03/22	1,88,477/-
	2798	10/03/22	1,313/-

Bal. 3,863/-

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next day

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification
- [ ] Replenishing SSLLP stock
- [ ] Other

11/3

For *Summit Sales LLP*

Authorised Signatory

Name :

APPROVED BY
08 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

Accepted the above Terms And Conditions

For *Shubham Enterprises*

Date : __/__/____

Purchase Order

 04-03-2022 4:06:07 PM Original / Office Copy / Purchase Div.Copy

Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Prices shall remain fixed(Subject to change in GST) for a period of 4 months.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	28.02.2022
Site & Phase :	SSHLP	Time:	1:00
Supplier		Req.No.	169520
Material required before date:		ID No.	74334

No	Description	Size	Quantity	Units	Inward No	Date
1	Telephone wire 2pair	90mtrs	10	Bundle		
2	Cat 6 cable -internet cable	305mtrs	1525	Bundle		
3	Bentonite powder	25kg	10	Bags		
4	Pipe	1"1.5mm	500	Nos		
5	Pipe	1"1.2mm	500	Nos		
6	Bends	1.5mm	1000	Nos		
7	Deep box	25mm	120	Nos		
8	Fan box	1"	50	Nos		
9	Insulatio tapes	86113	540	Nos		
10	Metal box	8	30	Nos		
11	Metal box	6	200	Nos		
12	Metal box	2	100	Nos		
13	Dummy packet		10	Nos		

Remarks: For Stock Repleneshing purpose

APPROVED BY

Prepared By	N.Vanajakshi	Approved by	W
Sign.& Date	28.02..2022	Sign. & Date	03 MAR 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

MANAGING DIRECTOR