PURCHASE DIVISION
Advice for approval for credit to supplier

(F)

Date:	12/3/22	Prepared by	Ramya	Serial no.	2063
Supplier name	SR. Lights.			HO inward no.	
Firm/Company	SSILP	Project	SHILP	HO received date	
PO/WO date	18/2/22	PO/WO No.	85660	Scan ID.	

Sl no.	Bill no	Bill date	Bill amount	Original attached
1.	3354	03/03/22	33,276	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

18/2/22

Amount A – Bills total (Excluding Transport & Hamali Charges):	33,276
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos: 104808	Proof of delivery matches MRN ☐ Yes ☐ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	33,276.00/-
Amount E – PO / WO value:	33,276.00/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	21/03/22
Remarks:	— final Bill —

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name.	Ramya	[illegible]			-
Sign:	[signature]	APPROVED			
Date		14 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Retail INVOICE / CASH MEMO / BILL **ORIGINAL**

GST : 36AHMPR9714P1ZB PO-85660

S. No. 3354

S.R. LIGHTS

Date : 03 03 2022

846/4-3-2, R.P. ROAD, SECUNDERABAD - 3.
Ph : 040-8886663135, e-mail : srlights@gmail.com

Purchaser R.C. No. / GST No. 36ACOFS2044C1Z7

M.S. Summit Sales LLP 5-4187/3&4 M.G.Road (169477)

RR/GR No.............Date.............Goods through...........Freight...........Weight...............

S. No.	PARTICULARS	HSN Code	QTY.	RATE	AMOUNT Rs.	Ps.
1	Wall Hanging 4 T-3	9405	20	735	14700-	00
2	Wall Hanging T4	9405	20	675	13500-	00

INWARD
Inward No: 17838 Dt: 11/3/22
MRN No: 104808 Dt: 12/3/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No. 922/2
Date: 12/3
Sign:
GST.

Rupees in words : Thirty three thousand two hundred seventy six

Total		28200-	00
CGST	9 %	2538-	00
SGST	9 %	2538-	00
IGST	%		
Grand Total		33276-	00

Bank Details
YES BANK
A/c No. 041361900000335
IFS Code : YESB0000413 - Secunderabad Branch

Sale Against Central From C / D / H / F

S.R. LIGHTS
846, 4-3-2, R.P. ROAD,
SECUNDERABAD-500 003.

1. Goods once sold will not be taken back.
2. After despatch we are not responsible goods
3. Subject to T.S. Jurisdiction only.
4. Interest will be charged 24% if the payment will not made within 30 days

For S.R. Lights

Purchase Order

 19-02-2022 11:45:19 AM

85660
14.02.22 2:32:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

S.R.Lights	**Doc No**	85660	169477
846/4-3-2, RP Road, Secunderbad-3	**Doc Date**	18-02-2022	
	Quote No	NIL	
GSTIN 36AHMPR9714P1ZB	**Quote Date**	14-02-2022	
64594769 900008544/9246370769	**SupplyType**	Supply	

Kind Attn : Mr.Seva Ram

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4745 - Electrical - other - Wall Hanging Light - NA - nos *Type -3*	20.00	735.00	0.00	18.00	17,346.00
2	4745 - Electrical - other - Wall Hanging Light - NA - nos *Type- 4*	20.00	675.00	0.00	18.00	15,930.00
				Total Order Value . . .		**33,276.00**

Rupees : Thirty Three Thousand Two Hundred Seventy Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

yogesh
9948145720

For *Summit Sales LLP*
Authorised Signatory

Name : 19/02/2022

Accepted the above Terms And Conditions
For *S.R.Lights*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	14.02.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169477
Material required before date: 10.01.2022		ID No.	73874

No	Description	Size	Quantity	Units	Inward No	Date
1	Light above main door	Type-3	20	Nos		
2	Hanging light for ceiling	Type-4	20	Nos		

Remarks: For Stock Repleneshing purpose			
Prepared By	N.Vanajakshi	Approved by	APPROVED BY
Sign.& Date	14.02..2022	Sign. & Date	16 FEB 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

SOHAM MODI
MANAGING DIRECTOR

85660.