PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	11/3/22	Prepared by	Ramya	Serial no.	2858
Supplier name	SSLLP			HO inward no.	
Firm/Company	MRPLLP	Project	NGH	HO received date	
PO/WO date	09/3/22	PO/WO No.	86242	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22552	10/3/22	4,107.94	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,107.94
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 104760 — Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,107.94
Amount E – PO / WO value:	4,107.94
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – *wait for balance material* ☐ Other
Payment – due date	14/3/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]				
Date	11/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	22552
Nilgiri Heights, Pocharam, 500088	Invoice Date.	10-03-2022
	PO No.	86242
	PO Date.	09-03-2022
	Req ID	74494
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	08-03-2022
	Loc Req No	181877

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	76.00	380.00	18	68.40
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4	55.00	220.00	18	39.60
3	4022 - Consumables - Dettol - NA - nos	3401	5	86.00	430.00	18	77.40
4	4001 - Consumables - Air Freshner - NA - nos Room freshners	3307	5	85.00	425.00	18	76.50
5	4009 - Consumables - Coconut Broom - other - nos	9603	6	15.75	94.50	0	0.00
6	4040 - Consumables - Mopping Cloth - NA - nos White-12 Yellow-12	6307	24	15.75	378.00	0	0.00
7	4000 - Consumables - Acid - NA - ltrs	2806	6	21.00	126.00	18	22.68
8	4065 - Consumables - Vim bar - NA - nos	3405	2	45.00	90.00	18	16.20
9	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	25.20	126.00	5	6.30
10	4041 - Consumables - Mopping stick - NA - nos	9603	5	128.00	640.00	18	115.20
11	4071 - Consumables - Wiper - Other - nos	9603	6	52.00	312.00	18	56.16
12	4003 - Consumables - Bombay Broom - Big - nos	9603	6	68.00	408.00	0	0.00
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	3,629.50	478.44
	239.22	239.22	Total Invoice Amount	4,107.94	

Rupees : Four Thousand One Hundred Seven and Paise Ninty Four Only.

SUMMIT SALES LLP IN WARD No: 92127 Date: 10/3 Sign: R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 10-03-2022 10:49:54 Original

86242
28.02.22 2:52:28

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	86242	181877
	Doc Date	09-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	76.00	0.00	18.00	448.40
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	55.00	0.00	18.00	259.60
3	4022 - Consumables - Dettol - NA - nos	5.00	86.00	0.00	18.00	507.40
4	4001 - Consumables - Air Freshner - NA - nos *Room freshners*	5.00	85.00	0.00	18.00	501.50
5	4009 - Consumables - Coconut Broom - other - nos	6.00	15.75	0.00	0.00	94.50
6	4040 - Consumables - Mopping Cloth - NA - nos *White-12 Yellow-12*	24.00	15.75	0.00	0.00	378.00
7	4000 - Consumables - Acid - NA - ltrs	6.00	21.00	0.00	18.00	148.68
8	4065 - Consumables - Vim bar - NA - nos	2.00	45.00	0.00	18.00	106.20
9	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	25.20	0.00	5.00	132.30
10	4041 - Consumables - Mopping stick - NA - nos	5.00	128.00	0.00	18.00	755.20
11	4071 - Consumables - Wiper - Other - nos	6.00	52.00	0.00	18.00	368.16
12	4003 - Consumables - Bombay Broom - Big - nos	6.00	68.00	0.00	0.00	408.00
				Total Order Value . . .		**4,107.94**

Rupees : Four Thousand One Hundred Seven and Paise Ninty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________ Name : ____________________ Date : __/__/____

Purchase Order

 10-03-2022 10:49:54 Original / Office Copy / Purchase Div.Copy

	Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________________ Name : ______________________________ Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	08-03-2022
Site & Phase :	Niligiri Heights	Time:	13:26
Supplier:		Req. No.	181877
0Material required before date:	11.03.2022	ID No.	74494

No	Description	Size	Quantity	Units	Inward No	Date
1	**Lizol**	**Std**	06	No's		
2	Harpic	Std	06	No's		
3	Hand wash	Std	06	No's		
4	Room freshners	Std	06	No's		
5	Coconut brooms	Large	06	No's		
6	White cloth	Std	01	Dozen		
7	Yellow cloth 8624	Std	01	Dozen		
8	acid	Std	06	No's		
9	Vim	Std	06	No's		
10	surf	std	06	No's		
11	Bombay brooms	Large	06	No's		
12	Mopping stick	Std	06	No's		
13	Wipper	Std	06	No's		

Remarks: for site office use

Prepared By	S.Sharvani	Approved by	
Sign.& Date	08.03.22	Sign. & Date	APPROVED 0 9 MAR 2022 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	DC No.	19286
Nilgiri Heights, Pocharam, 500088	DC Date	10-03-2022
	PO No.	86242
	PO Date.	09-03-2022
	Req ID	74494
GSTIN : 36ABIFM1836H1Z7	Req Date	08-03-2022
	Loc Req No	181877

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4
3	4022 - Consumables - Dettol - NA - nos	3401	5
4	4001 - Consumables - Air Freshner - NA - nos	3307	5
5	4009 - Consumables - Coconut Broom - other - nos	9603	6
6	4040 - Consumables - Mopping Cloth - NA - nos	6307	24
7	4000 - Consumables - Acid - NA - ltrs	2806	6
8	4065 - Consumables - Vim bar - NA - nos	3405	2
9	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
10	4041 - Consumables - Mopping stick - NA - nos	9603	5
11	4071 - Consumables - Wiper - Other - nos	9603	6
12	4003 - Consumables - Bombay Broom - Big - nos	9603	6
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

6:30 INWARD
Inward No: 11050 Dt: 10/03/22
MRN No: 104760 Dt: 11/3/22
Received By: Bhola Sign:
NILGIRI HEIGHTS

SUMMIT SALES LLP
IN WARD
No: 78435
Date: 11/3
Sign: