PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	11/3/22	Prepared by	Ramya	Serial no.	2856
Supplier name	SSLLP			HO inward no.	
Firm/Company	MRPLLP	Project	NGH	HO received date	
PO/WO date	09/3/22	PO/WO No.	86240	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22553	10/3/22	3,131.46	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,131.46

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	104762	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,131.46
Amount E – PO / WO value:	3,131.46
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	14/3/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R				
Date	11/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE **ORIGINAL INVOICE**

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	22553
Modi Realty Pocharam LLP		Invoice Date.	10-03-2022
Nilgiri Heights, Pocharam, 500088		PO No.	86240
		PO Date.	09-03-2022
		Req ID	74493
GSTIN : 36ABIFM1836H1Z7	PAN ABIFM1836H	Req Date	08-03-2022
		Loc Req No	181878

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7512 - Stationery - other - CD Marker - NA - nos	9608	20	18.90	378.00	12	45.36
2	7560 - Stationery - other - Pen - NA - nos Blue	9608	20	3.50	70.00	18	12.60
3	7529 - Stationery - other - File Folders - NA - nos A4		300	5.50	1,650.00	18	297.00
4	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	5	115.00	575.00	18	103.50
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,673.00		458.46
	229.23	229.23	Total Invoice Amount	3,131.46		

Rupees : Three Thousand One Hundred Thirty One and Paise Fourty Six Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 92128
Date: 10/3
Sign:

for Summit Sales LLP

Authorised signatory

Purchase Order

 09-03-2022 11:08:46

86240
28.02.22 2:52:28

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50....
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	86240	181878
	Doc Date	09-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7512 - Stationery - other - CD Marker - NA - nos	20.00	18.90	0.00	12.00	423.36
2	7560 - Stationery - other - Pen - NA - nos *Blue*	20.00	3.50	0.00	18.00	82.60
3	7529 - Stationery - other - File Folders - NA - nos *A4*	300.00	5.50	0.00	18.00	1,947.00
4	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	5.00	115.00	0.00	18.00	678.50
					Total Order Value . . .	**3,131.46**

Rupees : Three Thousand One Hundred Thirty One and Paise Fourty Six Only.

<u>Terms and Conditions :-</u>

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order For Site and office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	08-03-2022
Site & Phase :	Niligiri Heights	Time:	13:26
Supplier:		Req. No.	181878
0Material required before date: 11.03.2022		ID No.	74498

No	Description	Size	Quantity	Units	Inward No	Date
1	**CD markers (green&black)**	**Std**	20	No's		
2	Blue pens	Std	01	Packet		
3	Plan covers 86240	A4	03	Packets		
4	Measurements tapes	5 mts	05	No's		
5						
6						
7						
8						
9						
10						

Remarks: for site office use

Prepared By	S.Sharvani	Approved by	
Sign.& Date	08.03.22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
09 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	DC No.	19287
Nilgiri Heights, Pocharam, 500088	DC Date.	10-03-2022
	PO No	86240
	PO Date.	09-03-2022
	Req ID	74493
	Req Date	08-03-2022
GSTIN : 36ABIFM1836H1Z7	Loc Req No	181878

	Description of Goods	HSN/SAC	Qty
1	7512 - Stationery - other - CD Marker - NA - nos	9608	20
2	7560 - Stationery - other - Pen - NA - nos	9608	20
3	7529 - Stationery - other - File Folders - NA - nos		300
4	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	9017	5
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 11056 Dt: 10/03/22
MRN No: 164762 Dt: 11/3/22
Received By: Bhola
Sign:
NILGIRI HEIGHTS

SUMMIT SALES LLP
IN WARD
No: 78434
Date: 11/3
Sign:
R.R. DIST.