PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 12/3/22 | Prepared by | Manjunath | Serial no | |
| Supplier name | Reblections Electricals pvt Ltd | | | HO inward no. | 2903 |
| Firm/Company | GVDC | Project | Grenopolis | HO received date | |
| PO/WO date | 23/2/22 | PO/WO No. | 85838 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 4385 | 4/3/22 | 18,592/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 18,592/- |

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

| | | | |
|---|---|---|---|
| MRN nos: | 104806 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | – |
| Amount C – Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 18,592/- |
| Amount E – PO / WO value: | 18,592/- |
| Amount F – Difference (A – E): | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 21/3/22 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Manjunath | | | | |
| Sign: | Manjunath | | | | |
| Date | 12/3/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes. 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# TAX INVOICE

Sales Invoice

**Reflections Electricals Pvt Ltd.**
5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: 04027543785, 9705577776
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com

| | |
|---|---|
| Invoice No. **4385** | Dated **4-Mar-2022** |
| Delivery Note **1079** | Mode/Terms of Payment **Against Delivery** |
| Reference No. & Date. **4385 dt. 4-Mar-2022** | Other References |
| Buyer's Order No. **85838/13486** | Dated **23-Feb-2022** |
| Dispatch Doc No. | Delivery Note Date **4-Mar-2022** |
| Dispatched through **Your Self** | Destination **Genome Valley** |
| Terms of Delivery | |

Consignee (Ship to)
**G V Discovery Centre Pvt Ltd**
5-4-487/3&4, II Floor, Soham Mansion, M G Road,
Secunderabad 500 003
GSTIN/UIN : 36AAHCG4940K1ZC
State Name : Telangana, Code : 36

Buyer (Bill to)
**G V Discovery Centre Pvt Ltd**
5-4-487/3&4, II Floor, Soham Mansion, M G Road,
Secunderabad 500 003
GSTIN/UIN : 36AAHCG4940K1ZC
State Name : Telangana, Code : 36
Place of Supply : Telangana

| Sl No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **Floodlight 50W 6500K D915065-1** | 940542 | 12 % | **10.0000 nos** | 1,660.00 | nos | **16,600.00** |
| | ***OUTPUT CGST*** | | | | | | **996.00** |
| | ***OUTPUT SGST*** | | | | | | **996.00** |
| | Total | | | **10.0000 nos** | | | **₹ 18,592.00** |

PROPERTIES PVT. LTD. INWARD No. 551 Date 10/3/22

SUMMIT SALES LLP IN WARD No. 92925 Date 14/3 Sign: R.R. DIST.

Amount Chargeable (in words) — E. & O.E

**INR Eighteen Thousand Five Hundred Ninety Two Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 940542 | 16,600.00 | 6% | 996.00 | 6% | 996.00 | 1,992.00 |
| **Total** | **16,600.00** | | **996.00** | | **996.00** | **1,992.00** |

Tax Amount (in words) : **INR One Thousand Nine Hundred Ninety Two Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for Reflections Electricals Pvt Ltd.**

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

91210082 41

# Purchase Order

 25-02-2022 11:14:24 AM

85838
14.02.22 2:36:59

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50(
G S T No. : 36AAHCG4940K1ZC

| **Supplier Details** | | | |
|---|---|---|---|
| Reflections Electricals Pvt. Ltd., | **Doc No** | 85838 | 13486 |
| 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 | **Doc Date** | 23-02-2022 | |
| | **Quote No** | NIL | |
| **GSTIN** 36AADCR2047Q1ZZ 27540307 | **Quote Date** | 22-02-2022 | |
| 27543785.. 9849875767 | **SupplyType** | Supply | |

**Kind Attn : MR.Shakib khan**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4746 - Electrical - other - LED Lights - NA - nos<br>*D955065-50watts* | 10.00 | 1,660.00 | 0.00 | 12.00 | 18,592.00 |
| | | | | | **Total Order Value . . .** | **18,592.00** |

Rupees : Eighteen Thousand Five Hundred Ninty Two Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of 'Wipro' brand. |
| **Payment Terms** | Within 7 days of delivery. |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Within 3days |
| **Delivery Location** | 119, 191 Synergy Square 1<br>-<br>Phone. - |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | 5 yrs |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email |

For *G V Discovery Center Pvt Ltd*

Authorised Signatory

Name : 25/02/2022

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

## Requisition Form

| Company Name: | G. V. Discovery Centre | Date: | 22.02.2022 |
|---|---|---|---|
| Site & Phase : | Genopolis | Time: | 15:00 Hrs |
| supplier | | Req. No. | 13486 |
| Material required before date: | Urgent | ID No. | 74075 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | LED Light ( model no. FL 50W) Cat no: 0915065-1 | 50W | 10 | No's | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | 85838 | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | 25 FEB | | | | |

Remarks: For Site use Purpose

| Prepared By: | Brahmam | Approved by | Narsing rao |
|---|---|---|---|
| Sign.& Date | 22.02.2022 | Sign. & Date | 22.02.2022 |

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**G V Discovery Centre Pvt Ltd**
5-4-487/3&4, II Floor, Soham Mansion, M G Road,
Secunderabad 500 003
GSTIN/UIN : 36AAHCG4940K1ZC
State Name : Telangana, Code : 36

Buyer (Bill to)
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Secunderabad 500 003
GSTIN/UIN : 36AAHCG4940K1ZC
State Name : Telangana, Code : 36
Place of Supply : Telangana

| | |
|---|---|
| Invoice No.<br>**4385** | Dated<br>**4-Mar-2022** |
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| | *OUTPUT CGST* | | | | | | **996.00** |
| | *OUTPUT SGST* | | | | | | **996.00** |
| | Total | | | 10.0000 nos | | | **₹ 18,592.00** |

SUMMIT SALES
IN WARD
No: 92225
Date: 12/3

Amount Chargeable (in words)

*E & O E*

**INR Eighteen Thousand Five Hundred Ninety Two Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 940542 | 16,600.00 | 6% | 996.00 | 6% | 996.00 | 1,992.00 |
| Total | 16,600.00 | | 996.00 | | 996.00 | 1,992.00 |

Tax Amount (in words) **INR One Thousand Nine Hundred Ninety Two Only**

Date & Time

Company's Bank Details
A/c Holder's Name: Reflections Electricals Pvt Ltd.
Bank Name: State Bank of India
A/c No: 30033772668
Branch & IFS Code: M G Rod, Secunderabad & SBIN0003032

Company's PAN **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

for Reflections Electricals Pvt Ltd.

Authorised Signatory

08/03/22

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice