

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 12/3/22		Prepared by: T.D. Muey		Serial no. 2086	
Supplier name: Summit Sales Corp				HO inward no.	
Firm/Company: SDC Corp		Project: SDC-11		HO received date	
PO/WO date: 8/3/22		PO/WO No. 86203		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	22571	11/3/22	1,499-00	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,499-00	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	104798		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,499-00	
Amount E – PO / WO value:				1,499-00	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		21/8/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D. Muey				
Sign:					
Date	12/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.		22571	
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

08-03-2022 14:31:19

Origin:



From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	86203	183996
Doc Date	08-03-2022	
Quote No	Nil	
Quote Date	08-03-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4036 - Consumables - Keychain rings - NA - nos	100.00	5.00	0.00	18.00	590.00
2 7539 - Stationery - other - Labels - NA - sheets	100.00	2.20	0.00	18.00	259.60
3 6100 - Miscellaneous - Plastic Cards - Others - nos	100.00	5.50	0.00	18.00	649.00
Total Order Value . . .					1,498.60

Rupees : One Thousand Four Hundred Ninty Eight and Paise Sixty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Contact :-

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : _/_/

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	08-03-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183996
Material required before date:	urgent	ID No.	74462

No	Description	Size	Quantity	Units	Inward No	Date
1	Key Tags		100	nos		
2	Key Rings		100	Nos		
3	Key Label		1	Bundel		
4	86203					
5						
6						
7						
8						
9						
10						

Remarks: - For office Use purpose

Prepared By	G.chandra kanth	Approved by	
Sign.& Date	08-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
08 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCH.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & -4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1 - 11-03-2022

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN: 36ADBFS3288A2Z7

DC No 19304
DC Date 11-03-2022
PO No 86203
PO Date 08-03-2022
Req ID 74462
Req Date 08-03-2022
Loc Req No 183996

Description of Goods

HSN/SAC

Qty

1 4036 - Consumables - Keychain rings - NA - nos

100

2 7539 - Stationery - other - Labels - NA - sheets

100

3 6100 - Miscellaneous - Plastic Cards - Others - nos

100

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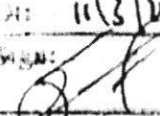
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1833 11/3/22
100798 11/3/22
Received by: Sign: 
SILVER OAK VILLAS PART-III



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

