(6)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/03/22	Prepared by	T.D.Muniy	Serial no.	2085
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV-III	HO received date	
PO/WO date	10/3/22	PO/WO No.	86281	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22575	11/03/22	8450-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8,450-00

Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	104794	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,450-00
Amount E – PO / WO value:	8,450-00
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	21/3/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D.Muniy				
Sign:	[signature]				
Date	12/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	22575
Silver Oak Villas LLP		Invoice Date.	11-03-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	86281
		PO Date.	10-03-2022
		Req ID	74542
		Req Date	10-03-2022
GSTIN : 36ADBFS3288A2Z7	PAN ADBFS3288A	Loc Req No	184006

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	100	9.00	900.00	18	162.00
2	4041 - Consumables - Mopping stick - NA - nos	9603	6	128.00	768.00	18	138.24
3	6517 - Paints - Black oxide powder - NA - kgs	3102	6	80.00	480.00	18	86.40
4	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	15	185.00	2,775.00	18	499.50
5	4585 - Electrical - other - Insulation tape - NA - nos	8546	50	10.00	500.00	18	90.00
6	6548 - Paints - Janata Paste - NA - kgs 500grms		6	84.00	504.00	18	90.72
7	4009 - Consumables - Coconut Broom - other - nos	9603	40	15.75	630.00	0	0.00
8	2137 - Carpentry - hardware - MS Nails - 2 1/2 In -	7317	10	70.00	700.00	18	126.00
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	7,257.00	1,192.86
	596.43	596.43	Total Invoice Amount	8,449.86	

Rupees : Eight Thousand Four Hundred Fourty Nine and Paise Eighty Six Only.

SUMMIT SALES LLP
IN WARD
No: 92178
Date: 11/3
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 10-03-2022 15:53:42

py

86281
28.02.22 2:52:29

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	86281	184006
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	100.00	9.00	0.00	18.00	1,062.00
2	4041 - Consumables - Mopping stick - NA - nos	6.00	128.00	0.00	18.00	906.24
3	6517 - Paints - Black oxide powder - NA - kgs	6.00	80.00	0.00	18.00	566.40
4	2100 - Carpentry - hardware - Fischer - 6mm - pkts	15.00	185.00	0.00	18.00	3,274.50
5	4585 - Electrical - other - Insulation tape - NA - nos	50.00	10.00	0.00	18.00	590.00
6	6548 - Paints - Janata Paste - NA - kgs *500grms*	6.00	84.00	0.00	18.00	594.72
7	4009 - Consumables - Coconut Broom - other - nos	40.00	15.75	0.00	0.00	630.00
8	2137 - Carpentry - hardware - MS Nails - 2 1/2 In - kgs	10.00	70.00	0.00	18.00	826.00
				Total Order Value . . .		**8,449.86**

Rupees : Eight Thousand Four Hundred Fourty Nine and Paise Eighty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 10-03-2022 15:53:42 Original / Office Copy / Purchase Div.Copy

Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	10-03-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	184006
Material required before date: urgent		ID No.	7 4542

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges		100	nos		
2	Moping Sticks		6	nos		
3	Black Oxide		6	nos		
4	Fishers 6mm		15	boxs		
5	Insulation tape		50	nos		
6	Janta paste 86281		6	nos		
7	Coconut Brooms		40	nos		
8	MS nails	2 1/2"	10	kgs		
9						
10						

Remarks: - For Site use Purpose

Prepared By	G.chandra kanth	Approved by	
Sign.& Date	10-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
10 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No	19308
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date	11-03-2022
	PO No	86281
	PO Date	10-03-2022
	Req ID	74542
GSTIN : 36ADBFS3288A2Z7	Req Date	10-03-2022
	Loc Req No	184006

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	100
2	4041 - Consumables - Mopping stick - NA - nos	9603	6
3	6517 - Paints - Black oxide powder - NA - kgs	3102	6
4	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	15
5	4585 - Electrical - other - Insulation tape - NA - nos	8546	50
6	6548 - Paints - Janata Paste - NA - kgs		6
7	4009 - Consumables - Coconut Broom - other - nos	9603	40
8	2137 - Carpentry - hardware - MS Nails - 2 1/2 In - kgs	7317	10
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25	1829 11/3/22		
26			
27	104794 Dt: 11/3/22		
28	Received By: Sign:		
29			
30	SILVER OAK VILLAS PART-III		

SUMMIT SALES LLP IN WARD No: 78442 Date: 12/3 Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory