

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/03/22		Prepared by: Vanajathi		Serial no. 2054	
Supplier name: Prathu Sanitary		Project: SHLP		HO inward no.:	
Firm/Company: SSLP		PO/WO No. 85911		HO received date:	
PO/WO date: 3/03/22		Scan ID:			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	PS/21-22/1132	8/03/22	1,56,222/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.			/	☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,56,222/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos: 104676	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,56,222/-
Amount E – PO / WO value:			1,56,222/-
Amount F – Difference (A – E):			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		21/03/22	
Remarks: final Bill			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Vanajathi	Prathu			
Sign:	<i>[Signature]</i>	<i>[Signature]</i>			
Date	14/03/22	5 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

SUMMIT SALES LTD.
IN WARD
No: 92226
Date: 12/3
Sign: [Signature]
DIST.

Purchase Order

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85911

14.02.22 3:00:03

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

Doc No 85911 169506

Doc Date 25-02-2022

Quote No NIL

Quote Date 23-02-2022

SupplyType Supply

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 10052 - Plumbing - CPVC - CPVC pipe - 20 mm (10 ft len) - nos	200.00	365.55	47.00	18.00	45,722.99
2 10073 - Plumbing - CPVC - CPVC Elbow - 3/4 In - nos	800.00	19.98	47.00	18.00	9,996.39
3 10251 - Plumbing - CPVC - CPVC Reducer Elbow - 3/4 in X 1/2 in - Nos	360.00	77.58	47.00	18.00	17,466.67
4 10067 - Plumbing - CPVC - CPVC Tee - 3/4 In - nos	300.00	29.14	47.00	18.00	5,467.25
5 10252 - Plumbing - CPVC - CPVC Reducer Tee - 3/4 in X 1/2 in - nos	40.00	91.72	47.00	18.00	2,294.47
6 10061 - Plumbing - CPVC - CPVC Coupling - 3/4 In - nos	100.00	15.56	47.00	18.00	973.12
7 10208 - Plumbing - CPVC - Threaded End Plug - 1/2 In - nos	500.00	10.51	47.00	18.00	3,286.48
8 10091 - Plumbing - CPVC - CPVC End cap - 3/4 In - nos	90.00	13.43	47.00	18.00	755.92
9 10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs	36.00	523.00	55.00	18.00	9,997.67
10 10216 - Plumbing - CPVC - Pipe - 1 1/4 In - nos	45.00	931.11	47.00	18.00	26,204.23
11 10053 - Plumbing - CPVC - CPVC pipe - 25 mm (10 ft len) - nos	50.00	609.24	47.00	18.00	19,050.93
12 10062 - Plumbing - CPVC - CPVC Coupling - 1 In - nos	50.00	26.37	47.00	18.00	824.59
13 10125 - Plumbing - CPVC - CPVC Elbow - 1 1/4 In - nos	90.00	86.57	47.00	18.00	4,872.68
14 10121 - Plumbing - CPVC - CPVC FTA - 1 1/4 In - nos	60.00	115.50	47.00	18.00	4,334.02
15 10134 - Plumbing - CPVC - CPVC 45 Elbow - 3/4 In - nos	120.00	27.41	47.00	18.00	2,057.07
16 10088 - Plumbing - CPVC - CPVC Union - 3/4 In - nos	40.00	86.92	47.00	18.00	2,174.39
17 10122 - Plumbing - CPVC - CPVC MTA - 1 1/4 In - nos	20.00	59.42	47.00	18.00	743.23

For **Summit Sales LLP**

Authorised Signatory

Name :

☐ High Value/quantity beyond limits

☒ Po/Req. processed-post approval

☐ Approval for technical details/clarification

☐ Replenishing SSSLP stock

☐ Other Name :

Accepted the above Terms And Conditions

For **Praful Sanitary**

Date : _/_/

Purchase Order

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Original / Office Copy / Purchase Div.Copy

Total Order Value . . . 156,222.10

Rupees : One Lakh(s) Fifty Six Thousand Two Hundred Twenty Two and Paise Ten Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email



For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	SSLLP	Date:	23.02.2022
Site & Phase :	SSHLP	Time:	1:00
Supplier		Req.No.	169506
Material required before date:		ID No.	74159

No	Description	Size	Quantity	Units	Inward No	Date
1	CPVC -Pipe	3/4"	200	Length		
2	CPVC-Elbow	3/4"	800	Nos		
3	CPVC-Reducer elbow	3/4"x1/2"	360	Nos		
4	CPVC-Tee	3/4"	300	Nos		
5	CPVC -Reducer Tee	3/4"x1/2"	40	Nos		
6	CPVC-Coupling	3/4"	100	Nos		
7	CPVC-End cap	1/2"	500	Nos		
8	CPVC-End cap	3/4"	90	Nos		
9	CPVC-Solution	237ml	36	Nos		
10	CPVCPipe	1 1/4"	45	Nos		
11	CPVC-Pipe	1"	50	Nos		
12	CPVC-Coupling	1"	50	Nos		
13	CPVC-Plain elbow	1 1/4"	90	Nos		
14	CPVC-FAPT	1 1/4"	60	Nos		
15	CPVC-45 degree elbow	3/4"	120	Nos		
16	CPVC-Union	1 1/4"	40	Nos		
17	CPVC-MTA	1 1/4"	20	Nos		
18	Green hose pipe	3/4"	20	Bundles		

Remarks: For Stock Replenishing purpose

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	23.02..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

