E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/3/22	Prepared by	Manoj	Serial no.	2104
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	11/3/22	PO/WO No.	86284	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22600	12/3/22	4796.06/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4796.06/-
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 104873 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4796/-
Amount E – PO / WO value:	4796/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	14/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

RIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	22600
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	12-03-2022
	PO No.	86284
	PO Date.	11-03-2022
	Req ID	74557
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	11-03-2022
	Loc Req No	141270

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos 500g	3405	6	45.00	270.00	18	48.60
2	4022 - Consumables - Dettol - NA - nos handwsh	3401	5	86.00	430.00	18	77.40
3	4001 - Consumables - Air Freshner - NA - nos odonil	3307	5	48.00	240.00	18	43.20
4	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	25.20	126.00	5	6.30
5	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	76.00	456.00	18	82.08
6	4000 - Consumables - Acid - NA - ltrs	2806	12	21.00	252.00	18	45.36
7	4009 - Consumables - Coconut Broom - other - nos big	9603	24	15.75	378.00	0	0.00
8	4041 - Consumables - Mopping stick - NA - nos	9603	2	128.00	256.00	18	46.08
9	4057 - Consumables - Sponges - NA - nos	3921	24	9.00	216.00	18	38.88
10	2148 - Carpentry - hardware - Plastic gampa - other - small	3926	12	126.00	1,512.00	18	272.16
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	4,136.00	660.06
	330.03	330.03	Total Invoice Amount	4,796.06	

Rupees : Four Thousand Seven Hundred Ninty Six and Paise Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No. 92228 Date: 12/3 Sign:

92228

Purchase Order

 11-03-2022 12:39:36 Origi

86284
28.02.22 2:52:29

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	86284	141270
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	11-03-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos *500g*	6.00	45.00	0.00	18.00	318.60
2	4022 - Consumables - Dettol - NA - nos *handwsh*	5.00	86.00	0.00	18.00	507.40
3	4001 - Consumables - Air Freshner - NA - nos *odonil*	5.00	48.00	0.00	18.00	283.20
4	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	25.20	0.00	5.00	132.30
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	76.00	0.00	18.00	538.08
6	4000 - Consumables - Acid - NA - ltrs	12.00	21.00	0.00	18.00	297.36
7	4009 - Consumables - Coconut Broom - other - nos *big*	24.00	15.75	0.00	0.00	378.00
8	4041 - Consumables - Mopping stick - NA - nos	2.00	128.00	0.00	18.00	302.08
9	4057 - Consumables - Sponges - NA - nos	24.00	9.00	0.00	18.00	254.88
10	2148 - Carpentry - hardware - Plastic gampa - other - nos *small*	12.00	126.00	0.00	18.00	1,784.16
					Total Order Value . . .	**4,796.06**

Rupees : Four Thousand Seven Hundred Ninty Six and Paise Six Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Purchase Order

 11-03-2022 12:39:36 Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	11-03-2022
Site & Phase :	GHT	Time:	16:47
Supplier		Req. No.	141270
Material required before date: 14-03-2022		ID No.	74557

No	Description	Size	Quantity	Units	Inward No	Date
1	Vim bar	500g	06	Nos		
2	Dettol hand wash	500ml	05	Nos		
3	Odonil	Std	05	Nos		
4	Wheel-surf	1 kg	05	Nos		
5	Lizol	500ml	06	Nos		
6	Acid	1 liter	1	Dozen		
7	Coconut brooms	Big	02	Dozens		
8	Mopping sticks	Std	02	Nos		
9	Sponges	Std	02	Dozens		
10	Gampas	Small	12	Nos		

86284

Remarks: - For site office purpose

Prepared By	K.Sneha	Approved by	A.Suresh
Sign.& Date	11-03-2022	Sign. & Date	11-03-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
11 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No	19324
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date	12-03-2022
	PO No	86284
	PO Date	11-03-2022
	Req ID	74537
	Req Date	11-03-2022
GSTIN : 36ABLFM7631F1Z3	Loc Req No	141270

	Description of Goods	HSN/SAC	Qty
1	4065 - Consumables - Vim bar - NA - nos	3405	6
2	4022 - Consumables - Dettol - NA - nos	3401	5
3	4091 - Consumables - Air Freshner - NA - nos	3307	5
4	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
6	4000 - Consumables - Acid - NA - ltrs	2806	12
7	4009 - Consumables - Coconut Broom - other - nos	9603	24
8	4041 - Consumables - Mopping stick - NA - nos	9603	2
9	4057 - Consumables - Sponges - NA - nos	3921	24
10	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	12
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INWARD
Inward No: 12227 Dt: 12/03/22
MRN No: 104873 Dt: 14/3/22
Received By: Sign:
MEHTA & MODI REALTY

13:37

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 78495
Date: 14/3