PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 16/3/22 | Prepared by | T. D. Nyueny | Serial no. | 2201 |
| Supplier name | Summit Sales Lap | | | HO inward no | |
| Firm/Company | SOVLap | Project | SOV - III | HO received date | |
| PO/WO date | 05/2/22 | PO/WO No. | 85917 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 22631 | 15/3/22 | 3,495-00 | ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 3,495-00 |

Proof of delivery by way of ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

| | | | |
|---|---|---|---|
| MRN nos : | 104935 | Proof of delivery matches MRN | ☑ Yes ☐ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | – |
| Amount C – Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3,495-00 |
| Amount E – PO / WO value: | 3,495-00 |
| Amount F – Difference (A – E): | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 21/3/22 |

Remarks:

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name. | T. D. Nyueny | | | | |
| Sign: | | | | | |
| Date | 16/3/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5 This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 22631 |
|---|---|---|
| Silver Oak Villas LLP | Invoice Date. | 15-03-2022 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | PO No. | 85917 |
| | PO Date. | 25-02-2022 |
| | Req ID | 74148 |
| GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A | Req Date | 25-02-2022 |
| | Loc Req No | 183955 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7188 - Plumbing - PVC - Clamp - 3 In - nos | 39174000 | 100 | 25.00 | 2,500.00 | 18 | 450.00 |
| 2 | 2100 - Carpentry - hardware - Fischer - 6mm - pkts | 3926 | 2 | 185.00 | 370.00 | 18 | 66.60 |
| 3 | 2281 - Carpentry - hardware - Wooden Screws - 35 x 80mm | 7318 | 2 | 46.00 | 92.00 | 18 | 16.56 |
| 4 | | | | | | | |
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| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 2,962.00 | 533.16 |
| | 266.58 | 266.58 | Total Invoice Amount | 3,495.16 | |

Rupees : Three Thousand Four Hundred Ninty Five and Paise Sixteen Only.

**for Summit Sales LLP**

SUMMIT SALES LLP INWARD No: 92280 Date: 15/3 Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

*Authorised signatory*

# Purchase Order

 02-03-2022 10:53:16

85917
14.02.22 3:00:03

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| Supplier Details | | |
|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 85917 183955 |
| | **Doc Date** | 25-02-2022 |
| | **Quote No** | NIL |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 25-02-2022 |
| 040-66335551 9618244433 | **SupplyType** | Supply |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7188 - Plumbing - PVC - Clamp - 3 In - nos | 100.00 | 25.00 | 0.00 | 18.00 | 2,950.00 |
| 2 | 2100 - Carpentry - hardware - Fischer - 6mm - pkts | 2.00 | 185.00 | 0.00 | 18.00 | 436.60 |
| 3 | 2281 - Carpentry - hardware - Wooden Screws - Others - Pkts<br>*35 x 80mm* | 2.00 | 46.00 | 0.00 | 18.00 | 108.56 |
| | | | | **Total Order Value . . .** | | **3,495.16** |

Rupees : Three Thousand Four Hundred Ninty Five and Paise Sixteen Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of "Prince' / 'Sudhakar' brand. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | NIL |
| **Advance Paid** | NIL |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for villa no-138, 180, 181, 182 purpose |
| **Completion Date** | NIL |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email. |

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 03/03/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP-III | Date: | 25-02-2022 |
| Site & Phase : | Silver Oak Villas-III | Time: | 15.00 |
| Supplier | | Req. No. | 183955 |
| Material required before date: urgent | | ID No. | 74148 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | PVC Clamp | 3" | 100 | Nos | 85917 | |
| 2 | Wodden Screws | 35 X 80 mm | 2 | Boxs | | |
| 3 | Fishers | 6mm | 2 | Boxs | | |
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Remarks: - For 138,180,181,182

| | | | |
|---|---|---|---|
| Prepared By | B.Meenakshi | Approved by | |
| Sign.& Date | 25-02-2022 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

03 MAR 2022

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

| | |
|---|---|
| DC No | 19346 |
| DC Date | 15-03-2022 |
| PO No. | 85917 |
| PO Date | 25-02-2022 |
| Req ID | 74148 |
| Req Date | 25-02-2022 |
| Loc Req No | 183955 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 7188 - Plumbing - PVC - Clamp - 3 In - nos | 39174000 | 100 |
| 2 | 2100 - Carpentry - hardware - Fischer - 6mm - pkts | 3926 | 2 |
| 3 | 2281 - Carpentry - hardware - Wooden Screws - Others - Pkts | 7318 | 2 |
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1854 15/3/22
MRN No: 10493 16/3/22
Received By: Sign:
SILVER OAK VILLAS PART-III

SUMMIT SALES LLP
IN WARD
No: 78545
Date: 16/3
Sign:
R.R. DIST.

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction