

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	15/3/22	Prepared by	Prabhu	Serial no.	2082
Supplier name	prabhu Sanitary	HO inward no.			
Firm/Company	GURC	Project	Tripoli	HO received date	
PO/WO date	14/3/22	PO/WO No.	86409	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	PS/21-22/660	16/10/21	5151/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 5151/-

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	104890	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 5151/-

Amount E – PO / WO value: 5151/-

Amount F – Difference (A – E): -

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date 21/3/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Prabhu	Prabhu			
Sign:	Prabhu	Prabhu			
Date	15/3/22	5 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

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14-03-2022 16:15:35

Or



86409

28.02.22 2:52:30

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG

40077300

65526886.

9849624797

Doc No	86409	164706
Doc Date	14-03-2022	
Quote No	Nil	
Quote Date	14-03-2022	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7375 - Plumbing - other - PVC Pipe - NA - nos 50mm	10.00	545.64	20.00	18.00	5,150.84
Total Order Value . . .					5,150.84

Rupees : Five Thousand One Hundred Fifty and Paise Eighty Four Only.

Terms and Conditions :-

Specification / All items shall be of Sudhkhar brand.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for 2727 for fire alarm work purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Date : __/__/__

Requisition Form

Company Name:

Site & Phase:

Supplier:

Material required before date:

GV Research Centers Pvt Ltd

Innapolis

Date:

Time:

Req. No.

ID No.

10.03.2022

04:52

164706

S. No. Description

1 PVC Pipe 6kg

Size

50mm

Quantity

10

Units

nos

Inward No.

Date

74636

86409

Remarks: Towards 2727, for fire alarm work purpose

Prepared By

Sign & Date

Akhil Murthy

10.03.2022

Approved by

Sign. & Date

APPROVED

15 MAR 2022

V. Ramesh Reddy

10.03.2022

P. PRASAD

SR. MANAGER

VH