

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 15/03/22		Prepared by: Vanajarthi		Serial no. 2190	
Supplier name: G.P. Buildon materials		HO inward no.			
Firm/Company: SCLP		Project: SHLP		HO received date	
PO/WO date: 14/03/22		PO/WO No. 86382		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	G.P/21-22/714	14/03/22	18,290/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				18,290/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 104921		Proof of delivery matches MRN		☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				18,290/-	
Amount C – Other Debits :				+	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				18,290/-	
Amount E – PO / WO value:				18,290/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		21/03/22			
Remarks: final Bin					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajarthi				
Sign:	[Signature]	16 MAR 2022			
Date	15/03/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

 G.P. BUILDCON MATERIALS G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15 GSTIN/UIN: 36AIZPG8119P1Z9 State Name : Telangana, Code : 36 E-Mail : g.pbuildcon999@gmail.com	Invoice No.	Dated
	GP/21-22/714	14-Mar-2022
Buyer M/S SUMMIT SALES LLP 5-4-187/3&4, II ND FLOOR, M.G ROAD SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
	Buyer's Order No.	Dated
	86382	14-Mar-2022
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Selva-by Hand	Cherlapally
Bill of Lading/LR-RR No.	Motor Vehicle No.	
	TS 10UA9758	
Terms of Delivery		

[illegible]

Amount Chargeable (in words)

E. & O.E.

INR Eighteen Thousand Two Hundred Ninety Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3926	15,500.00	9%	1,395.00	9%	1,395.00	2,790.00
Total	15,500.00		1,395.00		1,395.00	2,790.00

Tax Amount (in words) : **INR Two Thousand Seven Hundred Ninety Only**

: AIZPG8119F

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

Bank Name : ICICI BANK LTD (630805500095)

A/c No. : 630805500095

Branch & IFS Code : **Vikrampuri & ICIC0006308**

for G.P. BUILDCON MATERIALS

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

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14-03-2022 13:01:57



86382

28.02.22 2:52:29

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

G.P.Buildcon materials
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad

GSTIN 36AIZPG8119P1Z9

9866116375

Doc No	86382	169551
Doc Date	14-03-2022	
Quote No	NIL	
Quote Date	18-01-2022	
SupplyType	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2099 - Carpentry - hardware - Fischer - 5mm - pkts	50.00	160.00	0.00	18.00	9,440.00
2 2100 - Carpentry - hardware - Fischer - 6mm - pkts	50.00	150.00	0.00	18.00	8,850.00
Total Order Value . . .					18,290.00

Rupees : Eighteen Thousand Two Hundred Ninty Only.

Terms and Conditions :-

Specification / Item shall be of 'BOSCH MAKE:

Payment Terms After Delivery & Production of bill

Tax Included

Delivery Date Same Day

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenishing Purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent by email

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **G.P.Buildcon materials**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		11.03.2022	
Site & Phase :		SHLLP		Time:		10:57	
Supplier				Req.No.		169551	
Material required before date:					ID No.		74621
No	Description	Size	Quantity	Units	Inward No	Date	
1	Fisher plug-Bosh 86382	5mm	50	Pkts			
2	Fisher plug-Bosh	6mm	50	Pkts			
3	Hold fast	4"	100	Kgs			
4	Bombay Nails	2"	25	Kgs			
5	Bombay Nails	2 1/2"	25	Kgs			
Remarks: For Stock Replenish purpose							
Prepared By		Vanajakshi		Approved by		APPROVED BY 12 MAR 2022 SOHAM MODI MANAGING DIRECTOR	
Sign. & Date		11.03..2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

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