B

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/03/22	Prepared by	Vanajathi	Serial no.	2194
Supplier name	Ganesh Tube Traders			HO inward no.	
Firm/Company	SSLLP	Project	SHLP	HO received date	
PO/WO date	7/03/22	PO/WO No.	86133	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	739	12/03/22	6,313/-	☑ Yes □ No
2.				□ Yes □ No
3.			/	□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,313/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	104918	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,313/-
Amount E – PO / WO value:	16,225/-
Amount F – Difference (A – E):	9,912/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	~~☑ Yes~~ ☒ No – wait for balance material □ Other
Payment – due date	21/03/22
Remarks:	~~Final part~~ ~~Bill~~ part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	[signature]	16 MAR 20..			
Date	15/03/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

GANESH TUBE TRADERS

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:

Clair

Bill To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Invoice No. : **739** Ref. No. : **86133** Invoice Date : **12-Mar-2022** Destination :
Ship To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Vehicle No. : E-way Bill No : Despatch From :

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**PVC ADHESIVES** *RED OXIDE*	350699	18 %	**30 NO**	75.00	NO		**2,250.00**
2	**PVC ADHESIVES** *BLUE OXIDE*	350699	18 %	**20 NO**	80.00	NO		**1,600.00**
3	**PVC ADHESIVES** *BLACK OXIDER*	350699	18 %	**20 NO**	75.00	NO		**1,500.00**
								5,350.00
	CGST							**481.50**
	SGST							**481.50**
					Total:			**6,313.00**

INWARD Dt: 15/3/22
Inward No: 17849 Dt: 15/3/22
MRN No: 104918 Sign:
Received By:
SUMMIT SALES LLP

Total Amount In Words: **INR Six Thousand Three Hundred Thirteen Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
350699	5,350.00	9%	481.50	9%	481.50	963.00
Total	**5,350.00**		**481.50**		**481.50**	**963.00**

Tax Amount (in words) : **INR Nine Hundred Sixty Three Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

SUMMIT SALES LLP SEC'BAD DIST. IN WARD No: 92292 Date: 15/3 Sign:

For GANESH TUBE TRADERS

GANESH TUBE TRADERS SEC'BAD

Authorised Signatory

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

 07-03-2022 12:13:18

86133
28.02.22 2:52:28

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751
9246330441. 9949248666

Doc No	86133	169527
Doc Date	07-03-2022	
Quote No	Nil	
Quote Date	07-03-2022	
SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6602 - Paints - Wall Care Putti - NA - kgs *30kg*	10.00	840.00	0.00	18.00	9,912.00
2	6613 - Paints - Red Oxide Powder - NA - Kgs	30.00	75.00	0.00	18.00	2,655.00
3	6614 - Paints - Blue Oxide Powder - NA - Kgs	20.00	80.00	0.00	18.00	1,888.00
4	6517 - Paints - Black oxide powder - NA - kgs	20.00	75.00	0.00	18.00	1,770.00
					Total Order Value . . .	**16,225.00**

Rupees : Sixteen Thousand Two Hundred Twenty Five Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	739	12/3/22	6,613/-
2.			
3.			
4.			
5.			

Blnc Amount: 9,912/-

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Ganesh Tube Traders*

Name :

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	04.03.2022
Site & Phase :	SSHLP	Time:	1:00
Supplier		Req.No.	169527
Material required before date:		ID No.	74387

No	Description	Size	Quantity	Units	Inward No	Date
1	Wallcare putty	20kg	10	Bags		
2	Black oxide 86133	1kg	20	nos		
3	Blue oxide	1kg	20	nos		
4	Red oxide	1kg	30	nos		
5	Turpentine oill	1ltrs	10	nos		
6	Indigo Floor paint (yellow,grey)	4ltrs	10	ltrs		

Remarks: For Stock Repleneshing purpose

Prepared By	N.Vanajakshi	Approved by	APPROVED BY
Sign.& Date	04.03..2022	Sign. & Date	05 MAR 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

SURAJ MODI
MANAGING DIRECTOR