PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/08/22	Prepared by	T.D. Nguiny	Serial no.	2167
Supplier name	Meeva FibreTek PVT Ltd			HO inward no.	
Firm/Company	SSLAP	Project	SHLLP	HO received date	
PO/WO date	27/4/21	PO/WO No.	82657	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	MFT/117	11/1/22	2,72,580-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,72,580-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 102178 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,72,580-00
Amount E – PO / WO value:	2,72,580-00
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Nguiny				
Sign:	[signature]	16 MAR 2022			
Date	18/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Scan No:- 87905 TRUE COPY

MEERA FIBRETEK PVT. LTD.

No. 1-7-1056/A, Azamabad Industrial Area, Musheerabad Hyderabad - 500 020, Telangana, India,

TAX INVOICE

(For Clearance Of Exciasable Goods From a Factory or Warehouse With/Without Payment Of Duty For Home Consumption or Export)

GSTIN	36AAECM2996C1ZE	Range	Secunderabad
CIN No	U72200TG2005PTC046566	Division	Secunderabad
Buyer's Name & Address		Commissionerate	Hyderabad - II
Summit Sales LLP 5-4-187/3&4,II Floor, MG Road, Secunderabad 500003 Telangana: India		Invoice No.	MFT/117
		Date	11.Jan.2022
		Date & Time of Issue of Invoice	11.01.2022 & 2.00 PM
Consignees's Name & Address			
Summit Sales LLP 5-4-187/3&4,II Floor, MG Road, Secunderabad 500003 Telangana: India		Date & Time of Removal of Goods	11.01.2022 & 2.45 PM
Phone:	040 - 44754555	Tariff Sub - Heading No.	70199090
GSTIN No:	36ACQFS2044C1Z7		

P.O No. & Date	L.R No & Date:	MOT	Name of the Transport	Vehicle No.
82657 - 169186 Dt: 27.11.2021		Road		AP 11X 6663

Sl.No	Description of Goods	QTY.	UOM	Unit Rate Rs.	AMOUNT Rs.
1	6217 - Miscellaneous - FRP Tadkas - 8 ft x 12"	100	Nos	2310	231,000.00

1. TERMS: Interest @ 18% will be charged, if this invoice is not paid by due date.
2. Our responsibility ceases as soon as goods leaves our premises.
3. Subject to Hyderabad Jurisdiction.
4. This is certified that the price, Declared herein as per section 4 of the central excise Act & that the amount indicated in the document present the price, actually charged by us & that there is not additional consideration following directrly or indirectly from the goods, over and above what has been declared & if any differential duty, shall be paid if payable.
5. E.& O.E.

Assesable Value:	231,000.00
Add SGST @ 9%	20,790.00
Add CGST @ 9%	20,790.00
Total	272,580.00
Advance	136,290.00
Balance Due	136,290.00

Mode / Terms of payment :

Sl No. in PLA /RG-23. Duty Payable

MEERA FIBRETEK PVT. LTD. Regd. Office, Hill Street, Ranigunj, Sec'bad.

Meera Fibretek Pvt Ltd

11/1

MEERA FIBRETEK PVT. LTD. Regd. Office, Hill Street, Ranigunj, Sec'bad.

Authorized Signatory

Words In Rupees: Two lakh seventy two thousand five hundred and eighty only

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92292 Date: 15/3 Sign: L

Form for closure of purchase order

Data required from site/engineers:			
PO no.:	82657	PO date:	27/11/21
Req. no.:	169186	Req. date:	16/11/21
Material received	☐ Part ☑ Full	MRN nos.:	102178
If material partially delivered then can balance material be ordered by new requisition/PO	☐ No further material required and PO can be closed. ☐ No material cannot be ordered by new PO. ☐ PO can be closed and balance material can be ordered by new requisition.	Can PO be closed?	☑ Yes ☐ No
Remarks by engineer:	Full material received.		

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
T.D. [illegible]	[illegible]	5/3/22			

Data required from accounts:	
Are any bills received wrt to this PO.	☐ Yes for full PO ☐ Yes for part of PO ☑ No.
Scan ID nos. of advice for credit to supplier	
Remarks by Accountants:	Bill not receivd.

Notes: 1. Accountants to attach hard copy of purchase voucher.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date

Action taken by purchase:	
Status of PO	☐ PO closed and email sent to supplier. ☐ PO open material awaited.
Status of proof of delivery:	☑ Proof of delivery received. ☐ Proof of delivery not available with site or purchase.
Original barcoded PO available	☑ Yes ☐ No – certified copy received from accounts.
Original bill available	☐ Yes ☑ No – certified copy obtained from supplier.
Supplier's ledger available	☐ Yes ☑ No
Advice for credit to supplier	☑ Prepared for entire PO ☐ Part of PO and PO closed. ☐ Prepared for part of PO and balance material awaited.
Remarks by purchase:	Original bill misplaced. attested Copy to be require.

Prepared by	Sign	Date	Purchase manager	Sign	Date
T.D. [illegible]	[illegible]	5/3/22		nnn	

Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not delivered or other reasons) attach this note to original PO, original requisition, original bill and proof of delivery and send to MD.

Get certified copy

5/3/22

Purchase Order

82657
12.11.21 5:07:44

Page(s) 1 Of 1 27-11-2021 10:48:04

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7 Scan No:- 87905

Supplier Details			
Meera Fibretek Pvt.Ltd.	**Doc No**	82657	169186
1056/A,1-7-1056/B,B/1,B/2 Industrail Area,Azamabad, Hyderabad 500020, T.S,India	**Doc Date**	27-11-2021	
	Quote No	Nil	
GSTIN 36AAECM2996C1ZE	**Quote Date**	25-10-2021	
040-27672945 98480 10461/9704701965	**SupplyType**	Supply	

Kind Attn : Mr. Roopesh Desai/Mr. Murali Krishna

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6217 - Miscellaneous - FRP Tadkas - 8 ft X 12 in - Nos	100.00	2,310.00	0.00	18.00	272,580.00
					Total Order Value . . .	**272,580.00**

Rupees : Two Lakh(s) Seventy Two Thousand Five Hundred Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Fibrone" FRP Profiles & FRP Tadkas.
Payment Terms	50% advance and balance 50% after delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 7days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 1,36,290/- to be pay vide cheque no. dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for GHT site purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory
27/11/2021
Name : ____________

Accepted the above Terms And Conditions
For ***Meera Fibretek Pvt.Ltd.***

Name : ____________

Date : __/__/____

Estimate/Draft PO

 16-11-2021 17:26:29 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Meera Fibretek Pvt.Ltd.	**Doc No**	82657	169186
1056/A,1-7-1056/B,B/1,B/2 Industrail Area,Azamabad, Hyderabad 500020, T.S,India	**Doc Date**	15-11-2021	
	Quote No	Nil	
GSTIN 36AAECM2996C1ZE	**Quote Date**	25-10-2021	
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Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 2,72,580/- to be pay vide cheque no. dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for GHT site purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Negotiate
get better rate
Suggest 2000 + 18%

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Karan
Sign:
Date: 3/3/2022

APPROVED BY
26 NOV 2021
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☑ Other

T.D. [signature] 16/11/21.

APPROVED BY
18 NOV 2021
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory
16/11/2021
Name :

Name :

Accepted the above Terms And Conditions
For *Meera Fibretek Pvt.Ltd.*

Date : _/_/__

1475

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	16-11-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier	Meera Fiber Tech	Req. No.	169186
Material required before date:		ID No.	71244

S. No	Description	Size	Quantity	Units	Inward No	Date
1	FRP Thadkaas	STD	100	nos		
	82657					

Remarks:This Material Required For GHT

Prepared By	Bhavani		APPROVED BY
Sign.& Date	16-11-2021	Sign. & Date	18 NOV 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN
(FOR SALE'S)

Scan No: 87905

319

Date : 11/1/22

MEERA FIBRETEK PVT. LTD.

Regd. Office
5-1-513, Hill Street, Ranigunj,
Secunderabad - 500 003.

Factory :
1056/A, 1-7-1056/B, B/1, B/2,
Industrial Area, Azamabad,
Hyderabad - 500 020.
Tel : 040-27672945

CIN No. : U72200TG2005PTC046566
GST No. : 36AAECM2996C1ZE

To, Summit Sales LLP,
Green Wood Heights
Kowkur - 500010.

Purchase Order No. 82657 — 169186. Date : 25/11/21

V.NO. AP 11 X 6663

1) Miscellaneous — 100 Nos

FRP Tadkas
8ft x 12 inches.

25 packs
each one pack
4 piece

100 Nos

SUMMIT SALES LLP
INWARD No: 78528
Date: 15/2
Sign:
R.R. DIST.

11/1

INWARD
Inward No: 1955 Dt: 11/01/22
GRN No: 10228 Dt: 12/01/22
Received By:
MEHTA & MODI REALTY KOWKUR LLP
16:18

Prepared by ....

Received by ....