

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 15/3/22		Prepared by: T.D. Meehan		Serial no. 2159	
Supplier name: Youngs A/C				HO inward no.	
Firm/Company: MCRALAP		Project: GARR		HO received date	
PO/WO date		PO/WO No.		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	375	15/3/22	16,048-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			16,048-00
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:		Proof of delivery matches MRN	☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			16,048-00
Amount E – PO / WO value:			16,048-00
Amount F – Difference (A – E):			
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☐ Yes ☐ No – wait for balance material ☒ Other	
Payment – due date		21/3/22	
Remarks: Above bill is for labour charges. Estimate and measurement sheet is attached.			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Meehan				
Sign:					
Date	15/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

YOUSUF ALI INTERIORS

Spl.in Gypsum False Ceiling, Gypsum Partition, Pvc False Ceiling, Grid Ceiling,
Thermocol, Borders, Flowers & etc, All types of False Ceiling Work is done

2-2-50/A/1, Rahat Nagar, Amberpet, Hyderabad, Telangana - 500 013.

GSTIN : 36AFBPY 8773N1ZE

M/s. MODI Reality Mallapur LLP

Address: Hyderabad.

Phone: _____

GSTIN: 36AAEFM1459R1ZP

Invoice No. 375 Date : 15/03/2022

P.o. No. _____ Date : _____

S.No.	PARTICULARS	HSN Code	Quantity	Rate	Amount
1	Pvc false ceiling work B-Block Toilet - 501-502 503-504-505-506-507-508 Pvc false ceiling work	—	16	850	13600



Total Amount Before Tax	13600=00
CGST % 9	1224=00
SGST % 9	1224=00
IGST % —	—
Grand Total	16048=00

For YOUSUF ALI

[Signature]
Authorized Signatory

Idw, 67576 to
67583.

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register	1019	Date - site bills Register	01-03-21			
Company Name:	MRMLLP	Site:	G.M.R.			
Name of Contractor	Yousuf Ali					
Nature of work	False Ceiling Work -					
Work done	From Date	To Date				
	06/12/21	16/12/21				
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	B-Block, Flat Nos.	16	850	Alto's	13,600	
2.	501, 502, 503,					
3.	504, 505, 506,					
4.	507, 508.					
5.	false Ceiling					
6.	work done					
7.						
8.						
9.						
10.						
11.	Total:				13600	
Bill required	☒ YES ☐ NO.	GST bill required	☒ YES ☐ NO.			
Measurement & estimate sheet:	☐ Required ☐ Not required	Measurement & estimate sheet:	☒ Enclosed ☐ Not enclosed			
PO/NO no.		PO/NO date:				
Remarks :	B-Block flat nos 501, 502, 503, 504 505, 506, 507, 508 flats. false Ceiling work completed.					
Approved by Project Manager	Approved by Design Team	Approved by M.D.				
Date: 02/03/22	Date: 03/3/21	Date: 03 MAR 2022				
Sign: [Signature]	Sign: [Signature]	Sign: SOHAM MODI MANAGING DIRECTOR				

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET

Company Name: Mrmallapur

Project: GMR

Work Description: B Block PVC False Ceiling For Toilet

Contractor Name: Yousuf Ali

Prepared By: Srinivas N

Date: 01-03-2022

Approved by:

Rampasad

Sign:

S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Head Total
1	PVC False Ceiling	501,502,503,504,505,506	12	Nos	850.00	10,200	
	Master & Common	507,508	4	Nos	850.00	3,400	
							13,600
	Amount in words : Thirteen Thousand SixHundred Rupees Only .						

MEASUREMENT SHEET

Company Name:	Mrmallapur
---------------	------------

Project:	GMR
----------	-----

Work Description:	B Block PVC False ceiling for Toilet
-------------------	--------------------------------------

Contractor Name:	Yousuf Ali
------------------	------------

Prepared By	Srinivas N
-------------	------------

Date:	01-03-2022
-------	------------

Approved by:	
--------------	--

Rampasad

Sign:

Work order no.

81714

[illegible]

Bill for Labour Charges

Yousuf Ali ,
Mallapur, Hyderabad.

Date: 28-02-22

In favor of: MR Mallapur LLP
Project / Site: Gulmohar Residency
Location: Mallapur
Type of Work: PVC False ceiling work done in B Block .
Towards: Allowance for Labour Charges.

S No.	Description	Amount
1.	Brief description of work done : Towards PVC False ceiling work done in B Block Toilets . For Flat Nos 501,502,503,504,505,506,507,508 Total Amount =13600 /- Work done from date 06.12.21 to date 16.12.21.	Rs. 5,440 /-

Amount in words : Five Thousand Four Hundred and Forty Rupees Only.

Sign: Yousuf Ali

Bill for Equipment Allowance

Yousuf Ali ,
Mallapur, Hyderabad.

Date: 28-02-22

In favor of: MR Mallapur LLP
Project / Site: Gulmohar Residency
Location: Mallapur
Type of Work: PVC False ceiling work done in B Block .
Towards: Allowance for Equipment.

S No.	Description	Amount
1.	Brief description of work done : Towards PVC False ceiling work done in B Block Toilets . For Flat Nos 501,502,503,504,505,506,507,508 Total Amount =13600 /- Work done from date 06.12.21 to date 16.12.21.	Rs. 5,440 /-

Amount in words : Five Thousand Four Hundred and Forty Rupees Only.

Sign: Yousuf Ali

Allowance for Consumables

Yousuf Ali ,
Mallapur, Hyderabad.

Date: 28-02-22

In favor of: MR Mallapur LLP
Project / Site: Gulmohar Residency
Location: Mallapur
Type of Work: PVC False ceiling work done in B Block .
Towards: Allowance for Consumables.

S No.	Description	Amount
1.	Brief description of work done : Towards PVC False ceiling work done in B Block Toilets . For Flat Nos 501,502,503,504,505,506,507,508 Total Amount =13600 /- Work done from date 06.12.21 to date 16.12.21.	Rs. 2,720 /-

Amount in words : Two Thousand Seven Hundred and Twenty Rupees Only.

Sign: _____

Yousuf Ali