PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/03/2022	Prepared by	MANISH	Serial no.	2211
Supplier name	SSLLP .			HO inward no	
Firm/Company	HHRK LLP	Project	GHT .	HO received date	
PO/WO date	03/03/2022	PO/WO No.	86042	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22621	15/03/2022	13,208/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	13208/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos :	104945 .	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13,208/-
Amount E – PO / WO value:	13,208/-
Amount F – Difference (A – E):	-NIL-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	17/03/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	22621
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	15-03-2022
	PO No.	86042
	PO Date.	03-03-2022
	Req ID	74295
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	28-03-2022
	Loc Req No	141222

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8247 - Steel - other - Ms Grills - 6 ft X 4 ft - Sft		96	84.00	8,064.00	18	1,451.52
	69.75" x 45.75" - 04 nos						
2	8251 - Steel - other - MS Grill - 4 ft X 3 ft - Sft		12	84.00	1,008.00	18	181.44
	45.75" x 33.75" - 01 no						
3	8257 - Steel - other - MS Grill - 2 ft 6 in x 2 ft - Sft		15	84.00	1,260.00	18	226.80
	27.75" x 21.75" - 03 nos						
4	6188 - Miscellaneous - Hamali charges - NA - Per Sft		123	7.00	861.00	18	154.98
5							
6							
7							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	11,193.00	2,014.74
	1,007.37	1,007.37	Total Invoice Amount	13,207.74	

Rupees : Thirteen Thousand Two Hundred Seven and Paise Seventy Four Only.

SUMMIT SALES LLP R.R. DIST. INWARD No: 92265 Date: 15/3 Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 03-03-2022 14:39:41

86042

28.02.22 2:52:27

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad ....
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	86042	141222
	Doc Date	03-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8247 - Steel - other - Ms Grills - 6 ft X 4 ft - Sft *69.75" x 45.75" - 04 nos*	96.00	84.00	0.00	18.00	9,515.52
2	8251 - Steel - other - MS Grill - 4 ft X 3 ft - Sft *45.75" x 33.75" - 01 no*	12.00	84.00	0.00	18.00	1,189.44
3	8257 - Steel - other - MS Grill - 2 ft 6 in x 2 ft - Sft *27.75" x 21.75" - 03 nos*	15.00	84.00	0.00	18.00	1,486.80
4	6188 - Miscellaneous - Hamali charges - NA - Per Sft	123.00	7.00	0.00	18.00	1,015.98
					Total Order Value . . .	**13,207.74**

Rupees : Thirteen Thousand Two Hundred Seven and Paise Seventy Four Only.

<u>Terms and Conditions :-</u>

Specification / Brand	As per given in the quotation.
Payment Terms	After delivery & production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Flat no. A- 1117.
Completion Date	Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 03/03/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form - MS Grills													
Company		MMR KOWKUR LLP		Site & Phase		GHT							
Req. no.		141222		Req. Date		28 February 2022							
Material required before		05 February 2022		ID no.		74295							
Prepared by:		A Suresh		Approved by (sign):									
Flat / Block no:		A -117											
Name of the Supplier :													
Type A 1715 Sft 3BHK Order Value:													
Type B 1715Sft 3BHK Order Value:		1											
S No.	Item Description	Units	Qty required for Type B 1010 Sft 2BHK flat	Qty required for Type A 1210 Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward no	Date	
1	Powder coated Grills 6'x4'	Nos	4		4		4	-	4	96.0			
2	powder coated Grills 4'x 3'	Nos	1		1		1		1	12.0			
3	Powder coated grills 2'6"x 2.0"	Nos	3		3		3		3	15.0			
4													
	Total		8		8		8	-	8	123.0			
	Note : Please issue the work order												

86042

APPROVED
03 MAR 2022
MINESH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No 196, Kowkur, Hyderabad, 500010

GSTIN 36ABLFM7631F1Z3

DC No	19336
DC Date	15-03-2022
PO No	86042
PO Date	03-03-2022
Req ID	74295
Req Date	28-03-2022
Loc Req No	141222

	Description of Goods	HSN/SAC	Qty
1	8247 - Steel - other - Ms Grills - 6 ft X 4 ft - Sft		96
2	8251 - Steel - other - MS Grill - 4 ft X 3 ft - Sft		12
3	8257 - Steel - other - MS Grill - 2 ft 6 in x 2 ft - Sft		15
4	6188 - Miscellaneous - Hamali charges - NA - Per Sft		123
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INWARD
Inward No: 12247 Dt: 15 03 22
MRN No: 104965 Dt: 16 3 22
Received by:
12:00

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 78554
Date: 16/3
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction