PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/03/2022	Prepared by	HINISH.	Serial no.	2215
Supplier name	SSLLP.			HO inward no	
Firm/Company	MMRKLLP	Project	GHT.	HO received date	
PO/WO date	09/03/2022	PO/WO No.	86256.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22623.	15/03/2022	25,724/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		25,724/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos:	104944.	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	25,724/-
Amount E – PO / WO value:	25,724/-
Amount F – Difference (A – E):	– NIL –
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	17/03/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date		16 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
Mehta & Modi Realty Kowkur LLP		Invoice No.	22623
Sy No. 196, Kowkur, Hyderabad, 500010		Invoice Date.	15-03-2022
		PO No.	86256
		PO Date.	09-03-2022
		Req ID	74502
GSTIN : 36ABLFM7631F1Z3	PAN ABLFM7631F	Req Date	09-03-2022
		Loc Req No	169541

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5502 - Furniture - Chairs - NA - nos		50	436.00	21,800.00	18	3,924.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	21,800.00		3,924.00
	1,962.00	1,962.00	Total Invoice Amount	25,724.00		

Rupees : Twenty Five Thousand Seven Hundred Twenty Four Only.

SUMMIT SALES LLP
IN WARD
No: 92267
Date: 15/3
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 09-03-2022 15:26:29

86256
28.02.22 2:52:29

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	86256	169541
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	09-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	5502 - Furniture - Chairs - NA - nos	50.00	436.00	0.00	18.00	25,724.00
					Total Order Value . . .	**25,724.00**

Rupees : Twenty Five Thousand Seven Hundred Twenty Four Only.

Terms and Conditions :-

Specification /	All items shall be of "Neelkamal" brand, with Arm Chair, White colour, CHR2061
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for Club house , purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name	Mehta & Modi Realty Kowkur LLP	Date:	09-03-22
Site & Phase	GHT	Time:	11:45AM
Supplier	SSLLP	Req. No.	169541
Material required before date:		ID No.	74502

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic chairs	Std	50	Nos		

Remarks: - For Club house and Dining purpose			
Prepared By	Prabhakar	Approved by	
Sign. & Date	09-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
09 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UIN: 36ACQFS2044C1Z7

Original - Customer - Transporter - Copy

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN   36ABLFM7631F1Z3

DC No	19338
DC Date	15-03-2022
PO No	86256
PO Date	09-03-2022
Req ID	74502
Req Date	09-03-2022
Loc Req No	169541

	Description of Goods	HSN/SAC	Qty
1	5502 - Furniture - Chairs - NA - nos		50
2			
3			
4			
5			
6			
7			
8			
9			
10			
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INWARD
INW. SR. No: 12245 Dt: 15/03/22
MRN No: 104944 Dt: 16/3/22
Received by: SIGN
MEHTA & MODI REALTY KOWKUR LLP
12:00

SUMMIT SALES LLP
IN WARD
No: 78552
Date: 16/3
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction