PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 16/03/2022 | Prepared by | MINUH. | Serial no. | 2214 |
| Supplier name | SSLLP. | | | HO inward no | |
| Firm/Company | MMRKLLP | Project | GHT. | HO received date | |
| PO/WO date | 07/02/2022 | PO/WO No. | 85247. | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 22640 | 16/03/2022 | 90,900/- | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 90,900/- |

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

| | | | |
|---|---|---|---|
| MRN nos : | 104956 | Proof of delivery matches MRN | ☑ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 90,900/- |
| Amount E – PO / WO value: | 90,900/- |
| Amount F – Difference (A – E): | – NIL – |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 17/03/2022 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name. | | | | | |
| Sign: | | 16 MAR 2022 | | | |
| Date | | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| | | | |
|---|---|---|---|
| **Customer Details** | | Invoice No. | 22640 |
| Mehta & Modi Realty Kowkur LLP | | Invoice Date. | 16-03-2022 |
| Sy No. 196, Kowkur, Hyderabad, 500010 | | PO No. | 85247 |
| | | PO Date. | 07-02-2022 |
| | | Req ID | 73549 |
| GSTIN : 36ABLFM7631F1Z3 | PAN ABLFM7631F | Req Date | 05-02-2022 |
| | | Loc Req No | 141173 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 3002 - Cement - PPC - 50kgs - bags | 2523 | 300 | 236.72 | 71,016.00 | 28 | 19,884.48 |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
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| 7 | | | | | | | |
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| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 71,016.00 | | 19,884.48 |
| | 9,942.24 | 9,942.24 | Total Invoice Amount | 90,900.48 | | |

Rupees : Ninty Thousand Nine Hundred and Paise Fourty Eight Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92302 Date: 16/3 Sign:

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 07-02-2022 1:34:26 PM Orig

85247
31.01.22 4:53:34

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50000:
G S T No. : 36ABLFM7631F1Z3

**Supplier Details**

| | | | | |
|---|---|---|---|---|
| Summit Sales LLP | **Doc No** | 85247 | 141173 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 07-02-2022 | |
| | **Quote No** | NIL | |
| 040-66335551 | **Quote Date** | 07-02-2022 | |
| 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST% | Amount |
|---|---|---|---|---|---|---|
| 1 | 3002 - Cement - PPC - 50kgs - bags | 300.00 | 236.72 | 0.00 | 28.00 | 90,900.48 |
| | | | | | **Total Order Value . . .** | **90,900.48** |

Rupees : Ninty Thousand Nine Hundred and Paise Fourty Eight Only.

Terms and Conditions :-

| | |
|---|---|
| Specification / Brand | All items shall be of brand/company |
| Payment Terms | After Delivery & Production of bill |
| Tax | Included in the above price |
| Delivery Date | within 2 days |
| Delivery Location | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| Penality For Delay | Nil |
| Transportation Cost | Included in the above prices |
| Warranty | Nil |
| Advance Paid | Nil |
| Other Terms | Payment as per actual receipt of material Rs 12/- Hamali Charges..Above order for B-Block Flat No 307,308,106,109 Flooring work purpose. |
| Completion Date | Nil |
| Measurment | Nil |
| Security | Nil |
| Remarks | PO 85246. |

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
07 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory
07/02/2022
Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name :
Date : __/__/__

| Requisition Form – Cement, Recron, Plasticizer | | | | | | | |
|---|---|---|---|---|---|---|---|
| Company | | MMR KOWKUR LLP | | Site & Phase | | GHT | |
| Req. no. | | 141173 | | Req. Date | | 05-02-2022 | |
| Material required before | | 07-02-2022 | | ID no. | 73549 | | |
| Prepared by: | | K.Sneha | | Approved by (sign): A.Suresh | | | |
| Flat / Block no: | | b block Flat no 307,308,106,109 flooring work purpose | | | | | |
| | | | | | | | |
| S No. | Item Description | Units | Qty required | Qty Available at site | Balance Qty to be ordered in Bags | Inward No | Date |
| 1 | Cement - PPC | Bags | 300.0 | - | 300.0 | | |
| 2 | Cement 53 grade | Bags | | - | - | | |
| 3 | Recron | Packets | - | - | - | | |
| 4 | Plasticizer | lts | - | - | - | | |
| Notes: | | | | | | | |
| 1 | Round off cement to nearest load size | | | | | | |
| 2 | Round off Recron to nearest packing size | | | | | | |
| 3 | Round off plasticizer to nearest packing size | | | | | | |

PO 85247

APPROVED
07 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

APPROVED BY
07 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

MRN NO
104956.

GhT- PO 85247 - 300 bags
TS08 UC
7894

# GENERAL MATERIAL INWARD REGISTER



| Inward No. | Date | Time | Supplier | Item Category | Item Desc. | Item Size | Quantity | Units | D.C.No | P.O. No | Vehicle No. | Delivered by | Received by | Engineer's Signature |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 12087 | [illegible] | 12:54 | Summit sales LLP | 1) | Ultra sprinkle | (L-T-) | 13 | Bags | 4323 | [illegible] 85298 | TS10UB 3123 | [illegible] | [illegible] | [illegible] |
| | | | | 2) | " | (LT) | 12 | " | | | | | | |
| | | | | 3) | " | HL | 04 | " | | | | | | |
| | | | | 4) | Maharaja off white | | 04 | " | | | | | | |
| | | | | 5) | Luna (L-T-) | | 26 | " | | | | | | |
| | | | | 6) | " (LT) | | 25 | " | | | | | | |
| | | | | 7) | " (HL) | | 16 | " | | | | | | |
| | | | | 8) | Maharaja Beige | | 08 | " | | | | | | |
| 12088 | [illegible] | 14:22 | Summit sales LLP | 1) | PPC cement | | 300 | Bags | | 85247 | TS08UC 7894 | Supplier | [illegible] | [illegible] |
| 12089 | [illegible] | 15:53 | Bhagwati electricals | 1) | Lock | | 2 | No's | | | By bike | [illegible] | [illegible] | [illegible] |
| | | | | 2) | Tester | | 1 | No's | | | | | | |
| | | | | 3) | chip | 5' | 1 | No's | | | | | | |
| 12090 | [illegible] | 18:34 | Saburi Enterprises | 1) | Nescafe coffee [illegible] | | 1 | No's | 3743 | | TS10UB 3123 | [illegible] | [illegible] | [illegible] |
| 12091 | [illegible] | 13:44 | | 1) | Lappa bag | | 20 | Bags | | | TS08UA 2510 | [illegible] | [illegible] | |
| 12092 | [illegible] | 6:58 | Adilabad Timber Mart | 1) | Wiring door frame | 7x3 [illegible] | 4 | No's | 112 | [illegible] | TS08UA 6322 | Supplier | [illegible] | |
| | | | | 2) | " | [illegible] | 12 | No's | | | | | | |
| | | | | 3) | " | [illegible] | 9 | No's | | | | | | |
| | | | | 4) | " | [illegible] | 4 | No's | | | | | | |
| 12093 | [illegible] | 16:[illegible] | " | 1) | " | [illegible] | 5 | No's | 113 | [illegible] | TS08UA | Supplier | [illegible] | [illegible] |