

PURCHASE DIVISION B
Advice for approval for credit to supplier

Date: <u>15/03/2021</u>		Prepared by: <u>P. B. Ghosh</u>		Serial no. <u>2140</u>	
Supplier name: <u>Aluminium Enterprises</u>				HO inward no.	
Firm/Company: <u>QVRC</u>		Project: <u>innopolis</u>		HO received date	
PO/WO date: <u>11/03/2022</u>		PO/WO No.: <u>85936</u>		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	<u>2450</u>	<u>11/3/2022</u>	<u>65,490</u>	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			<u>65,490/-</u>
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: <u>104812</u>	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>65,490.00</u>
Amount E – PO / WO value:			<u>65,490.00</u>
Amount F – Difference (A – E):			<u>Nil</u>
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		<u>21/03/2022</u>	
Remarks: <u>Final bill</u>			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		<u>P. B. Ghosh</u>			
Date		<u>15 MAR 2022</u>			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR CONSIGNEE)

E-Mail : sales@aluminiumenterprises.com

State Name : Telangana, Code : 36

State Name : Telangana, Code : 36

TS10UA0143

E. & O.E

Tax Amount (in words) : **INR Nine Thousand Nine Hundred Ninety Only**

Recd. in Good Condition



for Aluminium Enterprises

Authorised Signatory

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INWARD	
Inward No: 8609	Dt: 11/3/24
MRN No: 104812	Dt: 12/3/24
Received By: (K)	Sign: (K)
G.V.R.C. PVT. LTD.	

Estimate/Draft PO

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26-02-2022 13:43:26



85936

14.02.22 3:00:03

From Company : **G V Reserch Centers Pvt Ltd**

5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50

G S T No. : 36AAHCG4562D1ZP

Supplier Details

Aluminium Enterprises

5-1-6, R.P. Road, Secunderabad - 500003

GSTIN 36ABEPA8059J1ZK

040-66383001/27704131

9849007270

Doc No

85936

164627

Doc Date

26-02-2022

Quote No

Nil

Quote Date

26-02-2022

SupplyType

Supply

Kind Attn : Mr. Omesh Agarwal

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6162 - Miscellaneous - Al.Sheet - NA - Kgs 26 guage x 4 ft	150.00	338.00 370	0.00	18.00	59,826.00
Total Order Value . . .					59,826.00

Rupees : Fifty Nine Thousand Eight Hundred Twenty Six Only.

65,490-00

11/3/22

Terms and Conditions :-**Specification / Brand** Item shall be of 'Nalco' brand. 26 gauge.**Payment Terms** 100% as advance payment.**Tax** All taxes included in above price.**Delivery Date** Immediately after receipt of payment.**Delivery Location** Innopolis

Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana

Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Rs. 59,826/- to be pay vide cheque no. , dt.**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Chiller aluminium cladding work purpose.**Completion Date** NA**Measurment** Final payment as per actual measurements on site.**Security** NA**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☒ Other

T.D. N. Praveen
26/2/22

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Aluminium Enterprises**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	25.02.2022
Site & Phase:	Innopolis.	Time:	12:40
Supplier		Req. No.	164627
Material required before date:		ID No.	74167

No	Description	Size	Quantity	Units	Inward No	Date
1.	Aluminum sheet 26 gauge	std	150	kg		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

85936



Remarks: Towards chiller aluminum cladding works.

Prepared By	Akhil	Approved by	Mr. Ramesh reddy
Sign. & Date	25.02.2022	Sign. & Date	25.02.2022

Note:

[Handwritten signature]