(8)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/3/2022	Prepared by	Prabhakar	Serial no.	2150
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	modi properties pvt Ltd	Project	mpl	HO received date	
PO/WO date	10-3-2022	PO/WO No.	86278	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22583	10-3-2022	8,271/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8,271/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	104869	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,271.80
Amount E – PO / WO value:	8,271.84
Amount F – Difference (A – E):	Nill
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21-3-2022
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature]			
Date		15 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED P. PRABHAKAR Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	22583
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	11-03-2022
	PO No.	86278
	PO Date.	10-03-2022
	Req ID	74430
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	07-03-2022
	Loc Req No	178420

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	100	10.00	1,000.00	18	180.00
2	2055 - Carpentry - hardware - Bombay Nails - 21/2 In	7317	10	76.00	760.00	18	136.80
3	2099 - Carpentry - hardware - Fischer - 5mm - pkts	3926	20	170.00	3,400.00	18	612.00
4	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	10	185.00	1,850.00	18	333.00
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IGST	CGST	SGST			
			Total Taxable Amount	7,010.00	1,261.80
	630.90	630.90	Total Invoice Amount	8,271.80	

Rupees : Eight Thousand Two Hundred Seventy One and Paise Eighty Only.

SUMMIT SALES LLP IN WARD No: 92187 Date: 11/3 Sign: R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised Signatory

Purchase Order

 10-03-2022 12:42:02

86278
28.02.22 2:52:29

From Company :	**Modi Properties Pvt.Ltd.** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	86278	178420
	Doc Date	10-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4585 - Electrical - other - Insulation tape - NA - nos	100.00	10.00	0.00	18.00	1,180.00
2	2055 - Carpentry - hardware - Bombay Nails - 21/2 In - kgs	10.00	76.00	0.00	18.00	896.80
3	2099 - Carpentry - hardware - Fischer - 5mm - pkts	20.00	170.00	0.00	18.00	4,012.00
4	2100 - Carpentry - hardware - Fischer - 6mm - pkts	10.00	185.00	0.00	18.00	2,183.00
				Total Order Value . . .		**8,271.80**

Rupees : Eight Thousand Two Hundred Seventy One and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	07.03.2022
Site & Phase :	May Flower Platinum	Time:	16:45
Supplier		Req.No.	178420
Material required before date:	11.03.2022	ID No.	74430

No	Description	Size	Quantity	Units	Inward No	Date
1	Insulation tape	Std	200	Nos		
2	Fishers	5mm	20	Box's		
3	Fishers	6mm	10	Box's		
4	Bombay nails	2 ½"	10	kgs		
5	86278					
6						
7						
8						
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10						
11						

Remarks: Towards site use purpose

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	07.03.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
10 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	19312
Modi Properties Private Limited,.	DC Date	11-03-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	86278
	PO Date.	10-03-2022
	Req ID	74430
	Req Date	07-03-2022
GSTIN : 36AABCM4761E1ZM	Loc Req No	178420

	Description of Goods	HSN/SAC	Qty
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	100
2	2055 - Carpentry - hardware - Bombay Nails - 21/2 In - kgs	7317	10
3	2099 - Carpentry - hardware - Fischer - 5mm - pkts	3926	20
4	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	10
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15	INWARD		
16	Inward No: 18879 Dt: 11/03/22		
17	MRN No: 104869 Dt:		
18	Received By: Sign:		
19	... PVT. LTD. Sy.No. 82/1.		
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Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 28481
Date: 14/2
Sign:

for Summit Sales LLP

Authorised signatory