PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/3/2022	Prepared by	Prabhakar	Serial no.	2158
Supplier name	Commit sales LLP			HO inward no.	
Firm/Company	modi properties pvt. ltd	Project	mpl	HO received date	
PO/WO date	10-3-2022	PO/WO No.	86277	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22584	10-3-2022	4,729.44	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,729.44

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	104868	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,729
Amount E – PO / WO value:	4,729
Amount F – Difference (A – E):	Nill

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21-3-2022
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date		15 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED

P. PRABHAKAR

Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	22584
Modi Properties Private Limited,.	Invoice Date.	11-03-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	86277
	PO Date.	10-03-2022
	Req ID	74432
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	07-03-2022
	Loc Req No	178418

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	60	50.40	3,024.00	18	544.32
	White-30 Silk-30						
2	6613 - Paints - Red Oxide Powder - NA - Kgs	3102	6	84.00	504.00	18	90.72
3	6517 - Paints - Black oxide powder - NA - kgs	3102	6	80.00	480.00	18	86.40
4							
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15							

IGST	CGST	SGST				
			Total Taxable Amount	4,008.00		721.44
	360.72	360.72	Total Invoice Amount		4,729.44	

Rupees : Four Thousand Seven Hundred Twenty Nine and Paise Fourty Four Only.

SUMMIT SALES LLP
IN WARD
No: 92188
Date: 11/3
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 10-03-2022 12:42:02 O

86277
28.02.22 2:52:29

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	86277	178418
	Doc Date	10-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *White-30 Silk-30*	60.00	50.40	0.00	18.00	3,568.32
2	6613 - Paints - Red Oxide Powder - NA - Kgs	6.00	84.00	0.00	18.00	594.72
3	6517 - Paints - Black oxide powder - NA - kgs	6.00	80.00	0.00	18.00	566.40
				Total Order Value . . .		**4,729.44**

Rupees : Four Thousand Seven Hundred Twenty Nine and Paise Fourty Four Only.

Terms and Conditions :-

Specification /	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site off

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	07.03.2022
Site & Phase :	May Flower Platinum	Time:	16:52
Supplier		Req.No.	178418
Material required before date: 11.03.2022		ID No.	74432

No	Description	Size	Quantity	Units	Inward No	Date
1	Tile Grout-White		40	No's		
2	Tile Grout-Silk		40	No's		
3	Black Oxide Powder		06	No's		
4	Red Oxide Powder		06	No's		
5						
6						
7						
8	86277					
9						
10						
11						

Remarks: Towards Site use Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	07.03.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
10 MAR 2022
F. PRABHAKAR
Sr. MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No.	19313
DC Date	11-03-2022
PO No.	86277
PO Date	10-03-2022
Req ID	74432
Req Date	07-03-2022
Loc Req No	178418

	Description of Goods	HSN/SAC	Qty
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	60
2	6613 - Paints - Red Oxide Powder - NA - Kgs	3102	6
3	6517 - Paints - Black oxide powder - NA - kgs	3102	6
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INWARD
Inward No: 18815 Dt: 11/03/22
No: 104868 Dt:
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 78452
Date: 14/3
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction