

Prepared by:		T.D. Murthy			
Report Date		19-03-2022			
Site		Silver Oak Villas - III			
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
183979	03-03-2022	Bathroom Tiles	PO issued no. 86433		
183980	03-03-2022	ISL Carara Tiles	PO issued no. 86432		
183981	03-03-2022	ISL Carara Tiles	PO issued no. 86431		
183982	03-03-2022	Bathroom Tiles	PO issued no. 86420		
183986	04-03-2022	Automatic Change over 3phase	Delivered		
183987	05-03-2022	UPVC Windows	PO issued no. 86429/86419		
183988	05-03-2022	UPVC Windows	PO to be issued - Req. missed		
183989	07-03-2022	Powder Coated Grills	PO issued no. 86354		
183991	07-03-2022	Powder Coated Grills	PO issued no. 86355		
183993	07-03-2022	MS Gate	PO to be issued - Req. missed		
184002	10-03-2022	Electrical switches	PO issued no. 86404		
184008	10-03-2022	Powder Coated Grills	PO to be issued - Req. missed		
184009	10-03-2022	Powder Coated Grills	PO to be issued - Req. missed		
List of requisitions Where PO/WO is prepared and items have not received at site					
183780	11-12-2021	Urban wood natural - 56 boxes	Collect from SSLLP		
183895	29-01-2022	Curing pipe	Delivered		
183909	01-02-2022	Regal Beige	Collect from SSLLP		
183911	24-01-2022	Panel door - 32" x 82" - 06 nos pending	Delivered		
183913	01-02-2022	Door panels and hardware	Collect from SSLLP		
183923	07-02-2022	UPVC Windows	Delivered		
183925	24-12-2021	Ultra Sprinkler HL	Collect from SSLLP		
183946	16-02-2022	CPVC Material	Collect from SSLLP		
183949	19-02-2022	Bathroom Tiles	Collect from SSLLP		
183952	19-02-2022	Bathroom Tiles	Collect from SSLLP		
183953	22-02-2022	Ultra sprinkler	Collect from SSLLP		
183954	24-02-2022	Country Alomond Tiles	Collect from SSLLP		
183956	25-02-2022	Regal Beige	Collect from SSLLP		
183957	25-02-2022	Bathroom Tiles	Collect from SSLLP		
183958	25-02-2022	Bathroom Tiles	Collect from SSLLP		
183955	25-02-2022	PVC Clamps	Delivered		
183962	25-02-2022	Water Tanks	Collect from SSLLP		
183963	25-02-2022	CPVC Union & Reducer TEE	Collect from SSLLP		
183964	25-02-2022	CPVC Material	Delivered		
183968	01-03-2022	Bathroom Tiles	Collect from SSLLP		
183969	01-03-2022	Bathroom Tiles	Collect from SSLLP		
183972	01-03-2022	Bathroom Tiles	Collect from SSLLP		
183973	01-03-2022	Bathroom Tiles	Collect from SSLLP		
183975	03-03-2022	Electrical bends and junction box	Collect from SSLLP		
183976	03-03-2022	Bathroom Tiles	Collect from SSLLP		
183977	03-03-2022	ISL Carara Tiles	Collect from SSLLP		
183985	04-03-2022	Electrical Conducting material	Delivered		
183994	07-03-2022	UPVC Windows	Contact supplier		
183997	10-03-2022	Electrical switches	Delivered		
183998	10-03-2022	Electrical Conducting material	Delivered		
184000	10-03-2022	PVC pipes	Contact supplier		
184001	10-03-2022	Electrical switches	Delivered		

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183972	01-03-2022	1-11	Bathroom tiles	Stock not available
183973	01-03-2022	1-4	Bathroom tiles	Stock not available
183975	03-03-2022	1-3	Electrical bends & junction box	Stock available delivery by Tuesday
183976	03-03-2022	1-4	Bathroom tiles	Stock not available
183977	03-03-2022	1-5	ISL Carara tiles	Stock available at supplier delivery by Monday
183985	04-03-2022	1-11	Electrical conducting internal	Stock available delivery by Tuesday
183994	07-03-2022	1-8	UPVC windows	Supplier delivery by Monday
183997	10-03-2022	1-24	Electrical switches	Stock available delivery by Monday
183998	10-03-2022	1-9	Electrical slab material	Stock available delivery by Monday
184000	10-03-2022	1	PVC pipes pending	Stock available delivery by Tuesday
184001	10-03-2022	1	Electrical switches	Stock available delivery by Tuesday

No. of gate passes issued this week:

1 / 5

From No.

6592

To No.

6592

Delivery van site visit on: 1

25-02-22, 28-02-2022, 03-03-22, 04-03-22

Inward report (MRN/other) & stock report emailed in pdf format to purchase?

Yes

Items not ordered but received:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	-	-	
2.	10mm	.617	7.404	-	-	
3.	12mm	.89	10.68	-	-	
4.	16mm	1.58	18.96	-	-	
5.	20mm	2.47	29.64	-	-	
6.	25mm	3.86	46.32	-	-	
7.	32mm	6.32	75.84	-	-	
8.	Binding wire	-				
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	Nil	PPC/PSC last weeks stock
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign						
Date						

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiva@modiproperties.com and the Requisitions, clearly showing the items not received on a daily basis. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on Project manager at site and filed at site. 5. Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input. 6. Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak Villas part-III	Date:	12-03-2022
Site:	Silver Oak Villas part-III	Prepared by:	B.Meenakshi
Report From / To	04-03-2022 to 12.03.2022 (fri to sat)	Approved by:	K Purshotham
Report Date	12-03-2022		

List of requisitions numbers missing in the report*:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO*
183979	03-03-22	1-4	Bathroom tiles	86433
183980	03-03-22	7	ISL Carara	86432
183981	03-03-22	7	ISL Carara	86431
183982	03-03-22	1-4	Bathroom tiles	86430
183986	04-03-22	1	Automatic changeover 3phase	Delivered
183987	05-03-22	1-8	UPVC windows	86429, 86429
183988	05-03-22	1-8	UPVC windows	18429
183989	07-03-22	1-5	Powder coated grills	86424
183991	07-03-22	1-5	Powder coated grills	86425
183993	07-03-22	1-4	MS gates	18424
184002	10-03-22	1-24	Electrical switches	86404
184008	10-03-22	1-5	Powder coated grills	18404
184009	10-03-22	1-5	Powder coated grills	"

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier*
183780	11-12-2021	1	Urban wood natural 56 box pending	Material not available
183895	29-01-2022	01	Curing pipes	Material available at supplier and will be delivered by Monday
183909	01-02-2022	01	Regal Beige	Material not available
183911	01-02-2022	01	Pannel door 32" x 82"- 6 pending	Stock not available at supplier
183913	01-02-2022	08	Door pannels and hardware	Stock not available at supplier
183923	07-02-2022	1-7	UPVC windows	Supplier delivery by monday
183925	24-12-2022	01	Ultra sprinkle HL	Stock not available at supplier
183946	16-02-2022	02	CPVC union 1 1/4"-10 nos pending & hacksaw blade single and double pending	Material available at supplier and will be delivered by Tuesday
183949	19-02-2022	08	Bathroom tiles	Stock not available at supplier
183952	19-02-2022	08	Bathroom tiles	Stock not available at supplier
183953	22-02-2022	1-4	Bathroom tiles ultra sprinkler	Stock not available
183954	24-02-2022	1-7	Country almond tiles	Material available delivery by monday
183956	25-02-2022	1-7	Regal beige tiles	Stock not available
183957	25-02-2022	1-4	Bathroom tiles	Stock not available
183958	25-02-2022	1-4	Bathroom tiles	Stock not available
183955	25-02-2022	1-3	Pvc clamps pending	Material available at supplier and will be delivered by Tuesday
183962	25-02-2022	1-36	Water tanks pending	Material available delivery by monday
183963	25-02-2022	1-36	CPVC union and reducer TEE	Material available at supplier and will be delivered by Tuesday
183964	25-02-2022	1-36	CPVC material	Material available at supplier and will be delivered by Tuesday
183968	01-03-2022	01-4	Bathroom tiles	Stock not available
183969	01-03-2022	1-4	Bathroom tiles	Stock not available