

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 17/3/22		Prepared by: <i>Manu</i>		Serial no. 2225	
Supplier name: Green Belt Service				HO inward no.	
Firm/Company: MPP		Project: MPP		HO received date	
PO/WO date: 28/2/22		PO/WO No. 85971		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	101	17/3/22	20,087/-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):				18,656/-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.	104864		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B - Other Credits : Transportation charges				1431/-	
Amount C - Other Debits :				-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:				20,087/-	
Amount E - PO / WO value:				18,656/-	
Amount F - Difference (A - E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other			
Payment - due date		21/3/22			
Remarks:					

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	<i>Manu</i>				
Sign:	<i>Manu</i>				
Date	17/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HQ within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

INVOICE

Cell : 8897895924

Composite Scheme



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODI properties pvt ltdSl.No. 101Date: 17/03/2022D.C.No. 104

Date:

P.O.No 85971

Date:

(M.P.R.)

S.No.	PARTICULARS	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1	Supply of plants.			20,087.00	
TOTAL				20,087.00	

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Twenty ThousandEighty Seven only

For GREEN BELT SERVICES

Authorised Signatory

1 Akulafy. Red	100 x 20	2 2000
2 " " Green	100 x 20	2 2000
3 Rohoco vattaba	30 x 35	1050
4 pendur	40 x 65	2600
5. Caesalpinia	30 x 65	1950
6 nerian	20 x 35	700
7 Tecoma	40 x 45	1800
8 Aralia goldi	20 x 75	1500
9 Cana variegata	10 x 150	1500
10 Cania Akaba	10 x 250	2500

11 Transport		1350
		18950
12 Gist 6%		1137
		20,087
total		

Purchase Order

Page(s) 1 Of 2

28-02-2022 10:16:49



85971

14.02.22 3:00:03

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	85971	178400
Doc Date	28-02-2022	
Quote No	Nil	
Quote Date	28-02-2022	
SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6031 - Miscellaneous - Plants - NA - nos <i>Acalypha Red</i>	100.00	20.00	0.00	6.00	2,120.00
2 6031 - Miscellaneous - Plants - NA - nos <i>Acalypha Green</i>	100.00	20.00	0.00	6.00	2,120.00
3 6031 - Miscellaneous - Plants - NA - nos <i>Rhoco Vottata</i>	30.00	35.00	0.00	6.00	1,113.00
4 6031 - Miscellaneous - Plants - NA - nos <i>Pendanas</i>	40.00	65.00	0.00	6.00	2,756.00
5 6031 - Miscellaneous - Plants - NA - nos <i>Caesalpinia</i>	30.00	65.00	0.00	6.00	2,067.00
6 6031 - Miscellaneous - Plants - NA - nos <i>Nerium</i>	20.00	35.00	0.00	6.00	742.00
7 6031 - Miscellaneous - Plants - NA - nos <i>Tecoma Yellow</i>	40.00	45.00	0.00	6.00	1,908.00
8 6031 - Miscellaneous - Plants - NA - nos <i>Aralia Gold</i>	20.00	75.00	0.00	6.00	1,590.00
9 6031 - Miscellaneous - Plants - NA - nos <i>Canna Veriegated</i>	10.00	150.00	0.00	6.00	1,590.00
10 6031 - Miscellaneous - Plants - NA - nos <i>Cassia Alata</i>	10.00	250.00	0.00	6.00	2,650.00
Total Order Value . . .					18,656.00

Rupees : Eighteen Thousand Six Hundred Fifty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation	Extra.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Green Belt Services**

Name : _____

Name : _____

Date : ____/____/____

Purchase Order

Page(s) 2 Of 2

28-02-2022 10:16:49

Original / Office Copy / Purchase Div.Copy

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Tot-lot plantation work and Maintance purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Green Belt Services**

Name :

 28/02/2022

Name :

Date : __/__/__

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	25.02.2022
Site & Phase :	May Flower Platinum	Time:	15:20
Supplier		Req.No.	178400
Material required before date:	28.02.2022	ID No.	74194

No	Description	Size	Quantity	Units	Inward No	Date
1	Acalypha Red 20/-		100	No's		
2	Acalypha Green 20		100	No's		
3	Rhoco Vittata 35		30	No's		
4	Pendanas 65		40	No's		
5	Caesalpinia 65/ 85931		30	No's		
6	Nerium 35/		20	No's		
7	Tecoma yellow 45/		40	No's		
8	Aralia Gold 75/-		20	No's		
9	Canna Variegated 150/-		10	No's		
10	Cassia alata 250/-		10	No's		

Remarks: Towards TOT LOT Plantation work and maintenace purpose

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	25.02.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

28 FEB 2022

GSTIN :36AAUFG2910P1ZT

DELIVERY CHALLAN

Cell : 8897895924

Composite Scheme



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

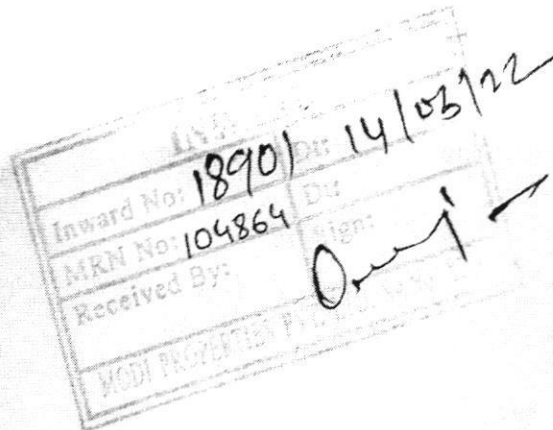
M/s. MODI PROPERTIES PVT LTD

D.C.No. 101 Date 14/03/2022

(M.p.p.h.)

P.O.No 85971 Date:

S.No.	PARTICULARS	QUANTITY
1	Acalypha - Red	100 nos
2	Acalypha - Green	100 nos
3	Rhocovoltata	30 nos
4	pendanas	40 "
5	Caesalpinia	30 "
6	Nirium	20 "
7	Tecoma yellow	40 "
8	Aralia gold	20 "
9	Canna variegated	10 "
10	Cassia Alata	10 "
11	Transport Extra	



For GREEN BELT SERVICES

Receivers Signature

Authorised Signatory