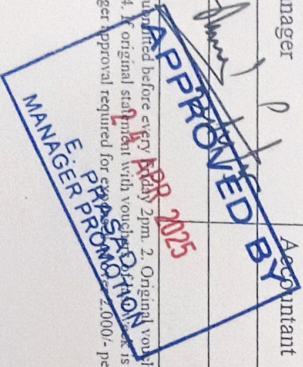
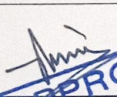


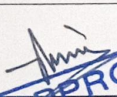
Weekly - Petty cash / expense card statement.

Name	E. Makau		Statement date	24/4/15		
Prepared by	Ragoo		Sign	Ragoo		
From period		To period				
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Ragoo	Ragoo	No fire seen band	1950	Y N	Y N
2.		Madame's			Y N	Y N
3.					Y N	Y N
4.					Y N	Y N
5.					Y N	Y N
6.					Y N	Y N
7.					Y N	Y N
8.					Y N	Y N
9.					Y N	Y N
10.	Total			1950		
Amount to be credited by			Transfer to Happy card, Other:	Transfer to expense card,	Cash reimbursement,	Transfer to personal a/c.
Approved by:	Div. Manager	Accountant	Accounts Manager	MD		
Sign:						
Date:						

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement is not received with voucher, it is not received without further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of 2000/- per week. MD's approval is required for expenses of over 10,000/- per week.



DEBIT VOUCHER			
Company/Firm	Rajesh Kumar Jagantia Kadakia		
Project			
Voucher No.			
Account head			
Paid to	Lepalshi Digital		
Towards/description of work	AO 82c team board 1 no,		
Location of work			
Amount in Rs.	1950/-		
Amount in words	One thousand Nine hundred Fifty only		
Mode of payment			
	Cheque/trf No.	Date 24/4/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Gowthi			


APPROVED BY
 24 APR 2025
 E. PRASAD
 MANAGER PROMOTION



Complete Sign Solutions

Shop No. 1,2, H.No.11-34, Beside Bus Stop,
Annapurna Enclave, Behind Kanaka Durga Wines
Near Sathyanarayana Colony, Road No. 13,
Nagaram, Keesara Mdl., Medchal-Malkajgiri Dt.
Mobile : 9000123245
E-mail : lepakshidesign@gmail.com

To

M/s. Rajesh Kumar Tagantilal
Kadakia.

JOB CARD

S.No. : **658**

Date : 21/04/2025

Sl. No.	PARTICULARS	QTY	RATE	AMOUNT	
				Rs.	Ps.
1.	A0 Size foam board with eco Solvent.	1	1950	1950	
Rupees in Words : <u>One Thousand</u> <u>Nine Hundred</u>				1950	

APPROVED BY

24 APR 2025

For **Lepakshi Digital**

Receiver's Signature

E. PRASAD
MANAGER PROMOTION

Lepakshi
Authorised Signature