Weekly - Petty cash /expense card statement.

Name	G.MURALI MOHAN	Statement date	26/6/25
Prepared by	G.MURALI	Sign	G.MURALI
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	RAJESH KUMAR	JAYANTILAL KADAKIA	SAKSHI CLASSIFIED PAPER AD	2961	Y N	Y N
2.					Y N	Y N
3.	〃	〃	TOI CLASSIFIED PAPER AD	1386	Y N	Y N
4.					Y N	Y N
5.					Y N	Y N
6.					Y N	Y N
7.					Y N	Y N
8.					Y N	Y N
9.					Y N	Y N
10.	Total			4347		

Amount to be credited by	Transfer to Happy card, Transfer to expense card, Cash reimbursement, Transfer to personal a/c. Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED BY 26 JUN 2025 PRASAD MANAGER PROMOTION			
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

Company/Firm	RAJESH KUMAR JAYANTILAL KADAKIA		
Project			
Voucher No.			
Account head			
Paid to	NANDINI ADS		
Towards/description of work	Time of India classifies PAPER AD 27/6/25 & 29/6/25		
Location of work			
Amount in Rs.	1386/-		
Amount in words	One thousand three Hundred Eighty Six		
Mode of payment			
	Cheque/trf No.	Date 26/6/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Murali	[signature]		

APPROVED BY
26 JUN 2026
E. PRASAD
MANAGER PROMOTION

NANDINI ADS

Ph: 9676882909
8639488115

H.No. 7-2-753, SRT-532, 2nd Floor, Near Sanath Nagar Play Ground,
Sanath Nagar, Hyderabad-500018, Telangana.
E-mail : rnath0668@gmail.com, nandiniadshyd@gmail.com,

PAN No.: AANFN5769N **GSTIN: 36AANFN5769N1ZA**

TAX INVOICE 02/102/2025-26,

Sl.No:

Ro.No:

Date : 27/06/2025

Client Name : RAJESH KUMAR JAYANTILAL KADAKIA

Address : 5-2-223. GOKUL DISTILERY ROAD, SECUNDERABAD,

Ph : Ranga Reddy, Telangana, 500003 Ph: 9347576914

GSTIN: 36AERPK6958C1Z2

Main Category LEASE

Sub Category GENERAL Scheme (4 Days)

Sl. No.	Date of Insertion	Publications	Size	Editions	Type of Advertisement	Position	B/w Colour	Rate	Amount
	27-06-2025 28-06-2025 29-06-2025 30-06-2025	TIMES OF INDIA	6 Lines,	HYDERABAD,	CL	Good	BXW	-	1320.00

Total Grass Amount	1320.00
CGST @ 2.50%	33.00
SGST @ 2.50%	33.00
Total Net Amount	1386.00

Bank Details

Current Account Name : NANDINI ADS
Bank Name : ICICI BANK
Branch : SANATHNAGAR
IFSC Code : ICIC0002361
Account No. : 236105000314

For NANDINI ADS

Cash/DD/Cheque No. /Online Bank: Date:

(Authorised Signator)

*All Payments have to be made in favour of "NANDINI ADS"

Signature Advertiser/client

DEBIT VOUCHER			
Company/Firm	RAJESH KUMAR JAYANTILAL KADAKIA		
Project			
Voucher No.			
Account head			
Paid to	NANDINI ADS		
Towards/description of work	SAKSHI CLASSIFIED PAPER AD 27/6/25 1 29/6/25		
Location of work			
Amount in Rs.	2961/-		
Amount in words	TWO thousand Nine Hundred Sixty Six only		
Mode of payment			
	Cheque/trf No.	Date 26/6/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Ymura	[signature]		

APPROVED BY
26 JUN 2026
E. PRASAD
MANAGER PROMOTION

NANDINI ADS

Ph: 9676882909
8639488115

H.No. 7-2-753, SRT-532, 2nd Floor, Near Sanath Nagar Play Ground,
Sanath Nagar, Hyderabad-500018, Telangana.
E-mail : math0668@gmail.com, nandiniadshyd@gmail.com,
PAN No.: AANFN5769N **GSTIN: 36AANFN5769N1ZA**

TAX INVOICE 02/101/2025-26

Sl.No:

Ro.No:

Date : 27/06/2025

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Ph : Ranga Reddy, Telangana, 500003 Ph: 9347576914

GSTIN: 36AERPK6958C1Z2

Main Category LEASE

Sub Category GENERAL Scheme (3+2)

Sl. No.	Date of Insertion	Publications	Size	Editions	Type of Advertisement	Position	B/w Colour	Rate	Amount
	27-06-2025 28-06-2025 29-06-2025 30-06-2025. 01-07-2025	SAKSHI	5 Lines	HYDERABAD,	CL	Good	BXW	-	2820.00
						Total Grass Amount			2820.00
						CGST @ 2.50%			70.50
						SGST @ 2.50%			70.50
						Total Net Amount			2961.00

Bank Details

Current Account Name : NANDINI ADS
Bank Name : ICICI BANK
Branch : SANATHNAGAR
IFSC Code : ICIC0002361
Account No. : 236105000314

For NANDINI ADS

Cash/DD/Cheque No. /Online Bank: Date:

(Authorised Signator)

*All Payments have to be made in favour of "NANDINI ADS"

Signature Advertiser/client