

Weekly - Petty cash /expense card statement.

Name		G. MURALI MOHAN		Statement date	8/7/25	
Prepared by		G. MURALI MOHAN		Sign		
From period				To period		
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Poojesh Kumar Jagannathan		Deccan Heroes Bangalore visit	8600	Y	N
2.		KADAKSA	Toi carparking PAKET AS	1386	Y	N
3.			LEARNERS CARPARK PAKET AS	4657	Y	N
4.			Toi Bangalore	7450	Y	N
5.			Deccan Heroes	1775	Y	N
6.			SAKSHI	2894	Y	N
7.					Y	N
8.					Y	N
9.					Y	N
10.	Total			26482	Y	N
Amount to be credited by		Transfer to Happy card, Transfer to expense card, Cash reimbursement, Transfer to personal a/c.				
Approved by:		Div. Manager	Accounts Manager	MD		
Sign:						
Date:						

Notes: 1. Scanned copy of this statement to be submitted before every Friday. 2. Original vouchers to be attached to this statement and send to respective accounts by Monday. 3. Accounts to make payment on receipt of scanned statement on Saturday. 4. If original statement not received within last week is not received within further payment and salary. 5. Employee must maintain photograph of all bills vouchers for 3 months. 6. Division manager and accounts manager approval required for bills of over 2,000/- per week. MD's approval is required for expenses of over 10,000/- per week.

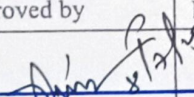
APPROVED BY
10 JUL 2025
MANAGER APPROVAL

DEBIT VOUCHER

Company/Firm	Rajesh Kumar Jayantilal Kadamia		
Project			
Voucher No.			
Account head			
Paid to	NANDINI A/S		
Towards/description of work	Ranky lease 18/7/25 to 20/7/25 Deccan Heron Bangalore ceatified PPRAS		
Location of work			
Amount in Rs.	8600/-		
Amount in words	Eight Thousand Six Hundred Only		
Mode of payment			
	Cheque/trf No.	Date 8/7/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
C/NM			

APPROVED BY
10 JUL 2026
E. PRASAD
MANAGER PROMOTION

DEBIT VOUCHER

Company/Firm	PAJESH KUMAR JAYANTILAL KADAKIA		
Project			
Voucher No.			
Account head			
Paid to	NANDINI ADS		
Towards/description of work	RANKY LEASE TIME OF INDIA CLASSIFIED PAPERS 12/7/25 12/7/25		
Location of work			
Amount in Rs.	1386/-		
Amount in words	One thousand three hundred		
Mode of payment			
	Cheque/trf No.	Date 8/7/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Prasad			

APPROVED BY

10 JUL 2026

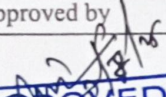
E. PRASAD
MANAGER PROMOTION

DEBIT VOUCHER

Company/Firm	RAMESH KUMAR JAYANTILAL KADAKIA		
Project			
Voucher No.			
Account head			
Paid to	NANDINI AOS		
Towards/description of work	RATING LEASE EGRAND CLASSIFIED PAPER AOS 10/7/25 & 12/7/25		
Location of work			
Amount in Rs.	4657/-		
Amount in words	FOUR THOUSAND SIX HUNDRED FIFTY SEVEN ONLY		
Mode of payment			
	Cheque/trf No.	Date 8/7/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Chandan			

APPROVED BY
10 JUL 2026
E. PRASAD
MANAGER PROMOTION

DEBIT VOUCHER

Company/Firm	PAJESH KUNAR DAYANJAL KASAKA		
Project			
Voucher No.			
Account head			
Paid to	NANDINI AOS		
Towards/description of work	Lease Green Tower To: Bangalore Classified PAPERS 18/7/25 20/7/25		
Location of work			
Amount in Rs.	7450/-		
Amount in words	Seven thousand Four Hundred Fifty only		
Mode of payment			
	Cheque/trf No.	Date 8/7/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Y. H. M.			

APPROVED BY
10 JUL 2025
E. PRASAD
MANAGER PROMOTION

DEBIT VOUCHER

Company/Firm	RAMESH KUMAR JAYANTHAR KADAIKA		
Project			
Voucher No.			
Account head			
Paid to	NANDINI AOS		
Towards/description of work	Lease given to work Deccan chronicle classifies PAPERS 18/7/25 20/7/25		
Location of work			
Amount in Rs.	1995/-		
Amount in words	One thousand nine hundred ninety five only		
Mode of payment			
	Cheque/trf No.	Date 8/7/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Y. H. M.			

APPROVED BY
10 JUL 2026
E. PRASAD
MANAGER PROMOTION

DEBIT VOUCHER

Company/Firm	PAJESH KUNIAK JODAKKAL KASABIA		
Project			
Voucher No.			
Account head			
Paid to	NAN DEE A25		
Towards/description of work	Lease Given Town/V SALONI CLASSIFIED PAPER AS 18/7/25 & 20/7/25		
Location of work			
Amount in Rs.	2894/-		
Amount in words	Two thousands two hundred ninety four		
Mode of payment			
	Cheque/trf No.	Date 8/7/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Chm			

APPROVED BY
10 JUL 2026
E. PRASAD
MANAGER PROMOTION

Promotions Division		Prepared by:	Raju		
Sale: Ramky & Greens Towers Classified ads		Prepared date:	8-Jul-25		
Publication - From date:	10-Jul-2025	To date:	12-Jul-25		

Details of classified ads and publishing dates					
Sl.no.	Project name	Published in	Publication dates	Classified draft	Amount in Rs.
1	Ramky	Esanah - Hyderabad	10-07-2025 to 12-07-2025	fully furnished 24,000 sq. 400 seater office space for lease at Financial District, Hyderabad. Grade A building. Central AC, Grand Atrium. Agents welcome! Call: 93475 76914.	4657 Rajesh Khadakia
2	Ramky	Times of India - Hyderabad	10-07-2025 to 12-07-2025	fully furnished 24,000 sq. 400 seater office space for lease at Financial District, Hyderabad. Grade A building. Central AC, Grand Atrium. Agents welcome! Call: 93475 76914.	1386 Rajesh Khadakia
3	Ramky	Deccan Herald - Bangalore	10-07-2025 to 12-07-2025	fully furnished 24,000 sq. 400 seater office space for lease at Financial District, Hyderabad. Grade A building. Central AC, Grand Atrium. Agents welcome! Call: 93475 76914.	8600 Rajesh Khadakia
4	Greens Towers	Sakshi - Hyderabad	10-07-2025 to 12-07-2025	For Lease. Begumpet main road, Hyderabad. Showroom Space 15,000 sq. Grade A building. Agents welcome! Call: 9347576914	2394 Rajesh Khadakia
5	Greens Towers	Deccan Chronicle - Hyderabad	10-07-2025 to 12-07-2025	For Lease. Begumpet main road, Hyderabad. Showroom Space 15,000 sq. Grade A building. Agents welcome! Call: 9347576914	1995 Rajesh Khadakia
6	Greens Towers	Times of India - Bangalore	10-07-2025 to 12-07-2025	For Lease. Begumpet main road, Hyderabad. Showroom Space 15,000 sq. Grade A building. Agents welcome! Call: 9347576914	7450 Rajesh Khadakia
Total amount					26482
Note: Above amount Rs. 26,482/- to be loaded in Murali - Cash Card					

APPROVED BY
10 JUL 2025
SOHAM MODI