

Weekly - Petty cash / expense card statement.

Name	CHITRAJI NOLAN		Statement date	9/10/25		
Prepared by	CHITRAJI		Sign	CHITRAJI		
From period			To period			
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	RAGESH KUNAK JAYANTHAN		Tq classified PAPER AD	1386	Y N	Y N
2.	11	11	DC classified PAPER AD	2121	Y N	Y N
3.					Y N	Y N
4.					Y N	Y N
5.					Y N	Y N
6.					Y N	Y N
7.					Y N	Y N
8.					Y N	Y N
9.					Y N	Y N
10.	Total			3507		
Amount to be credited by		Transfer to Happy card, Other:	Transfer to expense card,	Cash reimbursement,	Transfer to personal a/c.	
Approved by:	Div. Manager	Accountant		Accounts Manager	MD	
Sign:						
Date:						

Notes: 1. Scanned copy of this statement to be submitted before every Friday. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

APPROVED BY
CHITRAJI NOLAN
MANAGER
29 OCT 2025

DEBIT VOUCHER			
Company/Firm	RAJESH KUMAR JAYANTILAL KADAKIA		
Project			
Voucher No.			
Account head			
Paid to	NANDINI AOS		
Towards/description of work	TIME OF INDIA CLASSIFIED PAPER AS 10/10/25 & 12/10		
Location of work			
Amount in Rs.	1386/-		
Amount in words	One thousand three hundred Eighty six only		
Mode of payment			
	Cheque/trf No.	Date 9/10/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Y. M. S.	APPROVED BY  09 OCT 2025 E. PRASAD MANAGER PROMOTION		

DEBIT VOUCHER

Company/Firm	RAMESH KUMAR JAYANTILAL KADAKIA		
Project			
Voucher No.			
Account head			
Paid to	NANDINI AOS		
Towards/description of work	DC CLASSIFIED PAPER AM 17/10/25 519/10/25		
Location of work			
Amount in Rs.	2121/-		
Amount in words	Two thousand One Hundred Twenty one		
Mode of payment			
	Cheque/trf No.	Date 9/10/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
U. M. K.			

APPROVED BY
 09 OCT 2026
 E. PRASAD
 MANAGER PROMOTION

Promotions Division									
Sub- Classified ads				Prepared by:		Ravi			
Publication - From date:				Prepared date:		9-Oct-25			
				To date:		19-Oct-25			
Details of classified ads and publishing dates									
S/no.	Project name	Published in	Publication dates	Classified draft	Amount in Rs.	Bill in favour of			
1	SOV	Eenadu	17-10-2025 to 19-10-2025	Ready to occupy luxury duplex 2,040 sft villas. Just Rs. 7,499/- per sft. Cherlapally, near Railway terminus. Clubhouse. Swimming pool. Gated community. 74166 14384	4657	Modi Housing Pvt. Ltd.			
2	GHT	DC	17-10-2025 to 19-10-2025	Upcoming JBS-Shamirpet Metro. Better connectivity, Better living at Kowkur. Ready to Occupy 1,715 & 1,945 sft flats. Just Rs. 110 lakhs. 76748 31986	3360	Melina & Modi Realty Kowkur LLP			
3	GMR	TOI	17-10-2025 to 19-10-2025	Spacious 3BHK flats 1,360 & 1,660 sft. From Rs. 90 lakhs. Mallapur. Ready to occupy. Last few units. Visit now! 90304 80050	1386	Modi Realty Mallapur LLP			
4	AGH (Outstation) Malgonda	Sakshi	17-10-2025 to 19-10-2025	3&4BHK లు రిడీ. నివసించుటకు సిద్ధంగా ఉంది. చదరవ అడుగుకు రూ. 4,999/- . డి-హార్డ్ పక్కన. బిర్లా ల్యాండ్, ఆదర్శ సౌకర్యాల క్లబ్ హౌస్, స్విమ్మింగ్ పూల్. 70135 78378	1008	Modi Realty Miryalaguda LLP			
5	Ramky	DC	17-10-2025 to 19-10-2025	Ramky ad draft: Fully furnished 24,000 sft. 400 seater office space for lease at Financial District, Hyderabad. Grade A building, Central AC, Grand Atrium. Agents welcome! Call: 93475 76914.	2121	Rajesh Khadkia			
Total amount					12532				
Note: Above amount Rs. 12,532/- to be loaded in Murali - Cash Card									

APPROVED BY
09 OCT 2025
SOHAM MODI